

Prospect Town Council
Special Meeting
Budget Workshop
Approved Minutes
March 1, 2016

The Special Meeting of the Prospect Town Council was called to order by Chairman Thomas J. Galvin @ 6:00 P.M. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street. The meeting was taped.

Members Present: L. Fitzgerald, S. Pilat, J. Slapikas @ 6:37 p.m., C. Graveline, D. Merriman, Al DeLelle, P. Geary, Carla Perugini-Erickson @ 6:39 p.m. and T. Galvin

Members Absent: None

Mayor Robert J. Chatfield requested an Executive Session to discuss the Shared Service Contract and to invite Mayor Chatfield to attend. **Motion** made by D. Merriman, seconded by C. Graveline to convene to an Executive Session and to invite Mayor Chatfield to attend. **Unanimous.** The meeting convened to an Executive Session at 6:04 p.m. The meeting reconvened to the Budget Workshop @ 6:08 p.m. No votes were taken or motions were made. Mayor Chatfield commented that he attended a meeting with the Mayors of Naugatuck and Beacon Falls for the Resident State Trooper Contract and will have more information at a later date. Mayor Chatfield also advised that the pricing per gallon for the following items has been locked in for the next fiscal year: gasoline @ \$1.53, fuel oil @ \$1.74 and diesel @ \$2.02. The Mayor stated that the budget shows an increase for Town employees' salaries by 3%.

Mayor Chatfield gave the Council (3) handouts: the Budget, line items that the Council has little discretion with and the proposed Budget Workshop meeting dates. The meeting continued with the Council reviewing the meeting dates for the Budget Workshops. After discussion, changes were made to the times of March 9th and March 15th to 6:00 p.m. from 6:30 p.m. The Council also requested to change in the wording on March 15, 2016 from Regular Meeting - 6:30 p.m. at Town Hall, Budget Meeting until 8 p.m. to Budget Workshop, Regular Meeting to follow – 6:00 p.m. at Town Hall, Public Works. A motion was called for. **Motion** made by D. Merriman, seconded by J. Slapikas to approve the Budget Workshop Meeting dates as amended. **Unanimous.**

S. Pilat left the meeting @ 6:52 p.m. to attend the final meeting of the Building Committee for the Board of Education.

Mayor Chatfield introduced the Budget:

- Office of the Mayor (#5000) (Increase \$11,197)
- Probate Court (#5050) (No Increase; could increase at a later date)
- Zoning Board of Appeals (#5100) (No Increase)
- Elections & Registrars (#5150) (Increase \$12,858)
- Auditor (#5200) (Increase \$500)

Assessor (#5250) (Increase \$1,491)
 Board of Assessment Appeals (#5300) (No Increase)
 Tax Collector: C.C.MC. (#5350) (Increase \$2,907)
 Treasurer (#5400) (Increase \$1,476)
 Legal Fees (#5450) (No Increase; possible increase at a later date)
 Town Clerk (#5500) (Increase \$2,237)
 Refund of Taxes (#5550) (**Not listed**)
 Planning & Zoning Commission (#5600) (No Increase)
 Land Acquisition (#5650) (**Not listed**)
 Advertising & Printing (#5700) (Increase \$400)
 Social Security (#5750) (No Increase)
 Auto Process of Records (#5800) (Increase \$7,500)
 Building Department (#5850) (Increase \$3,972)
 Water Pollution Authority (#5900) (Decreased \$876)
 Municipal Organizational Fees (#5950) (No Change)
 Town Council (#6050) (Increase \$750)
 Town Buildings (#6100) (Increase \$11,000)
 Unemploy. Comp. Tax (#6150) (Increase \$12,500)
 Benefits Town Employees (#6200) (Decreased by \$115,000)
 Postage (#6250) (No Change)
 Anti-Blight Commission (#6300) (Decrease \$1,000)
 Conservation Commission (#6350) (Increase \$200)
 Inland Wetlands (#6400) (Increase \$100)
 Land Use Inspector (#6450) (Increase \$2,435)
 Historic Preservation (#6550) (No Change)
 Fire Protection (#6600) (Increase \$42,560)
 Fire Marshall (#6650) (Increase \$2,774)
 Police (#6700) (Increase \$62,841)
 Insurance (#6750) (Increase \$13,000)
 Emergency Management (#6800) (No Change)
 Household Hazardous Waste (#6850) - 0 – (Savings, new provider)
 911 Service (#6900) (Increase \$339)
 Solid Waste (#6950) (Decrease \$45,000)
 Town Roads (#7000) (Decrease \$84,310)
 Ice & Snow (#7050) (Decrease \$375,000)
 Street Lighting (#7100) (No Change; 50 Street lights were replaced with LED, 50 more to come)
 Town Trucks (#7150) (Increase \$15,120)
 Town Aid Roads (#7200) (Changed to Public Works Labor, All Regular PWE and Overtime Labor and Town Aid Roads included - Total of \$679,768)
 Road Reconstruction (#7250) (Decrease \$1,305)
 Parks (#7300) (Decrease \$66,780)
 Library (#7350) (Increase \$16,024)
 Recreation (#7400) (Increase \$44,185)
 Holiday Observances (#7450) (Increase \$1,350)
 Youth – Summer Activities (#7500) (No Change)

