Prospect Town Council
Regular Meeting
Unapproved Minutes
September 1, 2015

Chairman Thomas J. Galvin called to order the regular meeting of the Prospect Town Council @ 7:00 P.M. The meeting was held at the Prospect Town Hall, 36 Center St., and began with the Pledge of Allegiance. The meeting was taped.

Members Present: T. Galvin, T. Graveline, P. Geary, J. Slapikas, Al Delelle, S. Pilat, C. Graveline and D. Merriman

Members Absent: Carla Perugini-Erickson

Mayor's Report:
Mayor Robert J. Chatfield began the meeting by requesting a transfer from the Police Overtime Account to the Police Officers' Account for Fiscal Year 2014-2015 in the amount of $22,831.97. A motion was called for. **Motion** made by D. Merriman, seconded by J. Slapikas to approve the transfer from the Police Overtime Account to the Police Officers' Account for Fiscal Year 2014-2015:

Officers' Account	$22,831.97
Total	$22,831.97

Unanimous.

Mayor Chatfield welcomed Superintendent of Regional School District 16, Michael Yamin to the Town Council meeting. Superintendent Yamin advised that the new school year began with a full staff; at the end of the previous year there were 7 retirements and 15 resignations, all positions have been filled. T. Galvin advised that the negotiations will begin in September and end in December for the Teachers' Contract as their contract will expire as of June 30, 2016. Superintendent Yamin is looking for feedback from both Towns' governing bodies before the negotiations begin as this is the only time that the Towns could have input. T. Galvin noted that a large part of the Region's Budget is the Teacher's Contract and could impact the Town. Superintendent Yamin stated that he is aware of this and that the new contract agreement could be no less than 3 years but could be as much as 5 years. Superintendent Yamin stated that he has increased the budget of the Region only by 2% and is hoping to have a more significant savings by next year's budget. T. Galvin explained his concern that in the future, once the excise tax comes off of Obamacare, the excise tax for employees' insurance could be placed on the employer paying and he would be opposed to this. T. Galvin requested that Superintendent Yamin take this into consideration when discussing the options with the Unions. P. Geary stated that the Town had recently joined with the Region for Health Insurance. T. Galvin advised that the first year, the Town would be saving approximately $100,000.00 to $140,000.00. Superintendent Yamin stated that he is aware of the situation and intends to work with the Towns as the Region and the Towns are in this partnership together.

The Council thanked Superintendent Yamin for coming to the meeting.

Mayor Chatfield stated that he had contacted Joseph Paternoster Engineer for the State of Connecticut DOT to meet with the Sidewalk Committee Task Force. Mayor Chatfield will contact Carla Perugini-Erickson to set a date for this meeting.

Replacement Mini Dump Truck #5 – Mayor Chatfield advised that a bid opening was held on August 24, 2015 for furnishing one 2015 Chevrolet 3500HD, 4 WD 6.6L Duramax Diesel Allison Automatic Cab and Chassis. Mayor Chatfield advised that the specifications were not met and the dealer could not guarantee that a 2015 Chevrolet 3500HD would be available.

Mayor Chatfield advised that there was a bid opening on August 25, 2015 for a proposal for the inspection of Community School. Unfortunately, no one submitted a bid. A second bid opening will be held on September 15, 2015 at 5:30 p.m.

Mayor Chatfield advised that the Town's Attorney, John Yarbrough was contacted to represent the new Charter Revision Commission. Attorney Yarbrough informed Mayor Chatfield that it would be best to have counsel to the Charter Revision Commission that is independent from the Town's Attorney. Mayor Chatfield advised that he will contact Attorney John Knott. Mayor Chatfield advised that Attorney Knott would be attending the September 15th Town Council meeting.

Mayor Chatfield requested a year end transfer in the 2014-2015 Budget in the amount of $32,636.71. **Motion** made by A. Delelle, seconded by C. Graveline to approve the transfer in the amount of $32,636.71 for the year end transfer in the 2014-2015 Budget:

From:		To:	
I & S Maintenance	$ 9,000.00	Town Roads	$ 392.89
I & S Salt	3,500.00	Parks	1,381.02
Solid Waste	12,061.88	Town Trucks – Maint.	2,530.13
Tax Collector	4,500.00	Town Trucks – Parts	8,371.80
Land Use	3,574.83	I & S Parts	12,698.91
		Historical Preservation	1,061.88
		THB – Repairs	2,400.00
		THB – Maint.	2,471.44
		Police Supply	1,328.64
Total	$32,636.71		$32,636.71

Discussion. **Unanimous.**

Mayor Chatfield advised that there will be a world wide event on Sunday afternoon from 2 to 3 p.m. involving the Fencing Club and its instructor, Sandra Marchant. Mayor Chatfield will be participating in the event.

Mayor Chatfield advised that the Ordinance Sub-committee is "working" on an Ordinance for "Do Not Block the Box" to allow for fines due to traffic blocking intersections; in particular, Chandler Drive and Rte 69.

