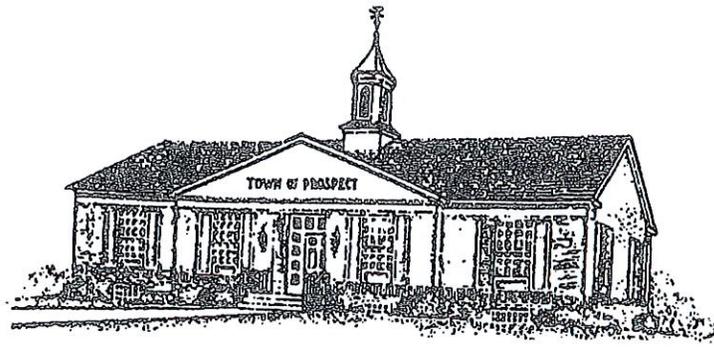


2016 -2017 BUDGET INFORMATION



Pictured above is the New Prospect Senior Center Mini-Bus parked in front of the Senior Center.



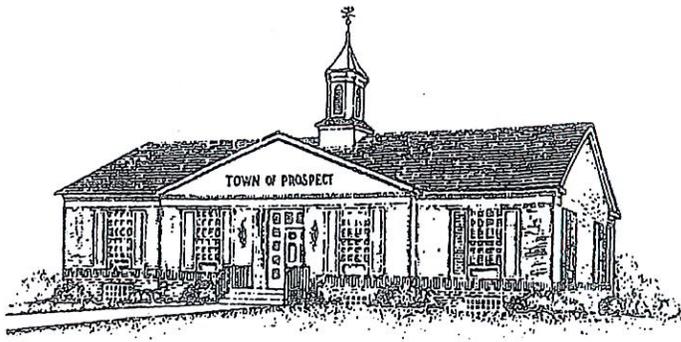
OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699
ROBERT J. CHATFIELD, MAYOR
(203) 758-4461
WWW.TOWNOFPROSPECT.COM

March 1, 2016

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OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699
ROBERT J. CHATFIELD, MAYOR
758-4461
WWW.TOWNOFPROSPECT.COM

December 2015

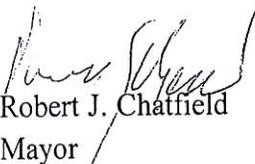
Dear Elected Officials, Boards, Department Heads, Commission Members and Town Employees:

Again, I request your help in holding the bottom line as you prepare your budget for 2016-2017. Please keep in mind the recent headlines outlining job losses in the State and the outcome of the State Legislature on town revenue is still unknown. A thinning budget can have a direct impact on Prospect Taxpayers.

Please submit your requests by January 20th so I can compile the requests and present the entire package to the Town Council. I know I can count on your help, and I thank you for your dedication and service to the Town of Prospect and its residents.

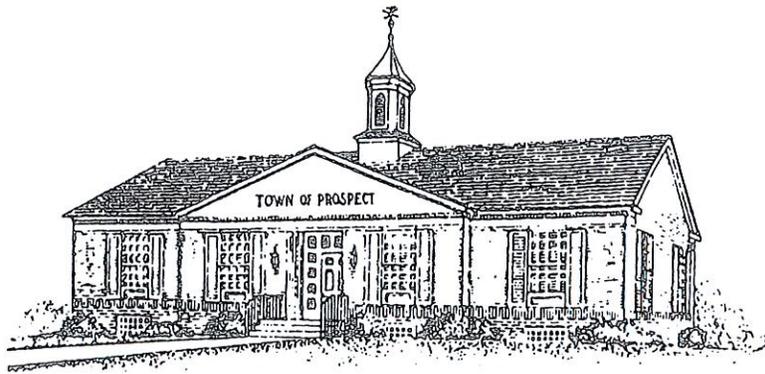
May I wish you and your families a very happy holiday season and a healthy and prosperous New Year!

