Prospect Town Council
Regular Meeting
Unapproved Minutes
July 7, 2015

The regular meeting of the Prospect Town Council was called to order by Chairman Thomas J. Galvin @ 7:00 P.M. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street. The meeting was taped.

Members Present: T. Galvin, T. Graveline, P. Geary, S. Pilat, C. Graveline 7:08, J. Slapikas, Carla Perugini-Erickson 7:05 p.m., Al Delelle and D. Merriman

Members Absent: None

Mayor's Report:

Scott Road Project – Mayor Robert J. Chatfield advised that the Scott Road Project had begun and should be completed by late fall.

Grants – Mayor Chatfield advised that a grant was received for repairs of the roof and exterior painting of the Little School House on Center Street. Mayor Chatfield also stated that a grant in the amount of $500.00 was received for Concerts on the Green.

ISO Rating – Mayor Chatfield reviewed the insurance rating for fire protection for the Town of Prospect. Mayor Chatfield explained that the classification rating is now **4-4Y** which is good for a town the size of Prospect. The rating would be considered for citizens that live within 1000 feet of a fire hydrant and could receive a discount to their insurance.

Area Code 518 – Mayor Chatfield explained that the Town residents, including area towns will be receiving calls from a 518 area code. The call will consist of questions regarding services within the town including schools and government.

Public Works Pick-up – Mayor Chatfield advised that a bid for a 4x4 mid-sized 2015 Chevy Pick-up was opened on July 7, 2015. The Mayor stated that the bid price was for $28,262.80 and money would come from the Fund Balance (less the $6,700.00 from Toll Brothers Inspections) for the remainder of $21,562.80. Mayor Chatfield asked for a motion. **Motion** made by S. Pilat, seconded by J. Slapikas to authorize Mayor Robert J. Chatfield to sign and purchase, on behalf of the Town of Prospect, a new 2015 Chevy Silverado pick-up truck for the Public Works Department in the amount of $21,562.80 from the Fund Balance. **Unanimous.** Mayor Chatfield advised that the small S10 pickup would be traded in at the time of purchase for the new vehicle.

Auditor – Mayor Chatfield advised that the responsibilities of the Town's Auditor, Michael Battista, will be more expanded to include more in-depth analysis.

Resident State Trooper Contract – Mayor Chatfield advised that the Resident State Trooper Contract has been expanded for one month. The Mayor stated that the Town is paying 70%, but as of August 1st the amount will probably increase to the anticipated amount of 85%. The payment then of 85% will be retroactive to July 1st, 2015.

Mayor Chatfield commented on the new road 'paintings' for crosswalks' and added that he is currently waiting for the 'signs' that will be placed on various roads to alert non-resident traffic users to take notice of residents and businesses stating 'please have courtesy to residents and businesses and not to block driveways'. A question was raised regarding the new CVS and road widening. Mayor Chatfield explained that Rte 69 would be widened to allow southbound traffic and a portion, at the top of Summit Road, may be widened.

Chair's Report: T. Galvin advised that he has six names that would like to be placed on the Charter Revision committee: there will be a total of nine people including three elected officials. T. Galvin explained that he would like to have the committee assembled by August and the completion time would be 12 to 16 months. The Charter Revision question would be on the Presidential ballot of November 2016.

Four members of the Economic Development Commission (EDC) were in attendance. T. Galvin introduced the EDC Chairman, Peter Hughes. P. Hughes advised that the EDC has been working on an incentive program for a tax abatement ordinance for new businesses. P. Hughes introduced commission member Larry Rifkin. L. Rifkin introduced the proposed ordinance which was based on Ordinance 93 of Wolcott, to the Council. The incentive would be to 'businesses with a construction cost of one hundred thousand dollars ($100,000.00) or more in new or rehabilitated facilities'. L. Rifkin stated that the businesses to be included were 'manufacturing firms, facilities designed for management and administrative support business of activity located elsewhere, high technology firms, wholesale/distribution firms, new retail businesses and healthcare facilities'. L. Rifkin explained that though the Town of Wolcott had not used this ordinance as of yet, it was felt to be a good plan to have. EDC member Mark Graveline asked the Council to consider this incentive, but to be less restrictive. After discussion, T. Graveline, Chair of the Ordinance sub-committee and J. Slapikas advised that this would be a good plan to have for the Town of Prospect. T. Graveline stated that she would set a meeting for the EDC to discuss this incentive with the Ordinance sub-committee.

