

**PROSPECT PUBLIC LIBRARY BOARD
BOARD OF DIRECTORS MEETING
APPROVED MINUTES
December 10, 2015**

The Prospect Public Library Board of Directors meeting was called to order by the Chairperson, Susan McKernan, at 6:00 p.m. at the Prospect Public Library

Members Present: Chairperson, Susan McKernan, Treasurer, Lorraine Dixon, Kathy Graveline, Carol Martino, Nancy Via and Ira Kamm

Members Absent: Carole Moschella Fran LaMontagne and Judy Kennelly

Others Present: Director, John Wiehn and Assistant Director, Alessandra Petrino

Public Present: None

Correspondence: None

Next meeting date: January 14th at 6 p.m.

Approval of Minutes: Lorraine Dixon made a motion, seconded by Ira Kamm to approve the minutes of the November 12th meeting. Motion passed unanimously.

Treasurer's Report: Motion was made by Ira Kamm, seconded by Nancy Via to approve the treasurer's report. Motion passed unanimously.

Library Director's Report (including Assistant Director): Director, John Wiehn discussed a successful book signing and informed everyone of their long time staff member, Eleanor's departure. He encouraged the staff to attend the staff party that they will be holding on her last day. John mentioned that the staff had a great Holiday dinner and thanked the board for their generosity. Assistant Director, Alessandra updated the board members on her successful fall events as well as the winter events coming up. Both John and Alessandra presented an idea to the board regarding Saturday hours to simplify the staff's scheduling, all members were in favor of implementing the change.

After general discussion, a motion was made to approve the Director's report by Lorraine Dixon, seconded by Ira Kamm. Motion passed unanimously.

Approval of Bills: Motion made by Lorraine Dixon to approve the November Library and Baker and Taylor Bills, seconded by Ira Kamm. Motion passed unanimously.

Chairperson's Report: Chairperson, Susan McKernan gave kudos to Alessandra, staff members and the Friends of the Library for the Holiday decor, mural and to the town for the

great paving job on the parking lot. Sue expressed her gratitude for the many years that Eleanor had served at the Library.

Old Business: Director, John presented the 2017 budget to the board for review. The board brainstormed a few ideas that could be implemented in the budget going forward, which John will research

New Business: The Charter Commission revision was given out to review and John encouraged the board to attend the meeting on December 22nd.

Motion to adjourn: A motion was made by Nancy Via, seconded by Carol Martino to adjourn at 7:10 pm. Motion passed unanimously.

X *Nicole Gravetino*
Nicole Gravetino

X *Susan McKernan*
Susan McKernan

Margaret A. DeLuca
TOWN CLERK
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