

**PROSPECT PUBLIC LIBRARY BOARD
BOARD OF DIRECTORS MEETING
UNAPPROVED MINUTES
February 12, 2015**

The Prospect Public Library Board of Directors special meeting was called to order by the Chairperson, Susan McKernan, at 5:30 p.m. at the Prospect Public Library

Members Present: Chairperson, Susan McKernan, Lorraine Dixon, Kathy Graveline, Ira Kamm, Carole Martino

Members Absent: Judy Kennelly, Nancy Via, Kathleen Greene, Carole Moschella

Others Present: Director, John Wiehn and Asst. Director, Christine Richards

Public Present: None

Communications: Susan McKernan reviewed and made recommendations for the Collection Development Policy as well as the Library Gift Policy, Director and Assistant Director to implement edits. Motion was made by Lorraine Dixon to adopt minor corrections, second motion by Ira Kamm.

Next meeting Date: March 12, 2015 7:00 p.m.

Approval of Minutes: Ira Kamm made a motion, seconded by Carole Martino to approve the minutes of the January 15th meeting. Motion passed unanimously.

Treasurer's Report: Motion by Kathy Graveline, seconded by Ira Kamm. Motion passed unanimously.

Librarian's Report: After discussion regarding the security of the Juvenile nonfiction section shelving, a motion was made to approve the Librarian's report by Carole Martino, seconded by Lorraine Dixon.

Approval of Bills: Motion by Carole Martino, seconded by Lorraine Dixon to approve the Library and Baker and Taylor Bills of January 22 and February 4, 2015. Motion passed unanimously.

Chairman's Report: Sue discussed the logistics and excellent service of the furnace installation and the challenges that the winter continues to bring.

Old Business: Edits of the Collection Development Policy & Gift Policy were presented

New Business: 25 Anniversary celebration events to be discussed and begin June/July 2015. An interview panel for a replacement Assistant Director will be finalized via email since not all Board members were present. Data for the annual presentation will be prepared by March 1st. Discussion of logistics and fundraising efforts (such as concession) were made for Concert on March 7th.

Motion to adjourn: Motion by Ira Kamm, seconded by Lorraine Dixon to adjourn the meeting at 6:40 p.m. Motion passed unanimously.

X Nicole Graveline

Nicole Graveline
Clerk

X _____

Susan McKernan
Chairperson

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