

Prospect Town Council
Regular Meeting
Approved Minutes
January 19, 2016

Chairman Thomas J. Galvin called to order the regular meeting of the Prospect Town Council @ 6:30 p.m. The meeting was held at the Prospect Town Hall, 36 Center Street and began with the Pledge of Allegiance. The meeting was taped.

Members Present: T. Galvin, C. Graveline, Pat Geary, Al Delelle, S. Pilat, D. Merriman, Jeff Slapikas, Carla Perugini-Erickson and L. Fitzgerald

Members Absent: None

Mayor's Report:

Mayor Robert J. Chatfield advised the Town Council of the cuts made by Governor Malloy to ECS funding for Fiscal Year 2016; the reduction for the Town of Prospect was in the amount of \$45,932.00.

Transfers: Mayor Chatfield gave the Council a copy for review of the document including Certificate of Title for the closing of 5 Cheshire Road. Mayor Chatfield requested a motion to approve the transfer to pay for the expense of the land purchase of 5 Cheshire Road, Prospect, CT 06712. Mayor Chatfield explained that a 1,000 gal. underground oil tank was found on the premise and had to be removed. The Mayor noted that no surrounding oil leakage was found on the property. The Mayor stated that the Town's percentage was half of the cost for the removal of the tank. The percentage back to the Town was reflected at the closing of the property as the payment was reduced by this amount. **Motion** made by Al Delelle, seconded by D. Merriman to approve the use of Line Item 5650 Land Acquisition Account to pay the expense of the land purchase of 5 Cheshire Road, Prospect, CT 06712.

To:

Tank Removal	\$3,150.00
General Obligation Notes	<u>700.00</u>
Total	\$3,850.00

Unanimous.

Refunds:

Mayor Chatfield requested a motion to approve the Tax Refunds. **Motion** made by C. Graveline, seconded by J. Slapikas to approve the Tax Refunds dated January 19, 2016 in the amount of \$2,469.63. **Unanimous.**

Community School: Mayor Chatfield stated that he felt the Town should move forward with the purchasing of Community School and contacted the Town's financial consultant, Dennis Dix of Dix Works of Avon, CT to contact several financial institutions for financing. Mayor Chatfield advised that he will be in contact with Attorney Yarbrough

to create the 'Call' and 'Resolution' for the purchase of Community School for the next Town Council meeting in February.

Mayor Chatfield gave handouts to the Council of a Draft of the 2016-2017 Budget for their review.

P. Geary questioned the use of 5 Cheshire Road. Mayor Chatfield remarked that he is hoping to extend the two Town Hall parking lots for access out onto Cheshire Road. The Mayor also stated that he will be decommissioning both the well and the septic system. Mayor Chatfield advised that the work will not be done until the survey of the property is completed. Once the survey is in, the Mayor will have a copy of the map for the Council.

Mayor Chatfield advised the Council that the Town's Grants Director would be applying for a grant for 'shade' trees to put at Hotchkiss Field and Caplan Park. Mayor Chatfield also advised that a STEAP grant was applied for to purchase 'matting' for the playground at Hotchkiss Field and for the purchase of several pieces of playground equipment.

Chair's Report:

Community School: T. Galvin restated that Mayor Chatfield will pursue getting financial funding for the purchase of Community School. The Mayor has contacted both the Town's financial consultant Dennis Dix and Attorney John Yarbrough to move forward with this purchase. T. Galvin stated that at the February 2nd meeting of the Council, a Town Meeting date for this purchase will be set.

Mayor Chatfield advised that he was informed that the Board of Ed had ratified the Teachers Contract for the next three years. Mayor Chatfield also advised that Region 16's Board of Ed has a surplus of 1.4 million. The Mayor advised that through the State of Connecticut, the Region has found that they are allowed to keep an additional percentage of the monies from this surplus before giving the Towns (Beacon Falls and Prospect) their portions; the Board of Ed may use this monies for any active work to be done. Mayor Chatfield advised that the Region will be planning on using the monies to insulate the pump house at Woodland Regional High School and to pave the parking area at the new administrative offices of Regional School District 16 on Coer Road.

