

Board of Recreation
Approved Minutes
August 12, 2015

The Board of Recreation meeting was called to order by Mike Palmerie, Jr, seconded by Mary Witham, @ 7:10 P.M. Unanimous

Board Members Present: Mary Gluck, Mary Witham, Mike Palmerie, Jr., and Meloria Stenson

Board Members Absent: Dean Accetura, Joanne Kenney and Larry Fitzgerald

Also Present: Christopher Moffo, Director of Parks and Recreation

Approval of Minutes: Motion made by M. Witham, seconded by L. Stenson to approve the minutes of July 8, 2015. **Unanimous.**

Guest/Public Participation: None

Correspondence/Payment of Bills: C. Moffo reviewed bills paid. C. Moffo requested a motion to approve the payments of bills received. Motion made by M. Witham, seconded by M. Gluck to approve the payment of bills received in the amount of \$6,899.00. **Unanimous.**

Director's Report Reviewed:

Programs:

Summer Camp: This is the last week of summer camp, with the last day at Quassy Amusement Park. C. Moffo advised that the camp was a success with acknowledgements to counselors and staff. C. Moffo stated that the program received good reviews and had some of the parents request additional time for next summer, until 4 p.m. After discussion, Board members suggested that if additional time is allotted until 4 p.m., an additional fee will be required for the extra 1.5 hours.

Mini Camps were offered with limited attendees for Incrediflix, Film Making Flix and LEGO Flix.

Creativity Planet will be added to the fall programs. The program brings variety that includes cartooning and puppetry with IPADS that the company provides.

Horseshoe League: A flyer has been sent to the VFW for signups. The Horseshoe League is scheduled to begin on September 8th through October 13th, 2015.

Fencing: 'On Sunday, September 6th, the Park & Rec Department will be hosting a Fencing Flash Mod on the green and Center Street in front of Town Hall @ 4:30 p.m. This event was offered to Sandra from the City of Hartford due to her success in the sport. This event takes place worldwide on this date at the same time'.

Concert Series: The 2015 Concert Series will end on Wednesday, August 19, 2015 with E2, an Eagles Tribute Band.

Baseball/Softball: The adjustments to Caplan Park Softball Field have been made to accommodate the needs of youth baseball. The base paths have been extended 5ft and new anchors have been installed. The current baseline was adjusted to 65ft.

The Brass City Brew has hosted their last few playoff games at Hotchkiss. If they win again, they will be in Town on Saturday.

There have been requests for use of Hotchkiss Ball Field for the fall. One of the teams that requested to use the facility is the High School Fall league'.

Football/Soccer:

C. Moffo met with Prospect Soccer Club and The Tri Valley Junior Hawks (AYFL) to discuss the future use of Caplan Park. The AYFL would like to use temporary lights at the facility to help with the demand for field space. C. Moffo advised that Mayor Robert J. Chatfield has one portable light that he will lend to the AYFL. C. Moffo also stated that the AYFL will be renting two (2) additional lights. The cost will be split 60/40 with the AYFL having lighting on Monday, Wednesday and Friday and Prospect Soccer using the lights on Tuesday and Thursday. Board members advised C. Moffo to state in the contract that the lighting cost would be the responsibility of the AYFL and Prospect Soccer Club and that the lights are to be shut-off at 8:00 p.m. Board members also asked C. Moffo to send letters to the surrounding residences advising of the request for more lighting.

C. Moffo also advised the Board that the Prospect Soccer Club had requested to have the holes filled and sod placed on the back field at Hotchkiss Field. C. Moffo stated that the Prospect Soccer Club would stay off the back field until spring if these holes were filled. Board members advised to do the repairs the 1st week of October.

A discussion took place regarding expanding the Soccer Field at Hotchkiss. C. Moffo stated that he will contact Public Works as to expanding the Soccer Field.

Old Business:

Fencing: C. Moffo advised that he had spoken with Southington Rustic Fence and had received a quote of \$6,989.69 for the vinyl split rail fence at front of Hotchkiss Field where the existing wood split rail fence currently stands. After Discussion, **Motion** made by M. Witham, seconded by L. Stenson to send out for bid to install a vinyl split rail fence at the front perimeter of Hotchkiss Field, approximately 150 ft., to extend on both ends to the edge of the parking lot and to open the bids in September 2015. **Unanimous.**

Basketball/Tennis Courts: C. Moffo advised the Board that a quote was given for a temporary crack repair at the Basketball Court at Hotchkiss Field for \$1,470.00 and a more permanent repair was quoted at the amount of \$5,975.00. After discussion, **Motion** made by Mike Palmerie, Jr., seconded by M. Witham to approve the amount of \$1,470.00, for a 'temporary crack repair', of the Basketball Court at Hotchkiss Field. **Unanimous.** Board members suggested waiting until spring for the Tennis Court repair at Canfield Park which was quoted as \$14,730.00.

New Business:

C. Moffo advised that he is waiting for a quote on the entire restructuring of the Basketball Court and creation of "two" (2) courts at Hotchkiss Field.

Board members asked C. Moffo to clear more of the wooded area to make the fenced in Soccer field more visible, when installing the vinyl split rail fence at the beginning of Hotchkiss Field.

C. Moffo also advised that a discussion took place with Pat Gibson of AYFL regarding adding "Turf" to a Town park and also updating the lighting at either Caplan Park or Hotchkiss Field.

A discussion also took place on fertilizing the fields.

Adjournment: Motion made by M. Witham, seconded by M. Palmerie, Jr. to adjourn the meeting. **Unanimous.** Meeting adjourned @ 8:03 p.m.

Mike Palmerie, Jr., Vice-Chairman RBM

Rosalyn B. Moffo, Clerk

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TOWN CLERKS OFFICE
RECEIVED FOR RECORD
2016 SEP 10 AM 9:40
Thompson, L. Anderson
TOWN CLERK