

**Board of Recreation
Unapproved Minutes
September 9, 2015**

The Board of Recreation meeting was called to order by Mary Gluck, seconded by Lori Stenson @ 7:06 P.M. Unanimous

Board Members Present: Mary Gluck, Mary Witham, Dean Accetura, Joanne Kenney, Larry Fitzgerald @ 7:56 p.m. and Meloria (Lori) Stenson

Board Members Absent: Mike Palmerie, Jr.

Also Present: Christopher Moffo, Director of Parks and Recreation @ 7:36 p.m.

Bid Opening: The Bid Opening began at 7:06 p.m. In attendance: Mary Witham, Mary Gluck, Dean Accetura, Joanne Kenney and Lori Stenson

Only one Bid was received from Master Fence of Prospect, CT. The Bid total was in the amount of \$4,575.00; Material \$2,250.00 and Labor \$2,325.00. The breakdown of fees by tasks was not included. The Bid contained a copy of the Licensing and Certification and Insurance. The envelope was marked and dated. M. Witham read the 'Specs' into the record: A vinyl split 2-rail fence, extending 350 ft. from the wooded area abutting the property line at 49 Waterbury Road, to the wooded area abutting the property line of the Hotchkiss House at 61 Waterbury Road. The vinyl fence would be placed at the entrance to Hotchkiss Field. Board members questioned the removal of rocks at the sideline and were advised that the rocks would be removed by the Public Works Department.

Approval of Minutes: Motion made by M. Witham, seconded by L. Stenson to approve the minutes of August 12, 2015. **Unanimous.**

Guest/Public Participation: None

Correspondence/Payment of Bills: Board members reviewed the bills that were paid and the bills received. After discussion, **Motion** made by M. Witham, seconded by L. Stenson to pay the bills received. **Unanimous.**

Director's Report Reviewed

Programs: The Fencing Flash Mob which took place on Sunday, September 6, 2015 was a great success with over 100 Fencers, some coming as far as New York and an audience of approximately 100 spectators.

This Sunday will end the 2015 Men's Golf league with an end of year tournament being held at Fairview Farms in Harwinton.

The 2015 Fall Brochure was published in this month's issue of the Prospect Pages.

Unfortunately, the Horseshoe League that was scheduled to begin this month at the Prospect VFW did not receive the response needed to offer the program.

Baseball/Softball: The Women's Softball league ended the week of August 24th. They held their end of year party at the Prospect VFW.

Fall Baseball/Softball has begun. U12 Fall Baseball is being played at Caplan Park; while Fall Softball has some scheduling conflicts which would force them to play at Caplan Park and Town Hall Fields.

The Hotchkiss Baseball Field is being used by two high school teams. They practice during the week with weekend games. One team is out of Cheshire. We have received a request from the HIT Club; they would like the facility two days a week and one weekend day for games.

Football: The temporary light provided by Mayor Chatfield has been installed at Caplan Park. We are still awaiting the agreement from Soccer and Football for the additional light they are planning on bringing in.

Soccer: The two large game fields located at Hotchkiss have seen some repairs. The Large Back Game field was enlarged as requested by the Prospect Soccer Club.

Miscellaneous: JT Electric was called to repair lights on Town Hall fields. Instead of replacing the existing lights with something comparable, LED lights were installed which are more cost effective and produce more lighting. C. Moffo advised that he would like to replace all the lights at Town Hall and Hotchkiss fields with the LED lights.

Atlantic Tennis Courts have repaired cracks on the Basketball court and all Tennis courts. Canfield Tennis courts will need resurfacing come spring.

Due to recent complaints of the conditions of the restrooms, the cleaning scheduling has been changed from 5 to 7 days per week. C. Moffo also asked RKM Cleaning to disinfect the entire facility twice a month. A discussion took place to close the restrooms and install port-o-lets. This action is due to the cost of repairs for damages and cleaning that has necessitated from the damage to the restrooms.

Old Business:

Basketball Courts – C. Moffo advised that he received a quote from ATC for the reconstruction of the Basketball court at Hotchkiss Field; the cost \$44,500.00. C. Moffo stated that the cost for a second (new) court at Hotchkiss Field would be \$53,225.00.

New Business:

Vinyl 2 Rail Fence at the entrance of Hotchkiss Field - **Motion** made by Dean Accetura, seconded by M. Gluck to award the Bid to Master Fence in the amount of \$4,575.00 for the vinyl fence to be installed at the entrance to Hotchkiss Field.

Unanimous.

Cameras at Hotchkiss Field

Volley Ball Court

Tennis Courts – Renovations, Estimated cost \$14,000.00 at Canfield

Netting over Backstop

L. Fitzgerald asked C. Moffo to contact ATC for an estimate on the excavating and construction of two (2) Basketball Courts at Hotchkiss Field.

A discussion took place regarding field space. L. Fitzgerald advised that he had spoken with T. Graveline regarding the Open Space properties that are owned by the Town. L. Fitzgerald stated that the Town is in need of a field for Travel Ball.

Adjournment: Motion made by D. Accetura, seconded by J. Kenney to adjourn the meeting. **Unanimous.** Meeting adjourned @ 8:24 p.m.

Mary Witham

Rosalyn B. Moffo, Clerk