Very truly yours,


Robert J. Chatfield
Mayor

An Equal Opportunity Employer





PROSPECT ZONING BOARD OF APPEALS
36 CENTER STREET
PROSPECT, CONNECTICUT 06712-1699

January 27, 2016

Robert Chatfield, Mayor
Town of Prospect
36 Center Street
Prospect, CT 06712

Re: Zoning Board of Appeals Proposed Budget for Fiscal Year 2016-2017

Dear Mayor Chatfield:

The Zoning Board of Appeals is proposing to keep their budget for the 2016-2017 Fiscal Year the same as the current budget as shown below:

Zoning Board of Appeals Proposed 2016-2017 Budget

<u>Item</u>		<u>2015-2016</u> <u>Adopted</u>	<u>2016-2017</u> <u>Proposed</u>
5100-00 Meeting Clerk	\$	1,500.00	\$ 1,500.00
5100-02 Training Materials	\$	25.00	\$ 25.00
5100-03 Conferences	\$	200.00	\$ 200.00
	TOTAL	\$ 1,725.00	\$ 1,725.00

Respectfully submitted,

Marianne Byrne ^{TWO}

Marianne Byrne, Chairman
Zoning Board of Appeals

**Elections and Registrar
2016-2017 Budget Proposal**

Item	Description	2015-2016 adopted	2016-2017 proposed	Difference
5150-00	Salaries	\$ 22,992.00	\$ 24,000.00	\$ 1,008.00
5150-01	Elec. Workers & Deputies	\$ 13,000.00	\$ 16,000.00	\$ 3,000.00
5150-02	Supplies	\$ 800.00	\$ 900.00	\$ 100.00
5150-03	Tabulator maintainance and programming	\$ 3,600.00	\$ 4,500.00	\$ 900.00
5150-04	Food for Elections	\$ 800.00	\$ 900.00	\$ 100.00
5150-05	Sessions	\$ 1,000.00	\$ 1,000.00	\$ -
5150-06	Voter Canvas	\$ 2,700.00	\$ 2,700.00	\$ -
5150-07	Conference & Training	\$ 4,250.00	\$ 12,000.00	\$ 7,750.00
5150-08	Computer Set-up	\$ 1,000.00	\$ 1,000.00	\$ -
5700-02		\$ 50,142.00	\$ 63,000.00	\$ 12,858.00
	Official Ballots & Provisional Ballots	\$ 3,600.00	\$ 4,000.00	\$ 400.00
	Absentee Ballots and forms	\$ 850.00	\$ 850.00	\$ -
				\$ 400.00

5150-01 The mimimum wage has increased and deputies have more hours. Due to the Presidential election more election workers are needed this year.

5150-03 2 additional replacement memory cards in addition to increased programming cost due to central counting of absentee ballots

