

## WHAT'S REQUIRED?

### **BUILDING PERMITS FOR GARAGES, ADDITIONS, IN-LAW, DECKS, POOLS & SHED'S OVER 200 SQ FT.**

1. Chesprocott Approval Required
2. Zoning Permit Required
3. Building Department Requires Drawings
  - A. Copy of Contractor's Driving License
  - B. Copy of Contractor's License
  - C. Copy of Insurance
  - D. Owner Authorization
  - E. Tax Office Has Been Paid- (After putting into system the building department will task it off to the Tax Department.)
4. Fire Marshal (Required only for Commercial Property)

### **ELECTRICAL - HEATING - PLUMBING PERMITS**

1. Copy of Contractor's Driver License
2. Copy of Contractor's License
3. Copy of Insurance
4. Owner Authorization
5. Tax Office Has Been Paid - (After putting into system the building department will task it off to the Tax Department.)

#### **New Construction Single Family Permit Needs**

1. Health District Approval
2. Zoning Approval
3. Building Department needs Two Plot Plans and Two Drawings

#### **New Construction Commercial Permit Needs**

1. Health District Approval
2. Zoning Approval
3. Building Department Needs Two Stamped Drawings and Two Site Plans