Health (#7550) (Increase \$11,190)
Commission on Aging (#7650) (Increase \$17,794)
Prospect Animal Control (#7700) (Increase \$1,238)
Contingency (#7750) (No Change)
Economic Development Commission (#7750) (No Change)
Interest (#7800) (Decrease \$7,124)
Principal (#7800) (Increase \$131,667)
Truck Lease (#7850) (Decrease \$27,498)
Cap & Non-Rec Expense (#7900) (**Not Listed**)
Open Space (#7950) (**Not Listed**)
Storm Water (#8000) (**No Change**)
Scott Road (#8050) (**Not Listed**)

Mayor Chatfield advised that the CT State Police have encouraged the Towns that have a Resident State Trooper Program to leave the program as costs continue to rise.

P. Geary questioned why the Auditor, Michael Battiste had not attended the meeting. Mayor Chatfield was not aware if M. Battiste was asked to attend.

Mayor Chatfield also presented to the Council the 25 line items that the Council has very little discretion with:

Probate Court (#5050)
Auditor (#5200)
Legal Fees (#5450)
Board of Assessment Appeals (#5300)
Advertising and Printing (#5700)
Social Security (#5750)
Auto Process of Records (#5800)
Municipal Organizational Fees (#5950)
Prospect Town Council (#6050)
Unemploy. Comp. Tax (#6150)
Postage (#6250)
Blight Commission (#6300)
Conservation Commission (#6350)
Inland Wetlands (#6400)
Historic Preservation (#6550)
Emergency Management (#6800)
911 Service (#6900)
Street Lighting (#7100)
Holiday Observances (#7450)
Youth – Summer Activities (#7500)
Health (#7550)
Debt Service – Interest (#7800)
Debt Service – Principal (#7800)
Truck Lease (#7850)
Storm Water (#8000)

L. Fitzgerald requested to increase the Clerk's salary of Emergency Management from \$780.00 to \$1,000.00. **Motion** made by L. Fitzgerald, seconded by J. Slapikas to approve an increase in the amount of \$220.00 from \$780.00 to \$1,000.00 for line item #6800-03 for the salary of the Clerk of Emergency Management.
6 Approved / 1 Abstained, C. Graveline. **Motion passes.**

Motion made by P. Geary, seconded by J. Slapikas to approve the 25 items that the Council has very little discretion with. **Unanimous.**

Mayor Chatfield advised that the proposed Budget for fiscal year 2016-2017 has increased by \$328,980. Total: $\$7,801,416 + \$328,980 = \$8,130,396$.

Adjournment: **Motion** made by D. Merriman, seconded by Al Delelle to adjourn the Budget Workshop at 7:13 p.m. **Unanimous.**

Thomas J. Galvin
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Chairman