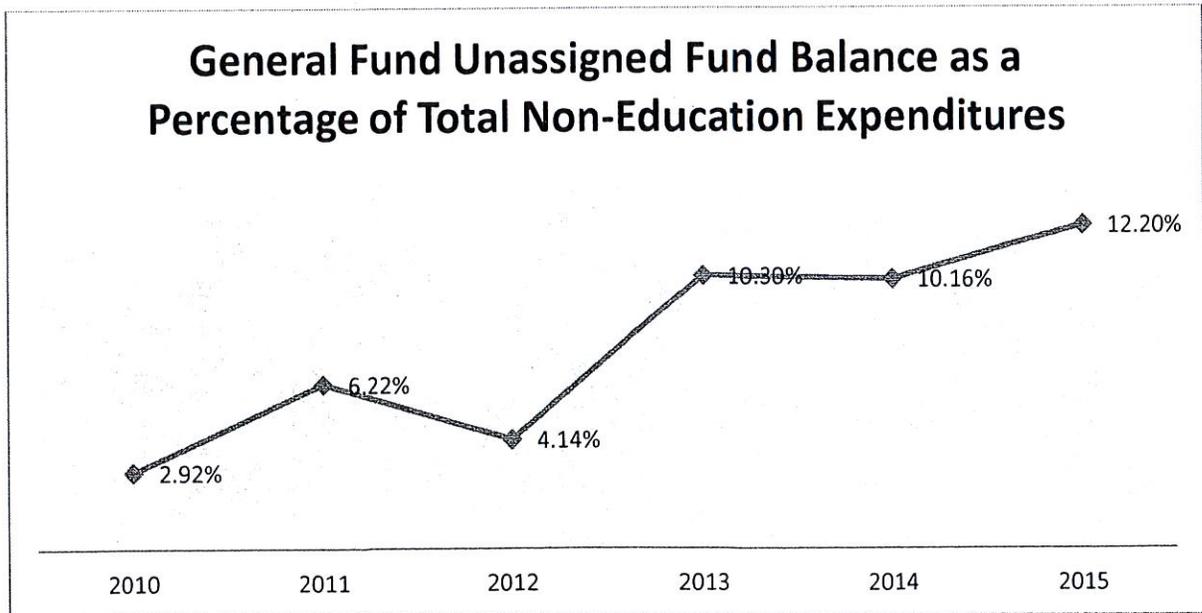
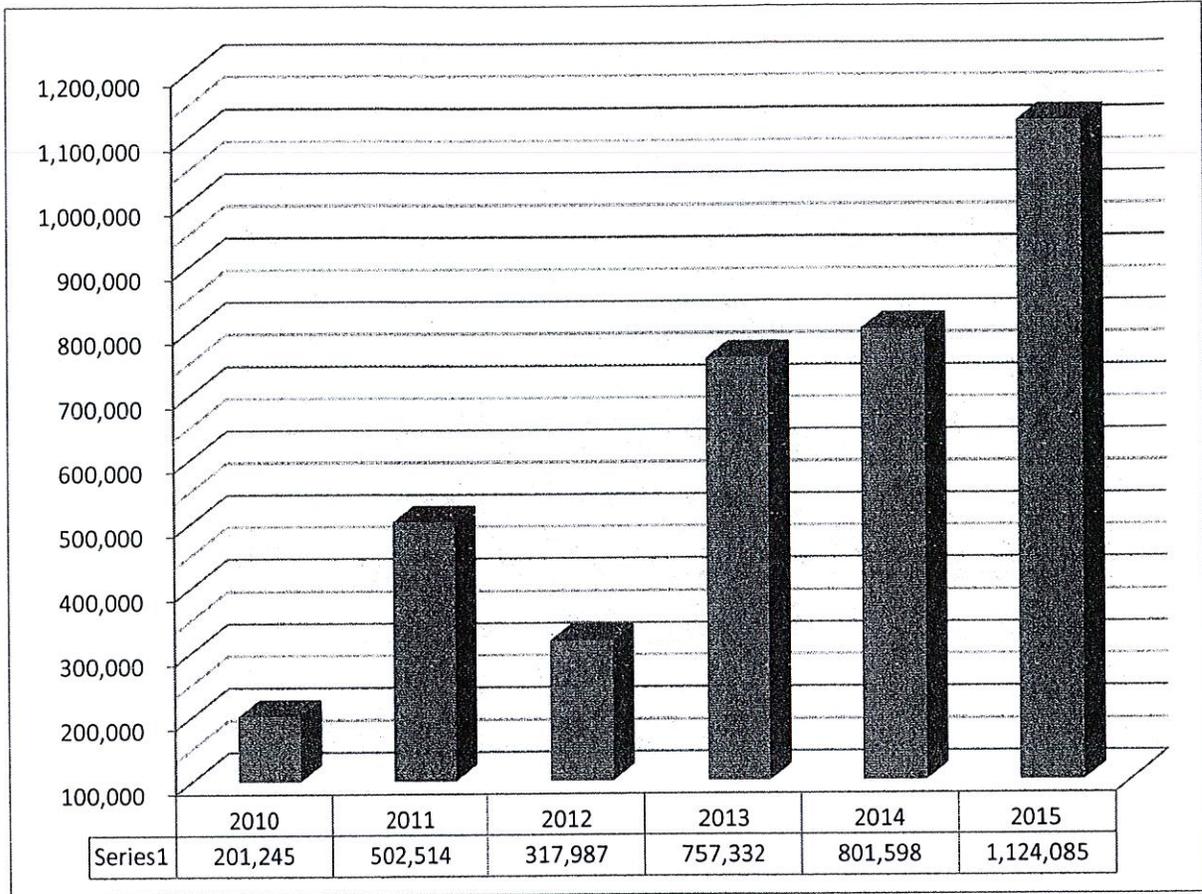
5050-07 Increase due to cost of Certification courses for registrars plus pay for time involved. Another way to pay for time is to increase salary since certification is mandated.

