

November 15, 2015

To: Mayor Chatfield, Town Council, Town Boards, Town Commissions, Town Departments, Town Employees and elected Officials;

Subject: **Charter Revision Commission (CRC) - collecting ideas/opinions for revising Charter**

The Town of Prospect's Charter Revision Commission will be holding a series of meetings to collect opinions/information as to whether any provisions of the current Charter should be revised or deleted; and whether any new provisions should be added. We have had 1 Public Hearing and now we are seeking the input of our elected officials, board members, commissioners and Town employees – especially from those who utilize the Charter on a more day-to-day basis. Although it is not necessary for an entire board or department to attend, we do hope to hear from their representatives. We have designated the following meeting dates and would like to extend an invitation as follows:

Tuesday, Nov. 24, 2015 at 7:00 pm in the Lower Level Conference Room of the Prospect Town Hall:

Mayor Chatfield; Town Attorney; Recreation Commission; Building, Electrical, Plumbing, Mechanical Inspectors; Commission on Aging; Assessor; Building Code Board of Appeals; Fire Marshal; Public Health Commission; Social Services; Animal Control; Emergency Management Director; Tree Warden; Conservation Commission; and Constables.

Thursday, Dec. 10, 2015 at 7:00 pm in the Lower Level Conference Room of the Prospect Town Hall:

Town Council; Inland Wetlands Commission; Emergency Advisory Council; Economic Development Commission; Library Board; Water Pollution Control Authority; and Blight Commission.

Tuesday, Dec. 22, 2015 at 7:00 pm in the Lower Level Conference Room of the Prospect Town Hall:

Tax Collector; Planning and Zoning Commission; Zoning Board of Appeals; Town Clerk; Treasurer; Board of Assessment Appeals; Board of Education; and Registrar of Voters.

We would appreciate it if you would please put in writing your suggestions and provide them to the CRC – a form is attached. Thank you for your participation – we look forward to hearing from you!

Copies of the Prospect Town Charter are available at Town Hall or on-line at the Town's website.

Sincerely,

Glenn Gruber

Chairman

Attachment

Town Charter Revision – Ideas Request Form

Date:

The Town Charter Revision Commission is seeking potential ideas for “revisions to” or “additions to” the current Town Charter. Please provide the following if you have any:

1) Charter section no.:

Issue (describe issue):

Suggestion (describe solution):

2) General Topic / Addition:

Issue (describe issue):

Suggestion (describe solution):

3) Charter section no.:

Issue (describe issue):

Suggestion (describe solution):

4) General Topic / Addition:

Issue (describe issue):

Suggestion (describe solution):

5) Charter section no.:

Issue (describe issue):

Suggestion (describe solution):

6) General Topic / Addition:

Issue (describe issue):

Suggestion (describe solution):

Name (Optional):

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Margaret L. DeBruin
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