

**PROSPECT PUBLIC LIBRARY BOARD
BOARD OF DIRECTORS MEETING
APPROVED MINUTES
April 14, 2016**

The Prospect Public Library Board of Directors meeting was called to order by the Chairperson, Susan McKernan, at 7:00 p.m. at the Prospect Public Library.

Members Present: Chairperson, Susan McKernan, Treasurer, Lorraine Dixon, Kathy Graveline, Carol Martino, Nancy Via, Ira Kamm, Carole Moschella, and Judy Kennelly

Members Absent: Betty Bajek

Others Present: Director, John Wiehn and Assistant Director, Alessandra Petrino

Public Present: None

Correspondence: None

Next meeting date: May 19, 2016 at 7PM

Approval of Minutes: Carol Martino made a motion approve the minutes of the March meeting seconded by Carole Moschella. Motion passed unanimously.

Treasurer's Report: Motion was made by Ira Kamm, seconded by Nancy Via to approve the treasurer's report. Motion passed unanimously.

Library Director's Report (including Assistant Director): Director, John Wiehn encouraged the board members to attend both the Budget Hearing on April 18th and the Town wide budget vote on April 28th. He mentioned that after the passing of Doris Lewis, the library received a generous \$960.00 of donations on her behalf. John is having trouble finding a sponsor for the EPPG charging station, he has passed along the information and gave suggestions to the Prospect Business Association and will update the board at next month's meeting. John very excitedly reported that the library will be hosting Howard Blum, a well-known author on June 8th as a part of the American history book club.

Alessandra spoke with Jill Seely, a wine and cheese event coordinator and will go more in depth on that in the "Old Business" portion of the agenda. She continues to work on the new library website and is adding a new Instagram account for the library.

After general discussion Lorraine Dixon made a motion, seconded by Ira Kamm to approve the Director's Report motion passed unanimously.

Approval of Bills: Motion made by Judy Kennelly to approve the Library and Baker and Taylor Bills of March and April, seconded by Ira Kamm. Motion passed unanimously.

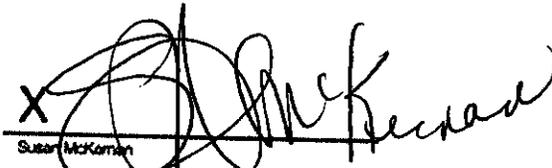
Chairperson's Report: Chairperson, Susan McKernan asked the board if they would be able to accommodate a schedule change in next month's meeting. The board agreed that there were no issues with moving the meeting from May 12th to May 19th. Sue gave kudos to Alessandra for working diligently on the new website and also to John and Alessandra for doing an excellent job at the budget meeting. She reminded the Director and Assistant Director to have any transfers for the budget prepared to discuss in next month's meeting.

Old Business: Alessandra adopted the changes from last meeting and The Board gave a second review on the unattended children Policy, Emergency contact page, and a first review on the Computer and Internet Use Policy. The board made minor recommendations and Sue encouraged Alessandra to hand in the policies to the Town Attorney for review. Alessandra gave details on the Wine and Cheese Anniversary event. She gave details and the board made recommendations such as musicians to contact, volunteering to bring appetizers, etc. All agreed on June 18th for the event to be held from 4:00-6:00. A motion was made by Judy Kennelly to approve the \$100.00 to be taken out of the Gift Fund in order to purchase wine glasses, seconded by Ira Kamm. Motion passed unanimously.

New Business: Alessandra expressed her frustration that she has not received the estimate on the shelving project. She will continue to follow up and reach out to other businesses if need be.

Motion to adjourn: A motion was made by Nancy Via, seconded by Ira Kamm to adjourn at 8:46 pm. Motion passed unanimously.

X 
Nicole Graveline

X 
Susan McKernan

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