

Prospect Town Council  
Regular Meeting  
Unapproved Minutes  
May 17, 2016

Chairman Thomas J. Galvin called to order the regular meeting of the Prospect Town Council @ 7:00 p.m. The meeting was held at the Prospect Town Hall, 36 Center Street and began with the Pledge of Allegiance. The meeting was taped.

**Members Present:** T. Galvin, Pat Geary, Al Delelle, D. Merriman, Jeff Slapikas, Carla Perugini-Erickson, L. Fitzgerald, S. Pilat and C. Graveline

**Members Absent:** None

**Also in Attendance:** Mayor Robert J. Chatfield

**Mayor's Report:**

Mayor Robert J. Chatfield began the meeting by requesting a motion to add to the Agenda an approval for minutes taken by the Town of Prospect sub-committee for Electric Supply. **Motion** made by J. Slapikas, seconded by P. Geary to add to the Agenda approval of minutes for the Town of Prospect sub-committee for Electric Supply. **Unanimous.**

**Motion** made by D. Merriman, seconded by P. Geary to approve the minutes of the Town of Prospect's Electric Supply sub-committee for the meeting with Bay State Consultants for the 4 year contract (July 2016 through July 2020) through the energy provider of "Constellation". **Unanimous.**

**Transfers:** Mayor Chatfield requested the following transfers.

**Motion** made by J. Slapikas, seconded by C. Graveline to approve the transfer **from** #7050-04 Ice & Snow Labor **to** #5150-01 Election workers/Deputies in the amount of \$4,000.00. **Unanimous.**

**Motion** made by D. Merriman, seconded by J. Slapikas to approve a transfer in the amount of \$53,364.00 from Police Overtime Account to the Police Officers' Account #6700:

Officers' Account #6700	\$49,864.00
Social Security	<u>\$ 3,500.00</u>
	\$53,364.00

**Unanimous.**

**Motion** made by Al Delelle, seconded by P. Geary to approve a transfer in the amount of \$9,233.00 **from** #7050-04 Ice & Snow Labor to:

**To:**

Election & Registrar Salaries	\$ 633.00
Ad & Printing Legal	\$ 3,000.00
Advertising & Printing	\$ 2,100.00
Insurance	\$ 750.00
Emergency Management Equip	\$ 1,400.00
Parks Mowing (Bid)	<u>\$ 1,350.00</u>
	\$ 9,233.00

**Unanimous.**

Mayor Chatfield requested a motion to approve the Authorizing Resolution for the Town of Prospect for grant funding for renovations and revitalizations for 12 Center Street.

**Motion** made by J. Slapikas, seconded by Al Delelle to approve the Authorizing Resolution of the Town of Prospect as amended, to file an application for the grant funding with the Connecticut Department of Housing Main Street Investment Fund Program and upon approval of said request to enter into and execute a project agreement with the Department of Housing for the renovation and revitalization of the site located at 12 Center Street, for the Prospect Community Center. Discussion. J. Slapikas questioned what the grant could be used for and how it could be used. **Unanimous.**

Mayor Chatfield advised that the Executive Session had been canceled and will be included at a future Town Council meeting for the Union Update.

Mayor Chatfield advised that the Algonquin Gas Pipeline project will be taking place within the next few years and expand through the several streets in town.

Mayor Chatfield gave the Council handouts of medical payment breakdowns and grants received and applied for.

Mayor Chatfield also advised of the grant to mill Town streets, approximately 2 – 3 miles of road. Mayor Chatfield also advised that the house on the Nolan property will shortly be demolished.

**Chair's Report:**

Chairman Galvin asked Town Historian, Joe Gomez to speak on his recommendations for Community School. J. Gomez gave his suggestions to relocate the Town Hall offices to Community School. J. Gomez advised that he felt the Town Hall offices were overcrowded. J. Gomez also gave suggested that it would be more convenient to have the Police Department relocated to the current Town Hall building as there is easy access to the Long River Middle School and to both, Rtes 68 and 69.

