

Prospect Town Council
Regular Meeting
Approved Minutes
November 17, 2015

Chairman Thomas J. Galvin called to order the regular meeting of the Prospect Town Council @ 7:00 p.m. The meeting was held at the Prospect Town Hall, 36 Center Street and began with the Pledge of Allegiance. The meeting was taped.

Members Present: T. Galvin, C. Graveline, L. Fitzgerald, Al Delelle, S. Pilat @ 7:30 p.m., and D. Merriman

Members Absent: Jeff Slapikas, Carla Perugini-Erickson and Pat Geary

Prior to the Town Council Meeting, Mayor Robert J. Chatfield administered the ‘Oath’ to Carl Graveline as a Town Council member for the new term.

Mayor’s Report:

Mayor Chatfield advised that the new Mini Bus is here and in use. Mayor Chatfield stated that the total cost of the Mini Bus was \$61,992.00; \$48,793.60 was received from a grant from the CTDOT and the remainder of \$12,198.40 would be paid by the Town.

Transfer: Mayor Chatfield requested a motion to approve the transfer in the amount of \$12,198.40. **Motion** made by Al Delelle, seconded by C. Graveline to approve the transfer from the Contingency Transfer Account by the Town Council to the following account:

Commission on Aging – New Mini Bus	\$12,198.40
Total	\$12,198.40

Unanimous. The Mayor stated that the Town will now have two Mini Buses in service.

Mayor Chatfield noted that at one of the Budget Meetings of 2015 he advised that he was not taking the ‘Stipend’ for his years of service from the Prospect Volunteer Fire Department, but since that time he has decided to take this ‘Stipend’.

Mayor Chatfield acknowledged a young man, Zack Bertrand, 25 Holley Lane, that was sitting in the audience. Zack advised that he was an eighth grade Boy Scout from Troop 258 who was working on his ‘Citizen and Community’ Merit badge.

Mayor Chatfield advised that the Town’s Attorney, John Yarbrough was in attendance to update the Council on the progress of Community School. Attorney Yarbrough stated that the school District will not allow for an immediate turnaround of funds for the purchase of Community School and will hold the revenue until the end of the Fiscal Year which is June of 2016. Mayor Chatfield advised that if the Town is expected to wait longer, more damage could be done to the school as there are repairs being done at this time to the roof due to a gash in the roof. Mayor Chatfield stated that he is worried about water damage from storms. Attorney Yarbrough advised that the District’s Attorneys are

not comfortable advising the school District to make an immediate turnaround of funds as this is not stated in the Statutes. Attorney Yarbrough gave two options:

- 1) Payments of \$100,000 a month for seven (7) months if school District agrees
- 2) Town of Prospect borrows money when payment is due at an interest rate of approximately 8/10 of 1%, Mayor Chatfield could be authorized to acquire the Note, which would be for one year. Attorney Yarbrough noted that the quickest way for the Town to purchase Community School would be by acquiring a Note, but the Town wouldn't take possession of the property until the repairs were made.

Refunds:

Mayor Chatfield advised that the Council had received a request from the Tax Collector, Diane Lauber, for Tax Refunds dated November 17, 2015 in the amount \$1,688.99. **Motion** made by D. Merriman, seconded by C. Graveline to approve the Tax Refunds dated November 17, 2015 in the amount of \$1,688.99. **Unanimous.**

Mayor Chatfield wished everyone a safe and Happy Thanksgiving.

Chair's Report:

T. Galvin advised that the Appointments for alternates to the various Boards and Commission would be made at the December 15th Town Council meeting.

Guests: None

Public Participation:

Theresa Graveline, 20 Corrine Drive, commented that she was very disappointed that the Region will collect the monies from Prospect and document it as revenue and wait until the end of the Fiscal Year to release the funds back to Prospect for the purchase of the property of Community School. T. Graveline noted that the Council worked hard on the financial aspect to acquire the property. T. Graveline proceeded to question which portions of the building were in need of repair. Mayor Chatfield advised the roof between the stairwell and gym was currently being repaired.

Approval of Minutes:

Motion made by D. Merriman, seconded by A. DeLelle to approve the minutes of October 19th, 20th and 28th and November 9, 2015. **Unanimous.**

Correspondence:

Contingency Transfer for New Mini Bus dated November 17, 2015
Tax Refunds dated November 17, 2015
Ordinance Regarding Snow Removal and Property Damage (Draft 1/6/14)
Tax Collector's Report October 2015
Don't Block the Box Ordinance
Pro Act Inc Sept 2015
Zoning Inspector's Report for October 2015
Letter Carmody & Torrance dated November 9, 2015 Re: Proposed
'Don't Block the Box' Ordinance

Snow Removal and Blight Ordinances dated November 16, 2015 - from Attorney Jennifer Yoxall

Prospect Police Patrol Report dated October 2015

Motion made by D. Merriman, seconded by C. Graveline to place correspondence on file. **Unanimous.**

A piece of correspondence was added to the list: Letter from Glenn Gruber, Chairman of Charter Revision - Committee dated November 15, 2015

Motion by D. Merriman, seconded by C. Graveline to amend the motion to place correspondence on file and to add an additional item to the list of correspondence. **Unanimous.**

New Business:

Refunds – Already Acted Upon

Transfers – Already Acted Upon

Resignations - None

Appointments – None

Bids – None

Public Participation: None

Old Business:

Sub-committee Reports – Al Delelle advised that the Ordinance Sub-Committee sat in on the Economic Development Commission (EDC) meeting to review the ‘Draft of the Tax Incentive’ ordinance. Al Delelle stated that the review is ongoing and changes have been cited to be made.

Adjournment:

Motion made by D. Merriman, seconded by L. Fitzgerald to adjourn the meeting.

Unanimous. The meeting adjourned @ 7:35 p.m.

Thomas J. Galvin, Chairman

Rosalyn B. Moffo, Clerk