

# APPROVED

## Anti-Blight Commission

### Meeting Minutes

May 12, 2015

The meeting was called to order by the Chair at 7:01 PM and the Pledge of Allegiance was recited. Roll call followed with 4 of the 5 Commission Members in attendance (Paul Krisavage, Rebecca Goddard, Charles Wentworth and Eileen Cranney. Cynthia Rosa Lawson was unable to attend. Also attending the organizational meeting was Town Council Member Theresa Graveline.

Motion from Charlie Wentworth to approve the un-approved minutes from last meeting was seconded by Rebecca Goddard and was unanimously approved by the Commission. These approved minutes were submitted to the Town Clerks office with the originals of the 4/30 approved correspondence.

A single submission piece of correspondence we received regarding instances of alleged blight, on the Blight Report Form. Motion from Eileen Cranney was made to accept the correspondence and seconded by Charlie Wentworth. The motion carried unanimously.

The Commission reviewed a flow chart prepared by Theresa Graveline that can be used as a quick guide to the blight proceedings, timelines and fines.

There was no public in attendance and therefore no public participation.

#### Old Business:

Discussion of properties for review - It was agreed to begin the status of property review and the creation of both the case files and the supporting case summary log. It was also agreed that it would be prudent for the "Property Case Log" to be provided to the Town Council on a periodic basis.

We agreed to begin piloting the case log for use in controlling the files and timing process of actions or decisions.

Progress on "ABC" clerk - As the commission is proposing to meet on the second and fourth Thursdays of the month we are in a better position to confirm clerking support. Options seem good for support at our next meeting.

#### New Business:

The Commission will investigate the process to secure administrative supplies and a secure filing space for the anticipated documentation developed in support of our work.

The next meeting has been confirmed for Thursday May 28 at 7:00 PM at Town Hall

The meeting was adjourned at 9:15 PM with a motion from Eileen Cranney, and a second from Charlie Wentworth and unanimous approval.

Respectfully Submitted,

Eileen Cranney - Temporary Recording Member

5/28/15  


PROSPECT, CONN  
TOWN CLERKS OFFICE  
RECEIVED FOR RECORD  
2015 MAY 29 AM 9:11  
Temporary Recording Member  
TOWN CLERK