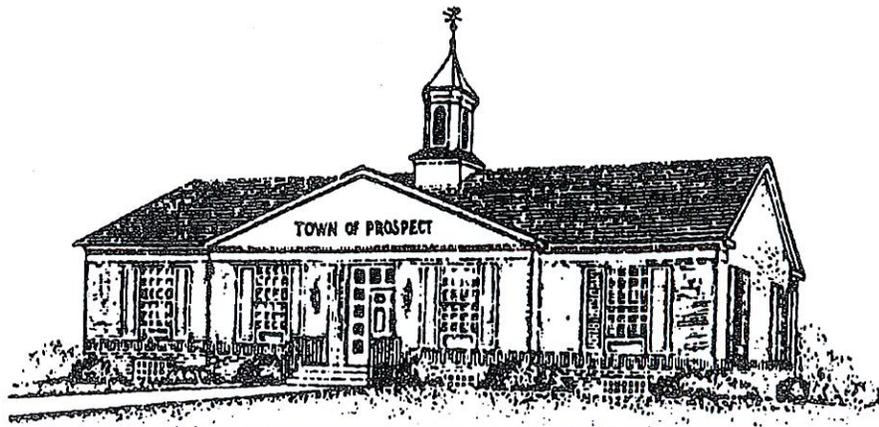
5150-08 We have a sixth machine now due to central counting of absentee ballots and same day registration. The cost on the contract is \$200 per machine.

TOWN OF PROSPECT MEETING – JANUARY 5, 2016

General Fund Surplus (Unassigned Fund Balance):

- **\$1,124,085**, increased \$322,487 from \$801,598 beginning balance (pp 22, 24-25, 55)





OFFICE OF THE ASSESSOR • TOWN OF PROSPECT, CT 06712
36 CENTER STREET • (203) 758-4461

JANUARY 28, 2016

ROBERT J. CHATFIELD, MAYOR

TOWN COUNCIL

TOWN OF PROSPECT

I AM PROVIDING YOU WITH THE NET GRAND LIST TOTALS BEFORE THE BOARD OF ASSESSMENT APPEAL ADJUSTMENTS. THE OCTOBER 1, 2015 GRAND LIST IS \$11,735,231 HIGHER THAN LAST YEAR, AN INCREASE OF 1.42%.

GRAND LIST – COMPARATIVE BREAKDOWN TOTALS

	OCTOBER 1, 2015	OCTOBER 1, 2014	CHANGE	% INC
REAL ESTATE	\$719,611,450	\$710,728,280	\$ 8,883,170	1.25%
PERSONAL PROPERTY	\$ 32,373,777	\$ 32,327,551	\$ 46,226	.14%
MOTOR VEHICLE	\$ 83,659,415	\$ 80,853,580	\$ 2,805,835	3.47%
TOTALS	\$835,644,642	\$823,909,411	\$ 11,735,231	1.42%

RESPECTFULLY,

JAMES W. CLYNES, CCMA II

ASSESSOR

TYPE OF ACCOUNTS	# OF ACCOUNTS	GROSS ASSESSMENT	TOTAL EXEMPTIONS	TOTAL NET VALU
REAL ESTATE REGULAR	3827	705,735,670	3,268,980	702,466,690
REAL ESTATE ELD H.O	115	17,747,400	602,640	17,144,760
TOTAL REAL ESTATE TAXABLE	3942	723,483,070	3,871,620	719,611,450
REAL ESTATE EXEMPT	97	49,956,150	49,956,150	0
REAL ESTATE TOTALS	4039	773,439,220	53,827,770	719,611,450
PERSONAL	503	37,236,693	4,862,916	32,373,777
MOTOR VEHICLE	10283	84,284,262	624,847	83,659,415
FINAL TOTAL	14825	894,960,175	59,315,533	835,644,642
FINAL TOTAL TAXABLE	14728	845,004,025	9,359,383	835,644,642

