

TOWN OF PROSPECT

HOME OCCUPATION PERMIT RENEWAL APPLICATION

Pursuant to Section 5.4 Home Occupation of the Prospect Zoning Regulations, a Permit is required to use a residence for business activities. The home occupation must clearly be incidental and subordinate to the residential use of the main building. This request will be reviewed by the Zoning Enforcement Officer. The Planning & Zoning Commission may hold a Public Hearing to consider any request for a home occupation.

DATE: \_\_\_\_\_

APPLICANT \_\_\_\_\_

PROPERTY OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

LOCATION OF PROPERTY \_\_\_\_\_

ASSESSOR'S MAP PLATE # \_\_\_\_\_ LOT # \_\_\_\_\_ VOLUME # \_\_\_\_\_ PAGE # \_\_\_\_\_

1. Please describe your home occupation or business as to services and products provided:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. How many persons who reside at your home will be engaged in this enterprise?

\_\_\_\_\_

3. Describe the office equipment, tools, materials, etc. associated with this application:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. What percentage of your home's finished heated floor area will be utilized for this business? \_\_\_\_\_

5. What are the normal expected business hours (time of day) to be devoted to this Home Occupation? \_\_\_\_\_

6. What vehicle(s) will be utilized? Where will they be parked or garaged? (Show on attached Plot Plan).

\_\_\_\_\_  
\_\_\_\_\_

7. Will customers or service providers be coming to your home? If so, please detail the frequency and volume of trips on a daily basis.

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8. Have any previous applications been filed in connection with the Home Occupation?  
If yes, describe briefly: \_\_\_\_\_

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**ALL OF THE ABOVE STATEMENTS AND THE STATEMENTS CONTAINED IN ANY DOCUMENTS AND PLANS SUBMITTED HEREWITH ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.**

\_\_\_\_\_  
Applicant/Owner of Record

\_\_\_\_\_  
Date

**Fee Submitted:**                    \$25.00 (payable to Town of Prospect)                    Paid: \_\_\_\_\_

**Note:**                    A Home Occupation Permit is valid for a five year period. An approved Home Occupation Permit may be renewed by submitting an application to the Land Use Office.

**Date Five (5) year Permit Expires:** \_\_\_\_\_