

Prospect Town Council
Regular Meeting
Unapproved Minutes
June 21, 2016

Chairman Thomas J. Galvin called to order the regular meeting of the Prospect Town Council @ 8:18 p.m. The meeting was held at the Prospect Town Hall, 36 Center Street and began with the Pledge of Allegiance. The meeting was taped.

Members Present: T. Galvin, Jeff Slapikas, Al DeLelle, D. Merriman, Carla Perugini-Erickson, Larry Fitzgerald, C. Graveline and S. Pilat

Members Absent: Pat Geary

Also in attendance Mayor Robert J. Chatfield.

Mayor's Report:

Mayor Robert J. Chatfield stated that 50 to 60 floor tiles will be removed on July 7, 2016, from the Nolan House on 5 Cheshire Road. The Mayor continued that the bid to demolish this home is in and the demolition will take place on July 17, 2016. Mayor Chatfield continued that the closing for Community School will be on July 8th, the closing will take place at 10:00 a.m. in front of the school. The Mayor explained that the Town of Prospect will have a 'credit' with Region 16 in November, for \$500,000 leaving a balance of \$373,000 that he would like to combine with Road bonding at a loan rate of 1.2% for approximately 1 to 2 years. Mayor Chatfield advised that the Scott Road project is in process and the first coat of asphalt has been applied, catch basins will be installed and curbing and fertilization will continue. The Mayor advised that the project should be completed by mid to late summer.

Mayor Chatfield advised that he will have year end transfers and correspondence for the June 28, 2016 Special meeting.

C. Graveline thanked the Mayor for the 'Code Red' that alerted the Town to the closure of Scott Road. Mayor Chatfield advised that the Waterbury Fire Department had been asked to help with emergencies that occurred to the lower end of Prospect's Scott Road during that time.

Chair's Report:

Re-Balancing of the 2016-2017 Budget:

T. Galvin commented that at the July 19th meeting, he would like clarification on line item Custodian salaries for Town Buildings. T. Galvin also commented that at this meeting, he would like to discuss the line item of Social Security as it is under budgeted by \$30,000. T. Galvin also stated that a new Budget line item has been added for Police overtime along with the existing Police salary account. T. Galvin continued that he would like to set sub-committee meetings for Town Buildings, Auditor and Job Descriptions/pay scale at the July 19th meeting.

Continuation of Charter Revision Discussion:

T. Galvin stated that he would like to discuss the Town Council's Public Hearing for the Charter Revision and asked for comments. J. Slapikas commented that the CRC had given recommendations to the Council for 23 items; two to three large items have been discussed numerous times. J. Slapikas noted that at the next Special meeting on June 28th, he would like to start with the 1st item and go through each one before the recommendations are sent back to the CRC. T. Galvin commented that consideration should be made to Section 8.01 Annual Audit and to add specifics to wording; without correct wording a 'procedural audit' could not be done.

A discussion took place regarding timeframes for filing with the CRC (within 15 days after final review by Council), and submission of document to the Secretary of State (by September 23, 2016). The Council stated that language changes and 'tweaks' will be made.

Public Participation:

D. Lauber, Prospect Tax Collector, commented on the Public Hearing regarding Elected or Appointed positions. D. Lauber asked the Council to consider the State Statutes when considering Hire or Appointed officials; as for the Tax Collector's position, the State Statute 'states' Elected or Appointed 'Not' hire.

Paul Krisavage, 11 Stonefield Drive, commented on Elected, Appointed and hiring of positions. P. Krisavage stated that the Mayor hires a police officer to appoint him/her into that position. P. Krisavage stated that he agreed with D. Lauber; but added that it was not the CRC's intent to appoint a person for a position every two years; there would be no need to appoint if that was the case. P. Krisavage advised that the people in place currently of the Tax Collector and Town Clerk have set the bar and standards high, but if a new person comes in without the drive and standards then the Town needs to be prepared.

Guests: None

Approval of Minutes:

Motion made by J. Slapikas, seconded by L. Fitzgerald to approve the regular meeting minutes of June 7, 2016. Discussion. C. Perugini-Erickson requested amendments to the minutes. **Motion** made by J. Slapikas, seconded by L. Fitzgerald to approve the regular meeting minutes of June 7, 2016 as amended. **Unanimous.**

Motion made by J. Slapikas, seconded by A. Delelle to approve the special meeting minutes of June 14, 2016. **Unanimous.**

Correspondence:

Tax Refunds dated 6/21/16

Tax Collector's Suspense List dated 6/21/16

Election year Total number of Voters for Charter Revision Public Hearing

Draft – Ordinance #71 Town Ordinance for Property Tax Relief for Certain Elderly and/or Totally Disabled Homeowners-

Motion made by J. Slapikas, seconded by C. Graveline to place correspondence on file. Discussion. **Motion** withdrawn by J. Slapikas and C. Graveline. **Motion** made by D. Merriman, seconded by C. Graveline to add to the Agenda discussion and potential action on Suspense List. **Unanimous.** D. Lauber, Prospect Tax Collector advised that the items on the Suspense List are deemed uncollectible for leased vehicles and remain on the list for 15 years. D. Lauber stated that a rate book is used to calculate the fees. **Motion** made by J. Slapikas, seconded by C. Graveline to place correspondence on file. **Unanimous.**

Refunds:

Motion made by C. Graveline, seconded by L. Fitzgerald to approve the Tax Refunds dated June 21, 2016 in the amount of \$1,803.82. **Unanimous.**

New Business:

Refunds – Already acted upon

Transfers – None

Resignations – None

Appointments – None

Bids – Community School Roof, bid opening July 1, 2016 @ 10:00 a.m.

Grants- None

Public Participation: None

Sub-committee Report:

J. Slapikas, Chairman of the Ordinance Sub-committee gave the Council a copy of a ‘Draft’ for Ordinance #71 -, Town Ordinance for Property Tax Relief for Certain Elderly and/or Totally Disabled Homeowners. J. Slapikas advised that the ordinance sub-committee had discussed with the Town’s Tax Collector and Assessor as the ordinance is in place, but minimal changes will be made as the tax relief is based on years of residency. J. Slapikas would like the Council to review the Ordinance prior to the July 19th meeting.

Adjournment:

Motion made by D. Merriman, seconded by C. Graveline to adjourn the meeting. **Unanimous.** The meeting adjourned @ 8:56 p.m.

Thomas J. Galvin

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Chairman