TAX FOR THIS LIST IS COMPUTED AS FOLLOWS:

REAL ESTATE REGULAR NET	702,466,690
ELDERLY HOME OWNERS NET	17,144,760
MOTOR VEHICLE NET	83,659,415
PERSONAL PROPERTY NET	32,373,777
	835,644,642

PART II - MOTOR VEHICLE 2015 GRAND LIST OF TAXABLE PROPERTY FOR TOWN OF PROSPECT GL VALUE 02/11/2016
PAGE: 3

CODE	# OF ACCTS	DESCRIPTION OF CLASSIFICATION	GROSS ASSESSMENT
01	6832	PASSENGER	59,625,945
02	271	COMMERCIAL	4,867,991
03	1405	COMBINATION	13,573,680
04	16	FARM	120,550
08	1759	ALL OTHER REGISTERED MV	6,096,096
	10283	GRAND TOTAL	84,284,262

PART IV - TAX EXEMPTIONS 2015 GRAND LIST OF TAXABLE PROPERTY FOR TOWN OF PROSPECT NEW VALUE 01/27/2016
PAGE: 5

CODE	EXEMPTION DESCRIPTION	NUMBER	REAL ESTATE	NUMBER	MOTOR VEHICLE	NUMBER	PERSONAL	TOTAL
A	NON-REIMBURSED EXEMPTION	482	2,234,000	58	231,030			2,465,030
B	REIMB ADDL VET / INCOME	53	520,000	1	2,290			522,290
C	REIMB ADDL VET/NON INCOME	429	987,000	44	81,540			1,068,540
D	DISABILITY - NON REIMB			6	34,050			34,050
E	100% DISABLED - REIMB	36	36,000	1	1,000			37,000
F	BLIND	6	18,000					18,000
G	ECONOMIC & DEVELOPMENTAL							
H	ENVIROMENTAL & DEVELOPM	17	76,620					76,620
I	FARM AND MECHANICS					8	38,740	38,740
J	SOLAR ENERGY/POLLUT CNTRL					9	402,680	402,680
K	PP/TAX EXEMPT INSTITUTION							
L	INDIVIDUALS							
M	MISCELLANEOUS							
N	MANUFACTURERS & TRUCKS							
O	PHASE-IN RESIDENTIAL							
P	PHASE-IN NON RESIDENTIAL							
Q	RESIDENTIAL FIXED ASSMNT							
R	MME							
T	SEC 12-81(74)MC XMT			7	274,937			274,937
U	SEC 12-81(72)NEW EQUIP					18	4,421,496	4,421,496
	GRAND TOTAL	1023	3,871,620	117	624,847	35	4,862,916	9,359,383

	TOTAL EXEMPTIONS	GROSS ASSESSMENT	NET VALUE
TOTAL PART 1: REAL PROPERTY (CODES 100 THRU 800)		723,465,120	
TOTAL PART 2: REG.MOTOR VEHICLE (CODES 01-04, #8)		84,284,262	
TOTAL PART 3: PERSONAL PROPERTY (CODE 9 THRU 25)		37,236,693	
TOTAL GROSS GRAND LIST VALUES		844,986,075	
TOTAL PART 4: PROPERTY EXEMPTION (CODES A-R)			
REAL ESTATE	3,871,620		
MOTOR VEHICLE	624,847		
PERSONAL PROPERTY	4,862,916		
TOTAL PART 4:	9,359,383		
TOTAL NET GRAND LIST VALUE			835,626,692

