

Prospect Town Council
Regular Meeting
Unapproved Minutes
April 5, 2016

Chairman Thomas J. Galvin called to order the regular meeting of the Prospect Town Council @ 7:27 p.m. The meeting was held at the Prospect Town Hall, 36 Center Street and began with the Pledge of Allegiance. The meeting was taped.

Members Present: T. Galvin, Jeff Slapikas, Pat Geary, Al Delelle, D. Merriman, Carla Perugini-Erickson and S. Pilat

Members Absent: L. Fitzgerald and C. Graveline

Mayor's Report:

Mayor Robert J. Chatfield advised that the Assessor, James Clynes, completed a new Grand List showing the increased amount of taxable revenue of \$645.00 received after the Board of Assessment Appeals met.

Mayor Chatfield advised that a Grant was received in the amount of \$5,085.00. The monies will be used for trees at Hotchkiss Field. Mayor Chatfield requested a motion to approve a Certified Resolution for this grant. **Motion** made by P. Geary, seconded by S. Pilat to approve the Certified Resolution of the Town of Prospect. **Unanimous.**

Mayor Chatfield advised that the Senior Center had received a police vehicle for driving (3 or less) patrons to and from appointments.

Mayor Chatfield requested a motion to set the date of May 3rd 2016 for a Town Meeting for Bristol Resource Recovery - Covanta. **Motion** made by A. Delelle, seconded by P. Geary to set a Town Meeting of May 3, 2016 @ 7:00 p.m. for Bristol Resource Recovery -Covanta. **Unanimous.**

Mayor Chatfield requested the following transfers.

Motion made by S. Pilat, seconded by P. Geary to approve the transfer in the amount of \$4,550.00:

From:	To:	
Contingency - Transfer \$4,550.00	Town Council Clerk	\$1,250.00
	Town Clerk – Clerk	<u>3,330.00</u>
Total		\$4,550.00

Unanimous.

Motion made by J. Slapikas, seconded by P. Geary to transfer \$400,000 from the Fund Balance to the Capital Non-Recurring Account for the repairs of Community School per the Town Meeting held on February 29, 2016 as needed. **Unanimous.**

Motion made by J. Slapikas, seconded by S. Pilat to approve the amount of \$86,000 to be transferred from the Fund Balance to the Capital-Non-Recurring Account for the replacement of Truck #17, a 2001 Mini Dump with a 2016 Chevy Automatic 'as needed'. Mayor Chatfield advised that the amount could be less, depending on the bid price. **Unanimous.**

Mayor Chatfield advised that he is requesting the amount of \$125,000 to be transferred for 2016 road reconstruction. **Motion** made by P. Geary, seconded by S. Pilat for a transfer of \$125,000 from the Fund Balance to the Capital – Non-Recurring Account for road reconstruction for 2016. **Unanimous.** Mayor Chatfield explained that the Town received \$759,466 from Regional School District 16; after expenses of \$631,000 there will be a remainder of \$128,466 to be added to the General Fund Balance.

Motion made by C. Perugini-Erickson, seconded by P. Geary to approve the transfer from the Fund Balance to the Capital-Non-Recurring Account in the amount of \$20,000 for the cost of sidewalk design for the front of Town Hall and for the use by the Sidewalk Task Force as needed. Mayor Chatfield advised that the grant would be for the construction of the sidewalk. The grant could be in the amount of \$3,500 to \$5,000. **Unanimous.**

A discussion took place to add an additional meeting of April 9, 2016 @ 8:00 a.m. and to place on the Agenda additional meeting dates. **Motion** made by J. Slapikas, seconded by Al DeLelle to add an additional meeting of Saturday, April 9, 2016 @ 8:00 a.m. to 9:45 a.m. and to add budget workshop meeting dates. **Unanimous.**

S. Pilat commented that Regional School District 16 will have the parking lot paved at the Administrative Offices before they are opened. S. Pilat stated that this is in part to the requests by Mayor Chatfield and interim Chairman of the Board of Ed, Bob Hiscox. Mayor Chatfield stated that the property behind the administrative offices will be seeded and a fence will be erected. The Council thanked S. Pilat for his efforts on the Building Committee of the Board of Ed.

Chair's Report:

T. Galvin advised that the CRC will hold a meeting on Thursday, April 14 and once the information is reviewed, the completed document will be forwarded to the Council for review.

T. Galvin also stated that Mike Battiste, Auditor for the Town of Prospect will be coming to the Council's meeting of April 19, 2016.

Guests: None

Public Participation: Fred Bonyai, 18 Woodcrest Dr., questioned if street sweeping had begun. Mayor Chatfield advised that it had and the contract calls for additional sweeping if there is snow and the streets were previously swept.

Approval of Minutes:

Motion made by D. Merriman, seconded by Al Delelle to approve the budget workshop minutes of March 12 & 15, 2016. **Unanimous.** C. Perugini-Erickson questioned if the budget of Town Trucks would be reviewed. T. Galvin stated that this topic will be discussed at future budget workshops.

Motion made by D. Merriman, seconded by Al Delelle to approve the regular meeting minutes of March 15, 2016. **Unanimous.**

Correspondence:

Revised Grand List dated 3-31-16
David Bromley, Jr., new Police Officer to the Town of Prospect letter dated 3-28-16
Meals on Wheels handout dated 3-2016
Prospect Police Patrol Report – 3-2016
Bid for Grounds Maintenance – Newspaper Ad - dated 3-18-16
ProAct RX Savings Program for the Town of Prospect dated 1-1-2012 through 2-29-2016
Letter from Pamela F. Mangini Region 16 dated 2-29-16
Mayor’s Expenditures dated January 2016
Invitation to Bid for Park & Rec for Tennis Court re-surfacing to be opened on 4-13-16
Invitation to Bid for Security Camera Installation to be opened on 4-13-16
Pictures of New Police car for the Senior Center
America the Beautiful Grant RE: “\$5,085 for Planting of Legacy Trees within Parks of the Town of Prospect” dated 3-8-16
Certified Resolution of the Town of Prospect RE: America the Beautiful Grant
2016-2017 Town of Prospect Budget Follow-up Questions
Motion made by J. Slapikas, seconded by S. Pilat to place correspondence on file.
Unanimous.

New Business:

Refunds – Motion made by P. Geary, seconded by S. Pilat to approve the Tax Refunds in the amount of \$1,734.08 dated 4/5/16. **Unanimous.**

Transfers – Already acted upon

Resignations – None

Appointments – None

Bids –Grants – Bid notices for Park & Rec for Security Cameras and Tennis Court resurfacing have gone out.

Public Participation: None

Old Business:

Jeff Slapikas, Chairman of the Ordinance sub-committee advised that he is waiting to hear from the Town’s Attorney to finish reviewing the two Ordinances that were submitted: General Fee Ordinance and an Elderly Tax Credit Ordinance. Once the Attorney sends the Ordinances back, they will come before the Council for approval.

J. Slapikas advised that Diane Lauber, the Town's Tax Collector would like an Ordinance to waive the tax of \$2.00 or less. J. Slapikas stated that he is awaiting additional information.

Adjournment:

Motion made by J. Slapikas, seconded by D. Merriman to adjourn the meeting.

Unanimous. The meeting adjourned at 8:05 p.m.

Thomas J. Galvin

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Chairman