T. Galvin introduced Glen Gruber, Chairman of the Charter Revision Commission. G. Gruber advised that the new revised draft of the Charter had been submitted to the Town Clerk as of 5/17/16 and the 45 days that the Town Council has to work with the CRC

begins on this day. G. Gruber gave a timeline for actions to be made from the Town Council including to have at least one Public Hearing by July 1, 2016. G. Gruber advised that the Council may recommend changes to the Draft Report to the CRC within 15 days of the last public hearing by July 15, 2016. J. Slapikas thanked the CRC for doing a great job. J. Slapikas commented that he has been reading the minutes of the CRC and found the documents to be vague. J. Slapikas continued that he felt there was no information to the minutes including who made the decisions. G. Gruber stated that the minutes were a work in progress. Discussion. After discussion, D. Merriman complimented the CRC for their work.

T. Galvin continued with the topic of Re-Balancing the budget's bottom line. T. Galvin stated that Social Security #5750-00 would be short by approximately \$40,000 and suggested to raise the adopted amount for \$175,000 to \$212,000. T. Galvin questioned where the extra \$40,000 would come from. T. Galvin thanked Mayor Chatfield for the breakdown of Medical Benefits but questioned if \$50,000 should be deducted from the \$497,650, then there would be an over amount of \$33,000 for benefits. T. Galvin also asked Mayor Chatfield if there would be a change to the Supplemental insurance for retirees as the time period to change would be from October 1 to December 8<sup>th</sup>. T. Galvin also stated that line item #6100-00 Maintenance Salaries had increased from \$49,000 to \$56,000 and questioned the number of hours that the two employees worked. T. Galvin advised that the Town Auditor, Mike Battiste would be concluding his term as of the June 30, 2016 Audit and had put a procedure in place for a new auditor. T. Galvin also advised the Council that he would like to have sub-committees three different areas: 1) recommending the uses for Community School including moving Town Hall offices there; 2) to either hire an outside Human Resource group or a sub-committee for job descriptions, salary ranges and an employee handbook. P. Geary stated that she would like to consider a sub-committee. J. Slapikas stated that he would also prefer a sub-committee.

**Refunds:**

**Motion** made by D. Merriman, seconded by S. Pilat to approve the Tax Refunds dated May 17, 2016 in the amount of \$2,506.93. **Unanimous.**

**Approval of Minutes:**

**Motion** made by J. Slapikas, seconded by P. Geary to approve the Budget Workshop meeting minutes of April 12 and April 13, 2016. **Unanimous.** **Motion** made by J. Slapikas, seconded by L. Fitzgerald to approve the Regular meeting minutes of April 19, 2016. **Unanimous.**

**Resignations and Appointments:**

**Motion** made by C. Graveline, seconded by Al DeLelle to accept with regret the resignation of Mary Jane D'Aloia from the Inland Wetlands Commission and to approve the recommendations of the Prospect Republican Town Committee for the following appointments:

Inland Wetlands Commission:

**Joseph R. Hawthorne**, 5 Cambridge Dr. (to fill unexpired term of Mary Jane D'Aloia)  
Term: 1/1/14 – 1/1/17

Inland Wetlands Commission (Alternate):

**Matthew J. Feduzi**, 15 Southridge Rd., (to fill unexpired term of Joseph R. Hawthorne)  
Term: 1/1/16-1/1/18

Planning & Zoning Commission (Alternate)

**Richard L. Blanc**, 17 Coachlight Circle **Term: 1/1/16-1/1/20**

Board of Assessment Appeals (Alternate)

Shawn T. Baumann, 10 Juggernaut Rd. **Term: 1/1/16-1/1/18**

**Unanimous.**

**Motion** made by J. Slapikas, seconded by C. Graveline to place correspondence on file.

**Unanimous.**

**Motion** made by D. Merriman, seconded by C. Graveline to adjourn the meeting.

**Unanimous.** The meeting adjourned @ 9:01 p.m.

Respectfully submitted,

*Rosalyn B. Moffo, Clerk*