

**WATER POLLUTION CONTROL AUTHORITY**  
**Town Of Prospect, Connecticut**

**APPROVED**  
**MEETING MINUTES**  
**TUESDAY AUGUST 25, 2015**

**Members Present:** Christopher Wester, Derek Brown, Carl Montagano and Louis Booth

**Members Absent:** Chuck Witkowski

Chairman Wester called the meeting to order at 6:02 p.m.

**Others Present:** None

**Public Hearing for Establishment of Sewer User Fees:** Chairman Wester opens the Public Hearing. Vice Chairman Brown then reads into the record the Notice of Public Hearing Before the Prospect Water Pollution Control Authority For Purposes of Establishment of Sewer User Charges that was published in the Republican American on August 10<sup>th</sup> and 21<sup>st</sup>, 2015. Chairman Wester asks if there is any input from the public. Seeing that no public was present for the hearing there were no comments to be heard. Chairman Wester states since there are no comments he requests a motion to close the hearing. **Motion by C. Montagano** to close the Public Hearing for Establishment of Sewer User Charges at 6:06 p.m., **seconded by D. Brown, Unanimous.** Motion carries.

Chairman Wester states the Public Hearing portion of the meeting is now closed and the WPCA will implement the operational costs of \$13,556.84 into the user fees for the 2014-2015 sewer billing.

**Approval of Meeting Minutes:** The minutes from July 28, 2015 were reviewed Chairman Wester requests a motion be made for approval. **Motion by D. Brown** to approve the meeting minutes from July 28, 2015, **seconded by C. Montagano, Unanimous.** Motion Carries

**Correspondence:**

- The July 2015 summary of failures and repairs from Chesprocott Health District citing 5 failures and 4 repairs inspected.
- A letter from Chesprocott Health District dated August 18, 2015 describing the vision of Chesprocott as well as stating they will continue to provide monthly reports and attend future WPCA meetings to uphold their vision of a safe and healthy community.
- An invoice from PJS, LLC dba Introl dated July 28, 2015 in the amount of \$339.50 for services provided at the Pond Place station. The Administrator states payment has been submitted to PJS on 8/6/15.
- A receipt of payment in the amount of \$20.14 for the July Eversource bill for the Progress Lane station.
- The Frontier bill for the Progress Lane station in the amount of \$44.76.
- An Ion Bank statement from 7/11/2015 through 7/31/2015 for the Sewer Use account.

**New Business:**

**Vote to set a Sewer User fee 2014-2015:** Chairman Wester thanks Vice Chairman Brown for taking care of the meeting last month to review and approve the operational costs. He states he would like a motion be made to set the user fee based on the operational costs in the amount of \$13,556.84 that were set at the July 28, 2015 meeting. **Motion by D. Brown** to set the user fee for 2014-2015 based upon the rate established and billed to the Town of Prospect by the City of Waterbury, plus a four percent (4%) sinking fund, plus an operation cost of \$13,556.84, **seconded by L. Booth, Unanimous.** Motion carries by consent.

**Administrator's Report:** The Administrator reviewed the attached report. Discussion followed with regards to the Telog connectivity issues and what other options may be out there to resolve the problem. The overall consensus is that the Telog system has proven itself, as an unreliable way to measure and monitor the meters therefore an alternative method needs to be sought out if possible. Chairman Wester feels that using the water readings is the best method and is generally accepted as being accurate enough to measure sewer use. Vice Chairman Brown agrees but feels as though Waterbury may have an issue with going that route due to discrepancies at the Aria meter. Although he adds that there are issues with the meters themselves, which are causing these discrepancies, and Waterbury has been in agreement that there are issues with the meters. Vice Chairman Brown suggests setting up a meeting with Denis Cuevas of the Waterbury WPCF to have an open discussion about these issues and possible alternative ways to determine each meters sewer consumption. Chairman Wester agrees and requests the Administrator contact Denis Cuevas to set up a meeting time.

**Motion D. Brown,** to approve the Administrators Report for August 2015, **seconded by C. Montagano, Unanimous.** Motion Carries

**Old Business:**

**Sewer Use Account and Capital Improvement Account Reconciliation:** There were no updates

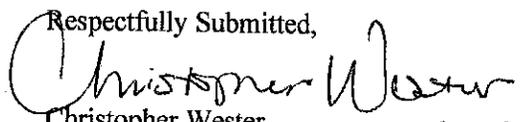
**Sewer System Permit Applications:** There were no new permits to discuss.

