

**PROSPECT PUBLIC LIBRARY BOARD
BOARD OF DIRECTORS MEETING
APPROVED MINUTES
January 14, 2016**

The Prospect Public Library Board of Directors meeting was called to order by the Chairperson, Susan McKernan, at 6:00 p.m. at the Prospect Public Library

Members Present: Chairperson, Susan McKernan, Treasurer, Lorraine Dixon, Kathy Graveline, Carol Martino, Ira Kamm, Nancy Via, Carole Moschella, and Judy Kennelly

Members Absent: Fran LaMontagne

Others Present: Director, John Wiehn and Assistant Director, Alessandra Petrino

Public Present: None

Correspondence: Email encouraging members to join the ACLB, thank you note from Eleanor Boruch.

Next meeting date: February 11th @ 6:00 pm

Approval of Minutes: Lorraine Dixon made a motion, seconded by Carole Moschella to approve the minutes of the December 10th meeting. Motion passed unanimously.

Treasurer's Report: Motion was made by Carol Martino, seconded by Kathy Graveline to approve the treasurer's report. Motion passed unanimously.

Library Director's Report (including Assistant Director): Director, John Wiehn discussed the latest status of the State Grant, a wellness event that he attended, and handed out a new museum pass flyer made by a staff member. He also reminded the board to reserve tickets for the popular upcoming event with the Kerry Boys. Assistant Director, Alessandra Petrino discussed her latest events, one being a children's sewing class. She mentioned that due to the lack of sewing machines, she put in a request for a grant to fund that for future classes. After general discussion, a motion was made to approve the Director's report by Ira Kamm, seconded by Carol Martino. Motion passed unanimously.

Approval of Bills: Motion made by Lorraine Dixon to approve the December Library and Baker and Taylor Bills, seconded by Judy Kennelly. Motion passed unanimously.

Chairperson's Report: Chairperson, Susan McKernan expressed her condolences for both Eleanor Boruch on the passing of her daughter and Marge Fiske on the passing of her grandson. She will facilitate donations for both parties. She also recapped the group on her recent attendance of the Friends of the Library meeting and encouraged them to attend the meetings if they are available.

Old Business: Board members reviewed the 2016 Fiscal year budget, discussed salaries and the changes in minimum wage for 2017. A concern that was brought to attention was that the clerical staff salaries will be close to the salaries of folks that have been at the library for many years. Chairman McKernan and Director Wiehn plan to meet with the mayor to discuss. The Board will revisit the next draft of the budget in February's meeting.

New Business: Alessandra informed the board of two upcoming events regarding the Library Anniversary, both are planned for the summer. She will soon write a press release to inform the town of those plans and welcomes any suggestions from the board.

Motion to adjourn: A motion was made by Lorraine Dixon, seconded by Ira Kamm to adjourn at 6:50 pm. Motion passed unanimously.

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Nicole Cravoline

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Susan McKernan

Margaret A. Anderson
TOWN CLERK

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