

**Prospect Town Council Ordinance Subcommittee
Meeting**

Approved ~~Unapproved~~ Minutes
**Tuesday Feb. 2, 2016
Unapproved**

The regular meeting of the Prospect Ordinance Subcommittee was called to order by A. DeLelle @ 5:30 pm. The meeting was held in the upstairs conference room of the Prospect Town Hall, 36 Center Street. The Pledge of Allegiance was recited by all present

Members Present: Al DeLelle and Larry Fitzgerald

Members Absent: Jeff Slapikas

Guest: Tom Galvin

Approval of Minutes: Motion made by Larry Fitzgerald seconded by Al DeLelle to approve the minutes of January 19, 2016. **Unanimous.**

Old Business: Discussion and review was made regarding the **Elderly Tax Credit Ordinance.**

Reviewed were the application process and documentation being used to qualify property owners for this Tax Credit.

Currently the assessor's office uses the State application form M-35H Rev. 12/20/2013 titled Application for Tax Credits Elderly and Totally Disabled Homeowner to identify income qualifications.

The Tax Collectors Office requires the applicant to complete a Town of Prospect Certification of Residency form to document the property ownership.

This review noted that the State Tax Elderly form and Certification of Residency do not correspond with revisions to the new drafted Ordinance and a new combined **Town of Prospect Tax for Elderly form** should be developed to include:

The same general information and format for name, address, status and income sources currently on the form will remain unchanged; include the qualification income level to be 1.5 above the state requirement.

Add to the new ordinance the state requirement that The Surviving Spouse be 50 to 65 years of age.

The **Certificate of Residency Form** is not identified in the current Ordinance and should be added to the new Ordinance. The new combined form should incorporate the current forms criteria and add a Tax Office validation signature block/stamp and date. The percentage of ownership question on the current Certification of Residency Certification Form needs to be addressed.

Correspondence:

Letter from Carmody & Torrance Re; Suggested revisions to Blight Ordinance

The letter addressed changes and clarifications to the Ordinance, the letter was given to the Tom Galvin to forward to The Blight Commission. The Ordinance Subcommittee will follow up these changes.

Next meeting date set for 2/16//2016 @ 5:30

New Business: None

Motion to Adjourn by Larry seconded by Al at 6:29 pm

Respectively Submitted


Al DeCelle

Thompson L. Anderson
TOWN CLERK

2016 FEB 17 AM 8:30

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