

Prospect Town Council  
Special Meeting  
Budget Workshop  
Unapproved Minutes  
April 5, 2016

The Special Meeting of the Prospect Town Council for a Budget Workshop was called to order by Chairman Thomas J. Galvin @ 6:00 p.m. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street. The meeting was taped.

**Members Present:** J. Slapikas, D. Merriman, Al DeLelle, P. Geary, Carla Perugini-Erickson T. Galvin and Stan Pilat

**Members Absent:** Carl Graveline and Larry Fitzgerald

Mayor Robert J. Chatfield began with the Library.

**Library #7350:**

John Wiehn, Library Director and Alessandra Petrino, Assistant Director and several Library Board members, including the Chairman of the Library Board, Sue McKernan attended the workshop. Library Director J. Wiehn reviewed the budget and gave the Council a booklet illustrating the expenditures, salaries, events and upcoming programs that the Library is offering. Chairman McKernan advised the Council that she had proposed an increase of 5.5% for the Director and Assistant Director as they are paid lower wages in comparison to surrounding Towns and what the salary statistics show. Council members questioned staffing. Chairman McKernan stated that there are 9 part-time employees: 3 high school pages, 5 clerical and 1 janitor. After a lengthy discussion, P. Geary stated that the Council will be looking at salaries as a whole. **Motion** made by J. Slapikas, seconded by Al DeLelle to approve the budget of the Library as submitted in the amount of \$292,576 and to revisit as requested. **Unanimous.**

**Community School #9100:**

Mayor Chatfield gave the Council a handout for the budget for the Community School building with a bottom line total of \$137,346. Mayor Chatfield advised that he will incorporate this amount into the Town Hall Buildings in next year's budget. The Mayor stated that he has locked into the cost for oil in the amount \$1.74 9 and the telephones will be under the State bid. The Mayor stated that he is anticipating an upgrade to the PA system and he is allowing for \$25,000 for electricity as it was when Region 16 owned the building. Mayor Chatfield advised that he would like to consider hiring a custodian for 15 hours or so per week for the building. **Motion** made by S. Pilat, seconded by P. Geary to approve the budget for Community School in the amount of \$137,346.00. Council members raised questions regarding heating through the weekends, time schedule for custodians, offices to be moved into Community School and additional help for the Park & Rec Director. A vote was called for. **Unanimous.**

**Building Department #5850:**

**Motion** made by D. Merriman, seconded by Al Delelle to approve the budget of the Building Department in the amount of \$80,012. A discussion took place regarding #5850-05 Clerical Assistant PT in the amount of \$17,222. P. Geary advised that she was in favor of leaving the salary in the amount of \$16,640. After discussion, **Motion** made by D. Merriman, seconded by Al Delelle to approve the budget of the Building Department as amended in the amount of \$79,430. **Unanimous.**

**Town Clerk #5500:**

**Motion** made by P. Geary, seconded by J. Slapikas to approve the budget of Town Clerk in the amount of \$106,998. Mayor Chatfield asked the Council to add an additional \$4,465 to line item #5500-02 Clerical Asst. PT for a total of \$14,250; (\$9,785 + \$4,465 = \$14,250). Mayor Chatfield advised that the Clerical Asst. covers lunches and vacations and he had previously made an error in calculations. **Motion** made by P. Geary, seconded by J. Slapikas to approve the budget of the Town Clerk as amended for a bottom line total of \$111,463 (\$106,998 + \$4,465 = \$111,463). **Unanimous.**

**Adjournment:** **Motion** made by J. Slapikas, seconded by D. Merriman to adjourn the meeting. **Unanimous.** The meeting adjourned @ 7:26 p.m.

*Thomas J. Galvin*

Thomas J. Galvin  
Chairman