NAME ASSESSMENT # ACCOUNTS

REAL ESTATE

GELOSO ENTERPRISES LLC	5,139,810	1
PROSPECT MEDICAL LLC	5,086,050	1
PAULMAR ASSOCIATES LIMITED PARTNERSHIP	4,088,500	9
TOLL CT LIMITED PARTNERSHIP	3,512,440	58
43 CANDEE LLC	2,690,550	6
LRH LLC	2,426,730	3
ROYAL SENIOR HOLDINGS LLC	2,298,560	1
MOBILE HOME PARKS INC	1,968,190	6
EDWARDS REALTY LLC	1,611,240	1
106 COOK ROAD ASSOCIATES LLC	1,229,970	13
	-----	-----
	30,052,040	99

4.18%

PERSONAL PROPERTY

YANKEE GAS SERVICES CO	8,630,710	1
CONNECTICUT LIGHT & POWER CO	6,219,950	1
THE CONNECTICUT WATER CO	3,194,040	1
SHELDON PRECISION LLC	1,188,470	1
PROSPECT DIAGNOSTIC IMAGING LLC	1,047,580	1
GREER MANUFACTURING	920,520	1
POLAR INDUSTRIES INC	830,320	1
JHD CORP	689,130	1
HARRIS CORP	650,000	1
OXFORD GENERAL INDUSTRIES INC	640,870	1
	-----	-----
	24,011,590	10

74.17%

MOTOR VEHICLE

VAULT TRUST	1,552,400	80
NISSAN INFINITI LT	1,491,170	105
HIGHLINE RIGGERS LLC	1,391,740	12
TOYOTA LEASE TRUST	1,169,030	66
HONDA LEASE TRUST	676,240	46
ALL STAR TRANSPORTATION LLC	605,150	32
ACAR LEASING LIMITED	594,320	34
CAB EAST LLC	477,650	26
FINANCIAL SERVICE VEH TRUST	465,620	18
HYUNDAI LEASE TITLING TRUST	465,020	34
	-----	-----
	8,888,340	453

10.62%

TAX COLLECTOR

INCREASES

Line Item 5350-00 Salary

Current Salary \$52,348.00
Increase \$918.00

Line Item 5350-01 Asst. Tax Collector

Full Time – Current Salary \$31,260.00 (\$20.04/hr)
3% increase \$20.64/hr @ 30 Hours/wk \$32,199.00
Increase \$939.00

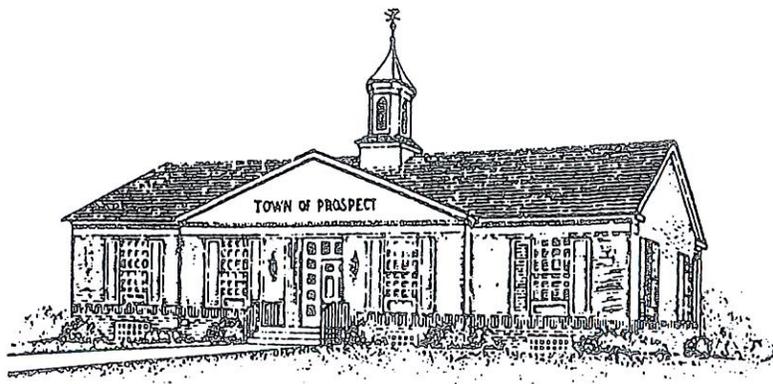
Line Item 5350-02 Clerical Assistant

1 P/T Clerk – Current Hourly Rate \$14.50
3% increase - \$14.94/hr 44 Weeks @25 hours/wk \$16,434.00
8 Weeks @30 hours/wk 3,586.00
Line Item Total \$20,020.00
Increase \$590.00

Line Item 5350-03 Supplies

Envelopes \$ 800.00
Statement Paper 90.00
Reminder postcards 70.00
Line Item Total \$ 960.00
Increase \$460.00

TOTAL INCREASE - \$2,907.00



PROSPECT PLANNING & ZONING COMMISSION

36 CENTER STREET
PROSPECT, CONNECTICUT 06712-1699

January 7, 2015

Mayor Robert J. Chatfield
Town Hall
36 Center Street
Prospect, CT 06712

Re: 2016-2017 Proposed Budget

Dear Mayor Chatfield:

The Planning & Zoning Commission is proposing to keep their budget for the 2016-2017 Fiscal Year the same as the current budget as shown below:

