

**Town of Prospect, Connecticut
Inland Wetlands & Watercourses Commission
Permit Transfer Letter / Assignment of Permit**

Upon the sale of your property, complete this form to request a transfer of your existing Wetlands permit to a new owner. A copy of your active Wetlands permit should also be given to the Purchaser. This form shall be submitted to the Inland Wetlands & Watercourses Commission, 36 Center Street, Prospect, CT 06712, so that we may authorize the transfer and update our existing files with the new information. Please review this form carefully as there is reference made to cash bonds should you have posted one with the Commission.

TOWN OF PROSPECT
Permit Transfer Letter/Assignment of Permit

This document DOES NOT constitute transfer of any outstanding case bond should one exist. (See note below.)

Date _____

Prospect Inland Wetlands and Watercourses Commission
36 Center Street
Prospect, CT 06712

Re: Request for Transfer of Permit # _____

Property Address _____

To the Inland Wetlands Commission:

Please transfer Permit # _____

From (current permittee) _____

To (new property owner/buyer) _____

Address _____

Phone & email _____

The new property owner/buyer _____, understands and will comply with the conditions of Permit # _____

Signature of current permittee & date

Signature of new owner/buyer & date

Printed name of current permittee

Printed name of new owner/buyer

Note: Either both parties must sign this letter or two complete copies of this letter, one with each party's signature, need to be submitted to the Commission.

Cash bonds: Refunds of cash bonds CANNOT be made to an individual other than the original payer without written consent from that payer. The original payer (the individual who posted the bond) must authorize the Inland Wetlands Commission to release the bond to a different individual. Do this in writing, by providing the Commission with your consent and the full name, mailing address and phone number of the new owner/buyer.

DATE OF APPROVAL _____