

Prospect Town Council
Regular Meeting
Approved Minutes
June 16, 2015

The regular meeting of the Prospect Town Council was called to order by Chairman Thomas J. Galvin @ 7:00 P.M. and commenced with the Pledge of Allegiance. The meeting was held at the Prospect Town Hall, 36 Center Street. The meeting was taped.

Members Present: T. Galvin, T. Graveline, P. Geary, S. Pilat, J. Slapikas and Al Delelle

Members Absent: C. Graveline, Carla Perugini-Erickson and D. Merriman

Mayor's Report:

Mayor Robert J. Chatfield requested a transfer from the Contingency Transfer Account by the Town Council **to** the following accounts:

Legal Fees #5450	\$14,781.84
Town Parks Maintenance #7302	<u>1,475.00</u>
Total	\$16,256.84

Motion made by J. Slapikas, seconded by T. Graveline to approve the transfer from the Contingency Transfer Account by the Town Council **to** the following accounts:

Legal Fees #5450	\$14,781.84
Town Parks Maintenance #7302	<u>1,475.00</u>
Total	\$16,256.84

Unanimous.

Mayor Chatfield requested a motion for a transfer within the Prospect Library Budget: From Utilities #7350-05 to Books & Cataloging in the amount of \$5,000.00 to cover the cost of ordering books for the Summer. **Motion** made by Al Delelle, seconded by J. Slapikas to transfer within the Prospect Library Budget, from Utilities #7350-05 to Books & Cataloging the amount of \$5,000.00. **Unanimous.** Council members stated that a consistent transfer from Utilities has been made over the past few years. Councilman Slapikas advised that he questioned this at the budget process and asked to have the amount reduced from \$21,000.00 to \$17,000.00 which was adopted.

Mayor Chatfield commented that he will have 4'x4' signs distributed throughout town for out-of-town traffic to bring attention to speed and courtesy for town residents and businesses.

Mayor Chatfield also commented on the article that was posted online in According to Science - "HomeSnacks". The article identified the '10 Best Places to Live in Connecticut'; Prospect ranked #6.

A Suspense List was presented to the Council from Tax Collector, Diane Lauber, in the amount of \$31,308.81. D. Lauber reviewed the Suspense List. Discussion. **Motion** made by J. Slapikas, seconded by P. Geary to accept the Suspense List, dated June 15, 2015, in the amount of \$31,308.81. **Unanimous.**

Mayor Chatfield made note of the recent passing of Jan Mckeown. Ms. Mckeown was an avid runner and once had the honor of carrying the Olympic torch through New Haven; her running record in Connecticut was ranked as #1 in New England and #12 in the country.

Mayor Chatfield congratulated Councilwoman, Patricia Geary, on her recent retirement from Regional School District 16.

Chair's Report:

Continuing Discussion on the pending Charter Revision Process – Chairman Galvin advised of the interested parties for the Charter Revision Committee: Robert (Bob) Nash, Glen Gruber, Phil Reed and Paul Krisavage. T. Graveline also advised of other interested residents: James Paulella, 23 Woodcrest Dr. and Jeff LaMontagne, 3 Saunders Lane.

Discussion of the 'Budget after action review - Suggestions for the 2016-2017 Process' – Chairman Galvin asked of the Council to consider recommendations before the next budget process.

Discussion of Sidewalk Task Force – Chairman Galvin advised that members of the Economic Development Commission, Planning and Zoning, PBA (Matt Buoniauto or Jeff Holley) and Councilwoman Carla Perugini – Erickson will attend the next Council meeting. Council members asked Chairman Galvin to provide the new “task force” with recommendations that should be researched. Council members requested to change the name of the committee from “Sidewalk Task Force” to “Sidewalk Exploratory Committee”.

Chairman Galvin advised that the Economic Development Commission will also attend the next Council meeting to discuss recommendations for a Tax Abatement for potential businesses.

Guests: None

Public Participation: None

Approval of Minutes: **Motion** made by T. Graveline, seconded by Al DeLelle, to approve the minutes as submitted of June 2, 2015 and June 5, 2015. **Unanimous.**

Correspondence:

Contingency Transfer Account by the Town Council, amount \$16,256.84 dated 6/16/15

Transfer Requests within the Prospect Library Budget, amount \$5,000.00 dated 6/12/15

Original and Copy of letter from Carmody & Torrance RE: Evaluation of

Charter Section 3.14 dated 6/2/15

Zoning Inspector's Report May 2015

Article: These are the 10 Best Places to Live In Connecticut According to Science -6/9/15

Suspense List amount \$31,308.81 dated June 15, 2015

Town of Prospect Ordinance Regarding Snow Removal and Property Damage (Draft 6/16/15)

Chapter 91: Citation hearing Procedure

The Budget 2015-2016 Process – Observations, Recommendations and Requests (Draft Copy)

Motion made by T. Graveline, seconded by J. Slapikas to place correspondence on file. **Unanimous.**

New Business:

Refunds – None

Transfers – Already Acted Upon

Resignations – None

Appointments – None

Bids – None

Public Participation: None

Old Business: Sub-committee Reports – **Land Use Subcommittee:** Chairwoman Graveline requested a motion to add to the Agenda an ‘Executive Session’ to discuss Real Estate matters. **Motion** made by T. Graveline, seconded by J. Slapikas to add to the Agenda an ‘Executive Session’ to discuss Real Estate matters. **Unanimous.** The ‘Executive Session’ to take place at the end of the meeting in consideration of the public in attendance.

Ordinance Sub-committee: A discussion took place regarding the Town of Prospect Ordinance Regarding Snow Removal and Property Damage (Draft 6/16/15). Councilwoman Graveline advised that the Ordinance Sub-committee (T. Graveline, J. Slapikas and Al DeLelle) have taken this document as far as they can and would like to proceed forward. A concern centered on Sec. 2 Fire Hydrants. The Ordinance Sub-committee would like to have stricken Sec. 2 Fire Hydrants as this portion of the document would not relinquish the Town from liability, the responsibility would stay with the Town. The Ordinance Sub-committee asked the Council to accept the document with the elimination of Sec. 2 and move forward with the Ordinance Sub-committee continuing to work on an ordinance similar to the town of Farmington’s “Chapter 91: Citation Hearing Procedure”. If adopted, a Citation Hearing Procedure ordinance would be one document that all other Prospect Ordinances would be referenced in. The Council accepted that the Ordinance Sub-committee would continue to work on a Citation Hearing Procedure ordinance for presentation in the future.

Motion made by T. Graveline, seconded by J. Slapikas to convene to an ‘Executive Session’ to discuss Real Estate matters and to invite Mayor Chatfield to attend.

Unanimous. The meeting convened to an ‘Executive Session’ at 7:52 p.m.

The meeting reconvened from the ‘Executive Session’ at 8:20 p.m. No motions were made or votes taken.

Adjournment: Motion made by J. Slapikas, seconded by P. Geary to adjourn the meeting. **Unanimous.** The meeting adjourned @ 8:21 p.m.

Thomas J. Galvin
Chairman

Rosalyn B. Moffo, Clerk