

**PROSPECT PUBLIC LIBRARY BOARD  
BOARD OF DIRECTORS MEETING  
APPROVED MINUTES  
October 8, 2015**

**The Prospect Public Library Board of Directors meeting was called to order by the Chairperson, Susan McKernan, at 7:00 p.m. at the Prospect Public Library**

**Members Present:** Chairperson, Susan McKernan, Treasurer, Lorraine Dixon, Kathy Graveline, Carol Martino, Carole Moschella, Nancy Via, and Judy Kennelly

**Members Absent:** Fran LaMontagne and Ira Kamm

**Others Present:** Director, John Wiehn, Assistant Director, Alessandra Petrino

**Public Present:** None

**Correspondence:** Chairperson, Sue McKernan informed the board members of the Association of Connecticut Library Boards conference that will be held on November 6, 2015 she encouraged them to attend if they have the availability.

**Next meeting date:** November 12<sup>th</sup> at 7 pm

**Approval of Minutes:** Lorraine Dixon made a motion, seconded by Kathy Graveline to approve the minutes of the September 10<sup>th</sup> meeting. Motion passed with one abstention, as Carole Moschella was unable to attend September's Board meeting.

**Treasurer's Report:** One correction was made, as the ending balance of the Mimeo Fund was changed to \$12,428.96. Motion was then made by Nancy Via, seconded by Judy Kennelly to approve the treasurer's report. Motion passed unanimously.

**Director's Report (including Assistant Director's report):** Director, John Wiehn discussed the planned events for the fall season as well as an update on the J&T Electric project. The company will be coming to the Library on Tuesday, October 13<sup>th</sup> to complete the previously discussed projects. John also plans on meeting with the Prospect Pages in the near future to discuss the publishing of Library events. John and Alessandra proposed that their staff Christmas breakfast be substituted with a reasonable Christmas dinner for 2015 in order to better accommodate the staff's schedules. The funds to support the staff dinner will be taken out of the Gift Fund account. The motion to meet this request was made by Lorraine Dixon and seconded by Nancy Via. Motion passed unanimously.

Assistant Director, Alessandra Petrino discussed the many exciting events that she has planned for the month of October in celebration of the 130<sup>th</sup> Library Anniversary. Alessandra also updated the Board on the challenges related to the transition of the new Prospect Elementary School. After general discussion, a motion was made to approve the Director's report by Carole Moschella, seconded by Carol Martino. Motion passed unanimously.

**Approval of Bills:** Motion made by Nancy Via to approve the September Library and Baker and Taylor Bills, seconded by Lorraine Dixon. Motion passed unanimously.

**Chairperson's Report:** Chairperson, Susan McKernan gave kudos to Alessandra and Nancy Malaspina for their wonderful fall decorations around the Library. She also acknowledged Alessandra for the excellent feedback that she has gotten on her programs and positive impact that she has made on the community. Sue informed the Board of the recent ~~correspondence~~ <sup>meeting</sup> that occurred with the ~~members~~ <sup>pres. of</sup> of the Friends of the Library group.

**Old Business:** Director, John discussed the departure of the recently hired Clerk and the plans for moving forward with the second candidate in line. After review of the proposed 2016 Library Holidays & closings the board agreed on all proposals. <sup>leaves</sup> A motion was made by Judy Kennelly to approve the 2016 Library Board meeting schedule times with one change (November 10, 2016 will be held at 7:00) seconded by Carole Moschella. Motion passed unanimously.

**New Business:** As mentioned above, J&T Electric will be installing the new TV for the Community Room on October 13<sup>th</sup>. Alessandra and John presented a revision of the Museum Pass Policy, stating that to avoid any future confusion, a 30 minute window will be granted upon reservation. The policy change will be formally voted on at November's meeting. <sup>for pickup</sup>

**Motion to adjourn:** A motion was made by Carol Moschella, seconded by Carol Martino to adjourn at 9:10 pm. Motion passed unanimously.

X Nicole Gravellina  
Nicole Gravellina

X Susan McKernan, Chair  
Susan McKernan

PROSPECT, COMM  
TOWN CLERKS OFFICE  
RECEIVED FOR RECORD  
2015 NOV 16 AM 10:05  
Margaret L. Anderson  
TOWN CLERK