

Prospect Town Council
Regular Meeting
UN-Approved Minutes
June 2, 2015

The regular meeting of the Prospect Town Council was called to order by Chairman Thomas J. Galvin @ 7:00 P.M. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street. The meeting was taped.

Members Present: T. Galvin, T. Graveline 7:04 p.m., P. Geary, S. Pilat, C. Graveline, J. Slapikas, Carla Perugini-Erickson 7:05 p.m., Al Delelle and D. Merriman

Members Absent: None

Mayor's Report:

Mayor Robert J. Chatfield began the meeting by advising that the Town's share of the Resident State Trooper Contract had been increased to 85% and explained that the amount budgeted should allow for this increase unless the State of Connecticut cuts more monies.

FEMA – Mayor Chatfield advised that FEMA will be giving some monies back to the Town for the 'Blizzard' of January 26, 27, and 28.

Mayor Chatfield noted that a previous member of the Charter Revision sub-committee, Phil Reed, has an interest to be on the next Charter Revision sub-committee.

Mayor Chatfield commented on the problem in the Town Clerk's Vault with a 'damaged' camera wire that needed to be repaired.

Mayor Chatfield requested a motion for a transfer from the Police Overtime Account in the amount of \$62,427.80. **Motion** made by J. Slapikas, seconded by P. Geary to approve the transfer from the Police Overtime Account to the Police Officers' Account in the amount of \$62,427.80 to:

Officers' Account #6700	\$54,587.80
Social Security	<u>\$ 7,840.00</u>
	\$62,427.80

Unanimous.

Mayor Chatfield requested a motion to approve the payment of Tax Refunds. **Motion** made by J. Slapikas, seconded by C. Graveline to approve the payment of Tax Refunds in the amount of \$6,990.30 from the General Fund in addition to the \$2,054.35 in Tax Refunds which will zero out line item Refunds of Taxes #5550-00 in the 2014-2015 budget. **Unanimous. Motion** made by T. Graveline, seconded by S. Pilat to approve the Tax Refunds dated June 2, 2015 in the amount of \$9,044.65. **Unanimous.** Diane Lauber, Tax Collector advised that she will be processing the Refunds from a different account as the Town's Auditor suggested. D. Lauber gave a sample of the Property Tax

Report Sheet that she uses and will modify and give to the Council monthly to show what has been collected and what has been refunded.

Registrars Salary – Mayor Chatfield explained that an error was made that did not allow for the Registrars to get the increase to their salaries. Mayor Chatfield requested a motion to correct this error. **Motion** made by Al Delelle, seconded by S. Pilat to approve the transfer from the Contingency Transfer Account by the Town Council to correct the error in the 2014-2015 Fiscal Year Budget in the salary in the Election and Registrars Salary Account:

Elections & Registrars	
Salaries Account #5150	<u>\$1,258.08</u>
Total	\$1,258.08

Discussion. **Unanimous.**

Mayor Chatfield advised that a problem had arisen at the Public Works garage regarding one truck (Truck # 5) having a leaky head gasket and another (Truck #3) with an oil pump problem. The Mayor stated that there could be a probable purchase of two (2) vehicles in the future and he will have more information at the next meeting.

Mayor Chatfield introduced Fred Harkins, Chairman of the Community School Purchase Committee. Mr. Harkins came to the meeting to inquire of the Council as to the next step to take as Regional School District 16 had gone forward with obtaining an appraisal for Community School (Appraisal received \$1.2 million). Mayor Chatfield and Chairman Galvin gave the Land Use Sub-committee (Theresa Graveline and Jeff Slapikas) approval to move forward with the process to seek appraisals for the Town of Prospect.

Chair's Report:

Update from Carmody & Torrance RE: Town Charter 3.14 - Correspondence from Carmody & Torrance was received and Chairman Galvin requested of the Council to review the packet.

Continuing Discussion on the pending Charter Revision Process – Chairman Galvin advised the Council that several people have expressed their interest to be on the Charter Revision Committee: Phil Reed, Bob Nash, Glen Gruber and Paul Krisavage.

