

**PROSPECT PUBLIC LIBRARY BOARD
BOARD OF DIRECTORS MEETING
APPROVED MINUTES
May 14, 2015**

The Prospect Public Library Board of Directors meeting was called to order by the Chairperson, Susan McKernan, at 7:00 p.m. at the Prospect Public Library

Members Present: Chairperson, Susan McKernan, Lorraine Dixon, Kathy Graveline, Carole Moschella, Ira Kamm, Carol Martino, Judy Kennelly, Kathleen Greene, Nancy Via

Members Absent: None

Others Present: Director, John Wiehn, Assistant Director, Alessandra Petrino

Public Present: None

Correspondence: None

Next meeting Date: June 11th at 6:00 p.m.

Approval of Minutes: Lorraine Dixon made a motion, seconded by Ira Kamm to approve the minutes of the April 9th meeting. Motion passed unanimously.

Treasurer's Report: Motion made by Carole Moschella, seconded by Kathy Graveline to approve the treasurer's report. Motion passed unanimously.

Librarian's Report (including Assistant Director's report): Director, John Wiehn discussed upcoming maintenance including landscaping and power washing plans. John was pleased to report that Affordable Power Wash has said they would power wash the building at no charge. John also reported that he has changed the lock on the employee entrance. New keys have been distributed to the appropriate staff members and John will maintain a list of people who have keys.

John said that he spoke with Mayor Bob about the Town's possible acquisition of Community School. In the event this comes to fruition, a room may become available for the Library's use; the board was encouraged to write a formal request for storage space there.

Assistant Director, Alessandra Petrino discussed current events such as summer reading initiatives and donations from local businesses. Alessandra has spent considerable time visiting town businesses and the following donations were made to be used as prizes:

- Anna's Pizza- \$15.00 gift certificate
- Pizzeria Napoletana- \$20.00 gift certificate
- Spill the Beans- \$40.00 gift certificate
- Hometown Pizza- \$10.00 gift certificate
- The Big Dipper- (3) Big Dippers (\$6.65) gift certificates

- Subway- (3) \$10.00 gift certificates
- Quassy Amusement Park- (2) two-person after 5pm passes (\$24.00 each)
- Webster bank- 150 Piggy Banks and Lollipops
- Ion Bank- 100 Bookmarks

After general discussion, a motion was made to approve the Librarian's report by Katie Greene, seconded by Nancy Via. Motion passed unanimously.

Approval of Bills: Motion by Lorraine Dixon to approve the March Library and Baker and Taylor Bills, seconded by Ira Kamm. Motion passed unanimously.

Old Business: Board members discussed the past alarm and smoke detector issues; Director, John Wiehn has received a quote from Tyco Simplex relative to replacing the sensors. John will reach out to the FireChief for guidance.

New Business: General discussion occurred regarding the need to replace the lighting in the Community Room due to the high cost of replacement bulbs. John has received one quote and will seek others. The Board discussed related budget transfers and will finalize their decisions at next month's meeting.

Motion to adjourn: A motion was made by Nancy Via, seconded by Carol Martino to adjourn. Motion passed unanimously.

X *Nicole Graveline*
Nicole Graveline

X *Susan McKernan*
Susan McKernan

Nancy Via
TOWN CLERK
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TOWN CLERKS OFFICE
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