2016-2017 Budget Process: A handout from T. Galvin was given to the Council to review: The Budget 2015-2016 Process – Observations, Recommendations and Requests. T. Galvin also acknowledged the Budget 'Draft' that Mayor Chatfield gave the Council for review.

Guests: None

Public Participation: T. Graveline, 20 Corinne Drive, questioned the amount that the Town is requesting from the STEAP grant for Hotchkiss Field. Mayor Chatfield advised the amount is \$200,000+ for the playground equipment and the 'matting'. T. Graveline also questioned the amount that will be requested for the purchase of Community School. Mayor Chatfield advised that he will request approximately 1.2 million for the cost of the

school and repairs. Mayor Chatfield stated that the roof alone will cost approximately \$300,000 to \$400,000 for repairs. T. Graveline also questioned the amount of \$130,000 for paving at the administrative offices of the Region on Coer Road and asked S. Pilat if this amount was included in the original bid for the reconstruction. S. Pilat advised that the cost of the paving was not included in the bid and only partial repair of the current pavement was to be redone. S. Pilat stated that the parking area would now be replaced as the parking area will be a community parking lot. S. Pilat noted that though the parking lot will be a community lot, it is not a commuter parking lot.

Approval of Minutes:

Motion made by D. Merriman, seconded by S. Pilat to approve the minutes of January 5, 2016. 8 Approved/1 Abstained, Carla Perugini-Erickson. **Motion Passes.**

Correspondence:

Email from CCM dated 1/5/16 RE: ECS Reductions
Certificate of Title for purchase of 5 Cheshire Road
Resignation dated 1/14/16 for Frances Lamontagne from the Prospect Library Board of Directors
Prospect Republican Town Committee Recommendations dated 1/19/16
Draft of 2016-2017 Budget
Mayor's Expenditures 2015-2016 - November 2015
T. Galvin's – The Budget 2015-2016 Process – Handout
Reference Sheet and Ordinances: #84-12-15-15 Snow Disposal and Property Damage and Prohibition on Blocking Intersections #85-12-15-15
Motion made by J. Slapikas, seconded by P. Geary to place correspondence on file.
Unanimous.

P. Geary asked Mayor Chatfield to give the Council a copy of the Mayor's Expenditures in a timelier fashion as the Council just received the November expenditures and checks for December had been written but the expenditures for December were not received by the Council.

New Business:

Refunds – Already acted upon
Transfers – Already acted upon
Resignations – T. Galvin stated that he received a letter from Frances Lamontagne giving her resignation as a member of the Prospect Library Board of Directors. **Motion** made by P. Geary, seconded by L. Fitzgerald to accept the resignation of Frances Lamontagne as a member of the Prospect Library Board of Directors.
Unanimous.
Appointments – A handout was given regarding the recommended Republican Town Committee Appointments for various Boards and Commissions. A motion to accept the appointments was called for. **Motion** made by D. Merriman, seconded by P. Geary to accept the appointments recommended by the Republican Town Committee (Schedule A). **Unanimous.**
Bids – None

Grants – Already discussed

Public Participation: None

Old Business:

Motion made by S. Pilat, seconded by J. Slapikas to amend the previous motion for correspondence to include the two new Ordinances and the reference page. **Unanimous.**

A discussion took place regarding commuter parking. The Mayor advised that Father Mark at St. Anthony's Church offered the parking lot to any Town civic organizations that wanted to use the parking lot for trips or events. The organizations would need to contact the rectory for assistance.

Adjournment:

Motion made by D. Merriman, seconded by L. Fitzgerald to adjourn the meeting. **Unanimous.** The meeting adjourned @ 7:24 p.m.

Thomas J. Galvin, Chairman

Rosalyn B. Moffo, Clerk