

Prospect Town Council  
Special Meeting  
Budget Workshop  
Approved Minutes  
April 12, 2016

The Special Meeting of the Prospect Town Council was called to order by Chairman Thomas J. Galvin @ 5:00 p.m. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street.

**Members Present:** J. Slapikas, D. Merriman, Stan Pilat, Larry Fitzgerald @ 5:32 p.m., Al Delelle, P. Geary, Carl Graveline, Carla Perugini-Erickson @ 5:25 p.m. and T. Galvin

**Members Absent:** None

Mayor Robert J. Chatfield called for a moment of silence to remember Bob Cranny, a previous Prospect resident and former Town Council Chairman. After the moment of silence, the budget workshop continued.

**Solid Waste #6950:**

Mayor Chatfield requested an additional \$7,000 to be added to line item #6950-09 Brush Chipping. Mayor Chatfield explained that Brush Chipping will be twice a year, not just once. **Motion** made by Al Delelle, seconded by J. Slapikas to amend the total of \$7,000 for Brush Chipping to \$14,000 for an additional \$7,000 ( $\$7,000 + \$7,000 = \$14,000$ ).

**Unanimous.** A discussion took place concerning the approved amount of \$17,000 for line item #6950-00 Custodians. T. Galvin explained that the guard at the gate was paid \$19.19 per hour and the recycling employee was paid \$15.00 per hour. T. Galvin commented that it was a valid increase to \$21,000 for the wages at 26 hours per week. After discussion, **Motion** made by J. Slapikas, seconded by C. Graveline to amend the recommended adopted amount of \$17,000 for #6950-00 Custodians to \$21,000 ( $\$17,000 + \$4,000 = \$21,000$ ). **Unanimous.** **Motion** made by J. Slapikas, seconded by Al Delelle to amend the bottom line total of Solid Waste #6950 from \$481,200 to \$492,200 ( $\$481,200 + \$11,000 = \$492,200$ ). **Unanimous.**

**Public Works Labor #7200:**

The discussion continued with line item #7200-00 Regular Salary. Council members agreed that they appreciated the work that Mayor Chatfield put into separating the categories of Regular Salary and Overtime and stated that the new format was straight forward and easier to follow. **Motion** made by J. Slapikas, seconded by C. Graveline to approve the Mayor's recommendation of \$643,769. **Unanimous.**

**Community School #9100:**

Mayor Chatfield advised that he made changes to line item #9100-01 Maintenance Salaries from \$47,580 to \$32,580 ( $\$47,580 - \$15,000 = \$32,580$ ) and added to line item #9100-09 (July/August Cleanup) the amount of \$10,000. Mayor Chatfield advised that he will have the restrooms steam-cleaned and replace a new oil pump. In the months of

July and August, the Mayor is hopeful to have the entire building cleaned. The Mayor explained that during the year he will have three (3) custodians 15 hours per week; two will be paid @ \$13.00 per hour and 1 will be paid @ \$22.00 per hour. T. Galvin questioned if the latter party would be also someone that could do repairs; the Mayor advised that he would be. The Mayor stated that there would be a custodian on from Monday through Saturday. Mayor Chatfield also stated that the gym would not be rented. **Motion** made by J. Slapikas, seconded by C. Graveline to amend the adopted bottom line from \$137,346 to \$132,346 ( $\$137,346 - \$5,000 = \$132,346$ ). **Unanimous.**

