

**Prospect Sidewalk Task Force
Regular Meeting
Unapproved Minutes
December 28, 2015**

Meeting started at 3:35 P.M. The meeting was held in the large conference room, Prospect Town Hall, 36 Center Street.

Members Present: Carla M. Perugini-Erickson, Jeffrey Holley, Ronald Laone, Mayor Robert Chatfield.

Members Absent: Jack Crumb

Guests: Jay Laone

Discussion:

After reciting the pledge, Jay Laone (son of Ron Laone) presented a visual of what sidewalks in the business areas of Route 69 and Route 68 would look like. The presentation was very interesting, and the group discussed the types and specifications for sidewalks in Prospect, i.e., brick pavers vs. asphalt vs. concrete, 3 ft. wide vs. 5 ft. wide, location and inclusion of lighting, benches and plantings. The group thanked Jay Laone for his presentation.

Carla asked the Mayor if the grant writer for the town had looked into the availability of grants for design and planning of sidewalks. Mayor advised grant writer is still looking into it, and was also researching some private funds that may be available for this. Carla asked if the grant writer had looked into the current availability and due date requirements for the various sidewalk grants identified in her power point (at least 6 grants specified). Mayor advised he had the power point in his drawer and would ask the grant writer to obtain that information for our next meeting. Carla advised that for all of the grants she identified, it appeared that the Towns had to bear the design and planning costs, which equates to approximately 10% of the total sidewalk project cost, and the various grants paid for the sidewalk construction costs. In light of this, Carla asked Mayor to add a line item to the budget this year for Sidewalk Planning, so it can be discussed during budget workshops. Mayor advised he will add it.

Discussion ensued regarding stamped asphalt vs. concrete and pavers, and Jeff Holley mentioned that pavers are a hassle as they heave with the weather changes, and they have caused issues in Cheshire. Jeff advised he will explore Cheshire P&Z and building department to see if he can obtain copy of their design standards for sidewalks. He will also obtain an opinion on the various materials used for sidewalks. He will share what he obtains with the group.

Mayor inquired if we were ready to go to our P&Z to ask them to consider a change to their subdivision regulations to require all new subdivisions include sidewalks. In order

to do so, Mayor advised we need to write a letter and include proposed language for the change. Mayor advised he will contact CCM to obtain sidewalk specifications so we have something to present to our P&Z. He will share what he obtained with the group. All were in agreement with submitting letter to P&Z for the change in subdivision regulations as soon as possible.

Discussion ensued regarding sidewalk width, and it was agreed that sidewalks must be greater than 3 feet wide to accommodate wheelchairs, walkers and bikers. Mayor advised he would seek solar lamp lighting for the sidewalk poles. The plan should include lighting, benches and proposal for plantings.

Carla asked Mayor Bob to follow up with Joe Paternoster to see if the DOT had the plans for the Rt. 69 expansion as to where sidewalks could go, as Mr. Paternoster mentioned that at our 12/9/2015 meeting.

Discussion ensued regarding next meeting, and it was scheduled for January 11, 2016 at 3:30 p.m. At that meeting, we will hopefully have an update regarding availability of grants and due dates for grants, and we will review the subdivision regulations for sidewalks and specifications for sidewalks (how wide, how deep, minimum stands) obtained from CCM and Cheshire.

NEXT MEETING: JANUARY 11, 2016 AT 3:30 P.M. AT TOWN HALL.

Meeting adjourned 4:18 p.m.

Submitted by:

Carla M. Perugini-Erickson