Update from the Community School Purchase & Future Uses Committee – Already discussed

Discussion of the 'Budget after action review - Suggestions for the 2016-2017 Process' – Chairman Galvin gave the Council a 'Draft' of items to consider prior to the 2016-2017 Budget Review. T. Graveline requested of the Mayor a report from the Public Works Dept. on the projected storms for the 2015-2016 winter season and for PW regular and OT salary expenditures on costs for the previous years' winter storms.

Schedule a meeting for the Pension & Benefits Sub-Committee – Chairman Galvin requested a meeting on Friday, June 5, 2015 @ 3:30 p.m. to discuss the potential cost savings if the Town of Prospect were to join with Regional School District 16 for Medical Benefits for the Town's employees.

Discussion of Sidewalk Task Force – Chairman Galvin and Mayor Chatfield advised that a 'Task Force' will be formed to discuss the possibility of sidewalks in the Town. Mayor Chatfield advised that the possibilities for members of the 'Task Force' are: Public Works Assist. Director, Gene McCarthy, a State Engineer from the CT DOT, Councilwoman Carla Perugini-Erickson, P & Z Commissioner Jack Crumb, EDC member Ron Laone and PBA Chairman, Matt Buonaiuto. A

request was made to change the date of the July meeting from the 21st to the 7th and to invite members of the ‘Sidewalk’ task force to attend the Council meeting. **Motion** made by D. Merriman, seconded by Al DeLelle to add to the Agenda, a change of date from July 21st to July 7th for a Regular meeting @ 7:00 p.m. and a Special meeting on June 30th 2015 @ 4:00 p.m. for end of fiscal year transfers. **Unanimous. Motion** made by D. Merriman, seconded by Al DeLelle to change the Regular meeting date of July 21st to July 7, 2015 @ 7:00 p.m. and to schedule a Special meeting on June 30, 2015 @ 4:00 P.M. for end of fiscal year transfers. **Unanimous.**

Guests: None

Public Participation: None

Approval of Minutes: **Motion** made by D. Merriman, seconded by P. Geary to approve the minutes of May 19, 2015. A discussion took place for corrections to be made and a request was made to amend the motion. **Motion** made by D. Merriman, seconded by P. Geary to amend the minutes of May 19, 2015. **Unanimous.**

Correspondence:

Picture of damaged wire in the Town Clerk’s Vault

Police Overtime Account Transfer to the Police Officers’ Account \$62,427.80 dated 5/29/15

Balance to be used from the Refund of Taxes \$2,054.35 dated 5/29/15

Tax Refunds \$9,044.65 dated 6/2/15

Report of Property Tax Collector of Prospect for Fiscal Year Ending 6/30/15

Election and Registrars Salary Account \$1,258.08 dated 6/2/15

Carmody & Torrance RE: Evaluation of Charter 3.14 dated June 2, 2015

Draft of the Budget 2015-2016 Process – Observations, Recommendations & Requests given by Chairman Galvin dated May 2015

Prospect Police Patrol Report May 2015

Approved Anti-Blight Commission Meeting Minutes May 12, 2015

Unapproved Anti-Blight Commission Meeting Minutes May 28, 2015

Prospect Anti-Blight Commission Property Case Log updated 5/28/15

Motion made by T. Graveline, seconded by C. Graveline to place correspondence on file. **Unanimous.**

New Business:

Refunds – Already acted upon

Transfers – Already Acted Upon

Resignations – None

Appointments – None

Bids – None

Public Participation: None

Old Business: Sub-committee Reports - None

T. Graveline asked if the Town of Prospect would consider connecting the empty former Paint Ball parking lot between the new Prospect Elementary School and Caplan Park on Rte 69 in Prospect. T. Graveline advised that the empty lot could be used as an additional parking lot for events. Mayor Chatfield advised that he will take a 'Site Walk' with Assist. Public Works Director Gene McCarthy.

Adjournment: Motion made by D. Merriman, seconded by C. Graveline to adjourn the meeting. **Unanimous.** The meeting adjourned @ 8:30 p.m.

Thomas J. Galvin
Chairman

Rosalyn B. Moffo, Clerk