**Recreation Department #7400:**

Mayor Chatfield advised that he was not in favor of a 2<sup>nd</sup> Basketball Court at Hotchkiss Field as there is a problem with drainage. C. Perugini-Erickson raised her concerns regarding the \$68,000 left over from last year for Park Development. Mayor Chatfield advised that two bids were put out for Tennis Court resurfacing and Security Cameras. J. Slapikas suggested reducing the Mayor's recommended amount for line item #7400-03 Park Development from \$100,000 to \$70,000 ( $\$100,000 - \$30,000 = \$70,000$ ). J. Slapikas explained that he was not in favor of paving the walker's path and suggested placing a new Basketball Court at Community School. S. Pilat stated that he was reluctant to cut the budget and suggested to have the Park & Rec Department prove what the monies were for. L. Fitzgerald commented that the original design plans for Hotchkiss Field called for an additional Basketball Court. P. Geary and L Fitzgerald stated that the drainage problem needs to be addressed. A motion was called for. **Motion** made by J. Slapikas, seconded by P. Geary to adjust the Mayor's recommended amount of \$100,000 for line item #7400-03 Park Development to \$70,000 ( $\$100,000 - \$30,000 = \$70,000$ ).

**1 Opposed/L. Fitzgerald, 1 Abstained/T. Galvin, 7 Approved. Motion passes.**

The discussion continued with line item #7400-06 Recreation Director. T. Galvin stated that the Director of Park & Rec's salary was one of the salaries that was not within "a salary range" but lower than average; in this case by approximately \$8,000.00. The discussion continued with applying salary ranges to for Town Hall Employee positions. Council members discussed percentages to bring the salaries into a market base. P. Geary stated that the range of salaries for a Park & Rec Director was in the \$50,000's as a median. Council members suggested increasing the salary of the Park & Rec Director by \$4,000 and to review the salary ranges again during the next Budget process. **Motion** made by P. Geary, seconded by L. Fitzgerald to increase line item #7400-06 Recreation Director with an adjustment of \$4,000 for a total of \$55,957 ( $\$51,957 + \$4,000 = \$55,957$ ) S. Pilat stated that the Council should continue to consider the market base adjustments for the Town's employees. A vote was called for. **Unanimous.** **Motion** made by J. Slapikas, seconded by Al Delelle to approve the bottom line adjustment for the Recreation Department in the amount of \$225,522 ( $\$251,522 - \$26,000 = \$225,522$ ). Council members asked Mayor Chatfield to look into an Assistant Director to the Park & Rec Department. **Unanimous.**

**Library #7350:**

Council members discussed the salary of the Librarian #7350-00. T. Galvin stated that he would like to increase the Librarian's salary by \$5,000.00 this year and to look "across the board" next year as the Librarian's salary was lower be approximately \$10,000.

**Motion** made by D. Merriman, seconded by S. Pilat to increase the salary of the Librarian by \$3,000.00. Discussion. J. Slapikas state that this amount was too low. Al Delelle suggested increasing the salary by \$4,000 to bring the salary to \$60,248.00.

**Motion** made by D. Merriman, seconded by S. Pilat to amend the previous motion and to approve an adjustment to line item #7350-00 Librarian in the amount of \$4,000 for a total of \$60,248 (\$56,248 + \$4,000 = \$60,248). **Motion** made by J. Slapikas, seconded by L. Fitzgerald to approve the adjusted amount of the bottom line for the Librarian from \$292,576 to \$296,576 (\$292,576 + \$4,000 = \$296,576).

*Fred Bonyai, 18 Woodcrest Drive* asked the Council to consider the Asst. Librarian's #7350-01 salary as she fills in for the Librarian and she also runs other programs. Both J. Slapikas and L. Fitzgerald **withdrew their previous motion**. **Motion** made by P. Geary, seconded by L. Fitzgerald to adjust the salary of the Asst. Librarian #7350-01 from \$43,083 to \$45,083 for an increase of \$2,000 (\$43,083 + \$2,000 = \$45,083).

