

Prospect Town Council
Special Meeting
Budget Workshop
Approved Minutes
March 15, 2016

The Special Meeting of the Prospect Town Council was called to order by Chairman Thomas J. Galvin @ 6:00 p.m. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street. The meeting was taped.

Members Present: J. Slapikas, D. Merriman, Carl Graveline 6:08 p.m., Stan Pilat, Al Delelle, P. Geary, Carla Perugini-Erickson and T. Galvin

Members Absent: Larry Fitzgerald

Mayor Robert J. Chatfield also was in attendance.

Solid Waste #6950:

Motion made by D. Merriman, seconded by S. Pilat to approve the budget of Solid Waste #6950 in the amount of \$485,200. Council members raised questions regarding Line Item #6950-00 Custodians. The budgeted amount for fiscal year 2015-2016 was \$15,500 and the Mayor's recommendation amount for the 2016-2017 fiscal year was \$21,000. Mayor Chatfield advised that the amount was for two (2) custodians. After discussion, Mayor Chatfield suggested reducing the \$21,000 to \$17,000 for Line Item #6950-00 Custodians. **Motion** made by D. Merriman, seconded by S. Pilat to amend Line Item #6950-00 from \$21,000 - \$4,000 to \$17,000 and to amend the original motion of the bottom line for Solid Waste #6950 from \$485,200 - \$4,000 to \$481,200. A vote was taken. **7 Approved/ 1 Opposed, P. Geary. Motion passes.**

Town Roads #7000:

Motion made by J. Slapikas, seconded by C. Graveline to approve the budget of Town Roads #7000 in the amount of \$168,434. Mayor Chatfield advised that the bid for Tree Trimming had one more year and the Street Sweeping bid would go out next year. C. Graveline questioned if all roads in Town were swept. Mayor Chatfield advised that the contract for Street Sweeping included all Town roads. **Unanimous.**

Ice & Snow #7050:

Motion made by C. Graveline, seconded by J. Slapikas to approve the budget of Ice & Snow #7050 in the amount of \$291,000. J. Slapikas questioned Line Item #7050-03 Supplies/Parts in the amount of \$70,000. J. Slapikas stated that there usually is a 'transfer' at the end of the year into this line item and asked Mayor Chatfield if he thought there would be enough in this account with the increase of \$10,000 (\$60,000 + \$10,000 = \$70,000). Discussion. Council members questioned Line Item #7050-02 Maintenance in the amount of \$70,000. Council members asked for the mechanic's hourly rate. Mayor Chatfield advised that the mechanic is paid at \$105 per hour. A vote was called for. **Unanimous.**

Town Trucks #7150:

Motion made by C. Graveline, seconded by Al DeLelle to approve the budget of Town Trucks #7150 in the amount of \$268,240. Council members questioned the difference between this budget and Ice & Snow. Mayor Chatfield explained that anything to do with winter was listed under Ice & Snow. Council members questioned Line Item #7150-00 Fleet Maintenance in the amount of \$120,000. Mayor Chatfield advised that the mechanic is paid @ \$105.00 per hour for labor. The Mayor continued that the mechanic is on call, comes in day or night, whenever called and stays for the duration of the job; no minimum of 4 hours paid. The Mayor continued explaining that the mechanic has a full service machine shop at his facility in Southington which is called Ace Truck Repair. A question was raised to the longevity of service of the mechanic. Mayor Chatfield explained that the mechanic has been employed by the Town since the days of Mayor Sabo and works approximately 35 hours per week. Mayor Chatfield also advised that there is no double time. Concerns were raised as to who reviews the inventory. Mayor Chatfield advised that it is the Assistant Public Works Director, Gene McCarthy, although at times, it is a member of the Public Works that could do minor repairs such as changing out a lawn mower blade. Both P. Geary and C. Perugini-Erickson stressed their concern of no documentation for inventory and requested that there should be more use of inventory control. S. Pilat advised that once a part or item is used, it is replaced. After discussion, a vote was called for. **6 Approved / 2 Opposed, Carla Perugini-Erickson, P. Geary. Motion passes.**

Town Parks #7300:

Motion made by D. Merriman, seconded by S. Pilat to approve the budget of \$65,000 for Town Parks. Mayor Chatfield advised that a bid for Line Item #7300-05 Contractual Mowing would be going out. Mayor Chatfield explained that an hourly rate for a licensed professional to put down the fertilizer would be included in the bid. The Mayor also explained that the Town purchases the fertilizer for Line Item #7300-07 Lawn Treatment. P. Geary questioned Line Item #7300-04 Summer Support and asked how many people the Mayor would be employing this summer. Mayor Chatfield advised that he will have four (4) people for Summer Support. They will begin when school ends and finish by the end of July beginning of August to go back to school. Some will be part time from 7:00 a.m. to 12:00 noon and some will be 7:00 a.m. to 3:00 p.m. Each student would be assigned to regular personnel. A vote was called for. **Unanimous.**

Public Works Labor #7200:

Motion made by J. Slapikas, seconded by C. Graveline to approve the budget of Public Works Labor #7200 in the amount of \$679,768. T. Galvin requested to add Line Item # 7200-02 Town Aid Roads in the amount of \$36,000 to Line Item #7200-00 Regular Salary \$505,065 as the grant is received from the State for the Public Works Labor for road repair. Mayor Chatfield advised that he will be adding one (1) more person to the Public Works Department. Mayor Chatfield continued that the Public Works Employee Contract currently calls for a 3% increase, but the contract will expire as of June 30, 2016 and they will be without a contract until another is negotiated. Mayor Chatfield stated that he is hopeful to have all things considered prior to meeting with the

Attorney. P. Geary stated that she appreciates having all 'Labor' in one place but requested to breakdown under subtopics, labor for such Line Items as Town Roads, Ice & Snow etc. T. Galvin called for a vote and stated that the Council will revisit Line Items #7200-02 Town Aid Roads and #7200-01 Overtime. **Unanimous.**

Road Reconstruction #7250:

Motion made by C. Graveline, seconded by S. Pilat to approve the budget of Road Reconstruction #7250 in the amount of \$229,798. Mayor Chatfield advised that there may be other cuts from the State of Connecticut in Line Item #7250-01 Overlay Locip SG. A vote was called for. **Unanimous.**

Adjournment: **Motion** made by D. Merriman, seconded by C. Graveline to adjourn the meeting. **Unanimous.** The meeting adjourned @ 7:09 p.m.

Thomas J. Galvin

Thomas J. Galvin
Chairman