T. Graveline questioned the construction and paving on Scott Road. Mayor Chatfield advised that the paving will be on Fridays when the milling takes place.

P. Geary questioned when the new Minibus would arrive. Mayor Chatfield advised possibly in October.

P. Geary requested that Mayor Chatfield announce through "Code Red" when there are disturbances in neighborhoods and to reinforce the thought that residents should be locking their doors.

Chair's Report:
Charter Revision Action – T. Galvin advised that there are six members to the Charter Revision Commission; as of yet no elected officials have been chosen. A discussion will take place with Attorney Knott at the September 15th meeting of the Prospect Town Council. **Motion** made by T. Graveline, seconded by J. Slapikas to start the process of the Charter Revision. Discussion. Mayor Chatfield advised that he did not feel elected officials should be on the Commission as the Charter is the people's Charter. Jim Paulella a member of the Charter Revision Commission questioned that if a member is unable to continue on the Commission what would happen. Mayor Chatfield advised that that person would be replaced. **Unanimous**.

Guests: None

Public Participation: None

Approval of Minutes: **Motion** made by D. Merriman, seconded by A. Delelle to approve the minutes of August 18, 2015. **Unanimous**.

Correspondence:
Police Overtime Account to Police Officers' Account $22,831.97
Letter from Attorney John Yarbrough dated August 31, 2015
Year End Transfer in the 2014-2015 Budget $32,636.71
Notice of Bid 2015 Chevrolet 3500 HD August 24, 2015
Request for Proposal Community School August 25, 2015
Resource Monitoring Services dated 8/30/15
Region 16 2002-2016 Selected Financial & Statistical Information dated 9/1/15
Blocking the Box Ordinances dated 8/19/15
Prospect Police Patrol Report dated August 2015
Email from T. Galvin RE: Charter Revision Process dated 8/28/15
Email from T. Galvin RE: Charter Revision Process dated 8/28/15 Page 2/2

Tax Refunds dated 9/1/15 in the amount of $1,049.51
Motion made by J. Slapikas, seconded by T. Graveline to place correspondence on file. **Unanimous**.

Tax Refunds: **Motion** made by T. Graveline, seconded by P. Geary to approve the Tax Refunds dated September 1, 2015 in the amount of $1,049.51. **Unanimous**.

A discussion took place regarding the wording of CGS#14-1(3) on the Tax Refunds report. Anne Marie Burr, Assistant Tax Collector of the Town of Prospect, gave the Council a written explanation. **Motion** made by T. Graveline, seconded by D. Merriman to place the explanation of CGS#14-1(3) on file with correspondence. **Unanimous.**

Council members congratulated Mayor Chatfield on his 30th year for the Car Show. Mayor Chatfield stated that 510 cars were at the show.

New Business:

Refunds – Already Acted Upon
Transfers – Already Acted Upon
Resignations - None
Appointments - None
Bids – Already Acted Upon

Public Participation: (5 Minute Time Limit)

Old Business:

Sub-committee Reports – T. Graveline advised that the Ordinance Sub-Committee has been working on tax relief for the Elderly, "Don't Block the Box" and the EDC proposal for new businesses.

T. Graveline advised that no one placed a bid for the inspection of Community School. T. Graveline and J. Slapikas contacted Joseph P. Schipani, of Resource Monitoring Services for the inspection. Mr. Schipani gave a quote of $5,750.00 which is over the $5,000.00 which now would need to go out for rebid. **Motion** made by P. Geary, seconded by A. Delelle to place a rebid for a R.F.P. for the inspection at Community School – Bids to be opened on 9/15/15 @ 5:30 p.m. **Unanimous**.

Mayor Chatfield stated that if the Council does not do anything as to the purchase of Community School by the end of October, the Region will winterize the School as of November 1, 2015.

A request for an "Executive Session" was made. **Motion** made by T. Graveline, seconded by D. Merriman to add to the Agenda an "Executive Session" for Real Estate matters. **Unanimous**. **Motion** made by T. Graveline, seconded by D. Merriman to convene to an "Executive Session" and to invite Mayor Chatfield to attend for Real Estate matters. **Unanimous**. The meeting convened to an "Executive Session" at 8:04 p.m.

The regular meeting reconvened at 8:27 p.m. No votes were taken or motions were made.

Adjournment:
Motion made by D. Merriman, seconded by J. Slapikas to adjourn the meeting. **Unanimous.** The meeting adjourned @ 8:35 p.m.

Thomas J. Galvin/RBM
Thomas J. Galvin, Chairman

Rosalyn B. Moffo
Rosalyn B. Moffo, Clerk

PROSPECT, CONN
TOWN CLERKS OFFICE
RECEIVED FOR RECORD
2015 SEP -3 AM 9:04
Therese A. Andrews
TOWN CLERK