

**PROSPECT PUBLIC LIBRARY BOARD
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
June 11th, 2015**

The Prospect Public Library Board of Directors meeting was called to order by the Chairperson, Susan McKernan, at 6:00 p.m. at the Prospect Public Library.

Members Present: Chairperson, Susan McKernan, Lorraine Dixon, Kathy Graveline (arrived at 6:10), Ira Kamm, Carol Martino, Kathleen Greene

Members Absent: Nancy Via, Judy Kennelly, Carole Moschella

Others Present: Director, John Wichn, Assistant Director, Alessandra Petrino

Public Present: None

Correspondence: None

Next meeting Date: September 10th, 7:00 p.m.

Approval of Minutes: Lorraine Dixon made a motion, seconded by Katie Greene to approve the minutes of the May 14th meeting. Motion passed unanimously.

Treasurer's Report: Motion made by Ira Kamm, seconded by Carol Martino to approve the treasurer's report. Motion passed unanimously.

Librarian's Report (including Assistant Director's report): Director, John Wichn updated the board members on pending summer maintenance and projects. Due to a late fee problem, an agenda item was added regarding the Circulation Policy. A motion was made by Lorraine Dixon to informally implement revisions over the summer and to formally implement revisions in September's meeting, seconded by Ira Kamm. Motion passed unanimously.

Assistant Director, Alessandra Petrino discussed her previous and upcoming summer reading efforts. The Library received additional donations from:

- Prospect Golf, Free game of mini golf (4)
- Baki's Pizzeria, Gift Certificate
- Lake Compounce, All day admission Pass (2)

After general discussion, a motion was made to approve the Librarian's report by Lorraine Dixon, seconded by Katie Greene. Motion passed unanimously.

Approval of Bills: Motion by Lorraine Dixon to approve the March Library and Baker and Taylor Bills, seconded by Kathy Graveline. Motion passed unanimously.

Chairperson's Report: Chairperson, Susan McKernon congratulated Assistant Director, Alessandra Petrino on her seamless transition into her new role.

Old Business: Board members discussed the proposed projects for lighting and the installation of a new television for the Community Room as well as other improvements such as diaper changing stations, carpet cleaning services, etc. A motion was made to work with Tri-City Electric for the lighting project quoted at \$3,180.00 by Lorraine Dixon, seconded by Ira Kamm. Motion passed unanimously. A motion was made to also work with Tri-City Electric for the installation of the new television and sound bar, quoted at \$580.00 by Lorraine Dixon, seconded by Ira Kamm. Motion passed unanimously. The Board also voted on budget transfers, a motion was made by Lorraine Dixon, seconded by Lorraine Dixon, seconded by Carol Martino to (after bills are paid) transfer funds from Utilities to the Book Fund. Motion passed unanimously.

New Business: Board members discussed hosting a Farmer's Market, which was tabled until the September meeting. Director, John Wiehn will perform research on the logistics.

Motion to adjourn: A motion was made by , seconded by Carol Martino to adjourn. Motion passed unanimously.

X

Nicole Graveline

X

Susan McKernon

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