**Unanimous. Motion** made by Al Delelle, seconded by L. Fitzgerald to approve an adjustment to the bottom line total for the Library from \$292,576 to \$298,576 (\$292,576 + \$8,000 = \$298,576). **Unanimous.**

**Commission on Aging #7650:**

Council members continued their discussion with the Senior Director FT #7650-03 salary. **Motion** made by Al Delelle, seconded by J. Slapikas to approve the salary of the Senior Director FT #7650-03 in the amount of \$51,959. Discussion. P. Geary questioned the amount of part-time staff. Council members discussed compensation as the Senior Director is also the Municipal Agent to the Commission on Aging. *Marilyn Bonyai, 18 Woodcrest Drive* stated that the Senior Director is compensated in other ways than just salary. Mayor Chatfield requested a recess. A recess was taken @ 6:23 p.m. The meeting reconvened @ 6:32 p.m. The Council continued with the Senior Director FT salary. **Motion** made by D. Merriman, seconded by L. Fitzgerald to approve an adjustment to the salary of #7650-03 Senior Director FT in the amount of \$3,000 for a total of \$54,959 (\$51,959 + \$3,000 = \$54,959). P. Geary had a discrepancy with the increase. *Theresa Graveline, 20 Corrine Drive* questioned why the stipend of the Municipal Agent SM wasn't included in the Senior Director FT salary. Mayor Chatfield stated that he would like to see an increase to the Senior Director salary of \$4,000. *Fred Bonyai* stated that the Senior Director does an excellent job and the Prospect Senior Center is the best in the State. T. Graveline suggested to eliminate line item #7650-02 Municipal Agent SM and to place the amount into the Senior Director's salary. Both L. Fitzgerald and P. Geary withdrew their motions.

S. Pilat excused himself from the meeting.

**Land Use Inspector #6450:**

The Council continued discussion with the Land Use Inspector #6450-00. A request was made for an increase of \$4,000. T. Galvin stated that the Land Use Inspector's salary was approximately \$10,000 from where the predecessor's was. **Motion** made by Al Delelle, seconded by J. Slapikas to adjust the Land Use Inspector #6450-00 salary by \$4,000 ( $\$56,650 + \$4,000 = \$60,650$ ). P. Geary commented that the designated salary of the predecessor was appropriate for experience. Council members discussed experience and performance. P. Geary stated that she had received a packet from Gil Graveline, Chairman of Planning & Zoning that showed the salary grade for experience that the City of Waterbury uses for this position: Step 1 \$56,409; Step 2 \$57,648. A vote was called for to approve the adjustment of \$4,000 for the Land Use Inspector #6450-00 ( $\$56,650 + \$4,000 = \$60,650$ ). The vote was taken:

**2 Opposed/ C. Perugini-Erickson, P. Geary;**  
**2 Abstained/ C. Graveline, L. Fitzgerald,**  
**4 Approved/T. Galvin, J. Slapikas, Al Delelle, D. Merriman.**  
**Motion passes.**

A call was made for the Council to review the salary of the Land Use Clerk #6450-02. **Motion** made by Al Delelle, seconded by D. Merriman to approve the adjustment from the Land Use Clerk's recommended salary of \$26,944 to \$29,009 for an adjustment of \$2,065 ( $\$26,944 + \$2,065 = \$29,009$ ). A vote was called for.

**5 Approved/D. Merriman, J. Slapikas, Al Delelle, C. Graveline and T. Galvin,**  
**3 Opposed/L. Fitzgerald, C. Perugini-Erickson, P. Geary Motion passes.**

A call was made for a motion to approve the bottom line of the Land Use Inspector #6450-00 in the adjusted amount of \$98,259. **Motion** made by J. Slapikas, seconded by D. Merriman to approve the adjusted amount of \$98,259 for the bottom line of the Land Use Inspector #6450-00:

**1 Abstained/C Graveline, 3 Opposed / C. Perugini-Erickson, P. Geary, L. Fitzgerald**  
**4 Approve/T. Galvin, Al Delelle, J. Slapikas, D. Merriman Motion passes.**

**Adjournment:** **Motion** made by D. Merriman, seconded by C. Graveline to adjourn the meeting. **Unanimous.** The meeting adjourned @ 7:00 p.m.

*Thomas J. Galvin*  
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Chairman