Some members of the Sidewalk Exploratory Committee were in attendance. T. Galvin stated that the members would be Carla Perugini-Erickson, Chair, Mayor Chatfield, Dr. Ron Laone, EDC; Jeff Holley, Prospect Businessmen's Association. At this time, a member of P & Z was not chosen. T. Galvin commented on several areas including: sidewalks on Rte 69 and the CT DOT, width of sidewalk, maintenance for repair, snow removal, liability and insurance coverage and municipal parking. Mayor Chatfield explained that he would be setting a meeting with the 'Sidewalk Exploratory Committee', the CT DOT and Gene McCarthy, Assistant Director of the Prospect Public Works Department.

A discussion took place regarding the new Prospect Elementary School and the look of the school's air conditioning unit. S. Pilat stated that there are two different plans to cover the look of the air conditioning unit: to raise the parapets or to screen the area. S. Pilat explained that though this is an architectural error, Regional School District 16 would be paying for the mistake which would come out of contingency in the amount of $20,000.00 on up.

The Chair recognized, Dick Mortensen of the Community School Purchasing Committee. D. Mortensen advised that the Committee meets every two weeks and is currently waiting upon the outside commercial appraisal and inspection of the school.

Guests: None

Public Participation: None

Approval of Minutes: **Motion** made by T. Graveline, seconded by J. Slapikas to approve the minutes of June 16, 2015 as amended with corrections. **Unanimous.**

Motion made by D. Merriman, seconded by T. Graveline to approve the special meeting minutes of June 30, 2015. **Unanimous.**

Correspondence:
ISO Letter dated June 29, 2015
518 Area Code
Bid for Chevrolet 4x4 Mid Size Pick-up Truck dated July 1, 2015
Request for purchase of the Chevrolet 4x4 Mid Size Pick-up Truck $21,562.80 dated 7/7/15
Resident Trooper Contracts Letter dated June 25, 2015
General Sidewalk Considerations
Prospect Police Patrol Report dated June 2015
Letter from Eileen Cranney, Chair of Democratic Town Committee recommendation dated 7/6/15
Draft Ordinance Business Incentive Tax Abatement Ordinance
Motion made by C. Graveline, seconded by Al Delelle to place correspondence on file. **Unanimous.**

New Business:

Refunds – None
Transfers – None
Resignations – None
Appointments - **Motion** made by T. Graveline, seconded by P. Geary to approve the recommendation by Democratic Town Committee Chair, Eileen Cranney, for Frances Lamontagne as a full time member of the Library Board of Directors. **Unanimous.**
Bids – Already discussed

Public Participation: None

Old Business: Sub-Committee Reports: Mayor Chatfield advised that he had signed the documents to join with Regional School District 16 for the Town employee medical benefits. The new insurance would begin as of September 1, 2015.

T. Graveline advised of the areas that the ordinance sub-committee was working on: elderly tax credits and completing an ordinance for citations.

T. Galvin requested a follow-up for the appraisal and inspection for the purchasing of Community School. T. Graveline advised that she had contacted several appraisal companies and received two quotes: $7,500.00 and $4,500.00. After discussion, **Motion** made by T. Graveline, seconded by J. Slapikas to approve the amount of $4,500.00 for the firm of Wellspeak, Dugas, and Kane for the appraisal of Community School. **Unanimous.**

J. Slapikas stated that he had contacted several inspection firms and received a quote from one of them for an amount of $800.00 for an inspection. After discussion, **Motion** made by J. Slapikas, seconded by P. Geary to approve the amount of $800.00 for the firm of Inside and Out Inspections, (Rich Westervelt, Inspector) for the inspection of Community School. **Unanimous.**

Adjournment: Motion made by D. Merriman, seconded by J. Slapikas to adjourn the meeting. **Unanimous.** Meeting adjourned @ 8:12 P.M.

Thomas J. Galvin, Chairman

Rosalyn B. Moffo, Clerk

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