**Toll Brothers Sewer Construction Update:** There was no update received.

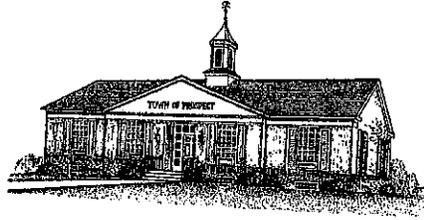
**Open:** there was no discussion

**Approve WPCA Clerk for reimbursement:** Motion by L. Booth to approve reimbursement for WPCA clerk, **seconded by C. Montagano, Unanimous.** Motion carries.

**Adjournment:** Motion by C. Montagano to adjourn the meeting at 6:36 p.m., **seconded by L. Booth, Unanimous.** Motion carries.

Respectfully Submitted,  
  
Christopher Wester  
Chairman

PROSPECT, CONN  
TOWN CLERKS OFFICE  
RECEIVED FOR RECORD  
2015 SEP 25 AM 9:37  
Montagano, C. Montagano  
TOWN CLERK



**WATER POLLUTION CONTROL AUTHORITY  
Town Of Prospect, Connecticut**

**ADMINISTRATOR'S REPORT  
AUGUST 2015**

The main issues this month have yet again been related to Telog connectivity at all three meter stations. However the main two issues are still with Aria and Pond Place. Shortly after our last meeting I spoke with Paul Santoro regarding his findings at the Pond Place meter. He did find a dead recorder and I was told it needed to be sent back to Telog for analysis and possibly repair. I was just informed by Paul last week that the results from Telog are in and the recorder will need to be replaced. Paul and I had a very lengthy conversation about where to go from here, bottom line is he is very frustrated with Telog. He was very hesitant to move forward and simply replace the recorder at a cost of \$1,165.00. According to Telog the recorder was most likely damaged from high current although they could not confirm that for sure. I did not feel comfortable telling Paul to go ahead and order a new one for a couple of reasons, the cost being one but I thought it would be important for the board to begin discussing possible alternatives and make a decision on approving the purchase of a new recorder.

With regards to the Aria station Ed Davis did put in a different modem, mind you it was not a new modem but a modem he felt was working. We were still unable to make a connection with the meter. After hearing this I was going to have Paul go take out that recorder and send it back to Telog however after the conversation I had with him I felt it needed to wait until after the WPCA was able to discuss the issues and make a collective decision on what action to take.

For my part in all of this I spent over two hours on the phone between Telog and Lighting PC just trying to get our computer to be able to communicate with the meters again. I was not 100% satisfied with the support I received direct from Telog and was pretty much forced into having to contact Lighting PC for technical support. Thankfully Mark Wither was able to resolve the situation, however since we did not sign a contract with him we will be receiving a bill from him. I was aware he would

charge me for the call but I believe it was a necessary call to make in order to get the Telog software running again. Unfortunately although it seems as though Mark did resolve the technical issues I can not confirm that the software is in fact working because two out of the three stations are currently offline and I haven't been able to make a connection with Progress Lane.

I did forward along all of the water usage data to Denis Cuevas and received an e-mail back stating they will be using the water consumption to bill for Pond Place this year, however they do have sewer discharge readings for Aria and Progress Lane. He did however indicate that the Sewer discharge was higher than the water consumption for Aria and he wanted to know if there was another water line that serviced the property. I did not have an answer for him. The total water consumption for Aria was 1,283,000 gallons and the sewer discharge is 3,452,890 gallons.

We yet again did not receive a bill from Eversource for the Progress Lane meter. I called and was given the total due so I simply requested a payment be sent in the amount of \$20.14. We currently have a balance of \$20.00 due by September 17. I did call Eversource and spoke to a representative who informed me that as of April 15, 2015 an address change was submitted online for the bills to be sent to 2A Ives Street in Danbury, which is the mailing address we have for the Regency at Prospect Condo Association. With regards to the phone line a Frontier bill was received in the amount of \$44.76.

The only other invoice that came in this month was one for Paul Santoro in the amount of \$339.50 for the work he did at the Pond Place meter.

With regards to billing I have compiled a spreadsheet in excel of this years accounts and will be sending it over to Diane by the end of the week for her review.



Michelle Marchese  
Administrator