Planning & Zoning Commission Proposed 2016-2017 Budget

Item		2015-2016 ADOPTED	2016-2017 PROPOSED
5600-00	Engineer	\$2,500.00	\$2,500.00
5600-01	Meeting Clerk	\$4,800.00	\$4,800.00
5600-02	Supplies	\$ 200.00	\$ 200.00
5600-03	Meetings & Seminars	\$ 450.00	\$ 450.00
5600-04	Review Plan Dev. & PZ Regs.	\$.00	\$.00
	TOTAL	\$7,950.00	\$7,950.00

Sincerely,

Alan Havican RBm

Alan Havican, Vice-Chairman
Planning & Zoning Commission



93 West Main Street
Clinton, CT 06413
1-800-286-5700

January 22, 2016

Mr. Robert J. Chatfield
Mayor
Town of Prospect
36 Center Street
Prospect, CT 06712-1699

Re: 2016 Public Fire Protection Charges

Dear Mayor Bob:

Connecticut Water is pleased to provide water service and fire protection in the town of Prospect. A robust water system is essential for the quality of life, providing for public health and safety and allowing for economic development in the 56 communities we serve. We are here to serve you and hope you will contact us at any time if you have any questions or if we can be of assistance in any way regarding water service in your community.

Connecticut Water continues to invest in our water systems to ensure we meet the needs of customers and communities we serve. Since 2008 we have invested \$86 million in replacing aging and undersized water mains to improve reliability, water quality and enhance fire flows to hydrants in the communities we serve. These investments help protect the environment by reducing water lost to leaks and the power and chemicals needed to treat the water. Further, our construction spending supports nearly 200 construction and related jobs annually.

Water mains and facilities are designed to meet the needs for fire protection. Municipalities are billed public fire protection charges, as approved by the Public Utilities Regulatory Authority (PURA), to cover the cost to provide the necessary pipeline capacity necessary to meet high volume demand that is required for fighting fires and to maintain and keep fire hydrants in working order. The value of these services was evident in recent incidents, notably the major fire in Essex this month where we provided over 1 million gallons for firefighting in 24 hours. Attached is information about your public fire protection charges for 2016 for your consideration in your upcoming budget process.

To manage costs for us and the community, we try to coordinate our water main projects with road projects planned in each service town. We are eager to meet with you on any planned projects and will keep you advised of our infrastructure plans in in your community. We also welcome your input on where you may see needs for improvements in the water system in your town.

JAN 26 2016

Public Fire Protection Charges - Town of Prospect

Water systems must be designed to meet the maximum day demands of general service customers plus the fire demands necessary to adequately fight fires wherever they may occur throughout the water system. Accordingly, the cost of water mains, wells, treatment facilities, pumps and related structures are more expensive to construct and operate because they must be sized for potential fire demands (even if fires rarely occur) so they can meet peak demands to hydrants in the system. Storage tanks must also be designed to have enough water reserves to meet fire demands in the event of such emergencies as power outages, well failures, main breaks and unusually high demands.

Regulatory agencies, such as the Connecticut Public Utilities Control Authority (PURA), require utilities to establish rates that are fair and equitable in order to prevent cross-subsidization among customer classes. In order to comply with that requirement, water utilities perform detailed cost allocation and rate design studies that examine every cost component (operating & maintenance costs, labor and capital costs) and apportion those costs between general service and fire service customer classes.

Connecticut Water's approved public fire protection charges include:

- a rate per linear foot of pipe within public fire protection boundaries; and
- charges for the number of fire hydrants located within the town.

Each year, the company tracks any changes to length of pipe and number of fire hydrants in each service town to accurately bill for fire protection charges.

The following is the basis of the 2016 fire protection charges for Prospect, and outlines any addition of hydrants and pipe in your community:

Town of Prospect	2015 Hydrant Additions	2015 Pipe Additions (Ft)	Total Hydrants Jan 16	Total Linear Feet Jan 16	Monthly Fire Protection Charges
Public Fire	0	0	115	87280	10551.34

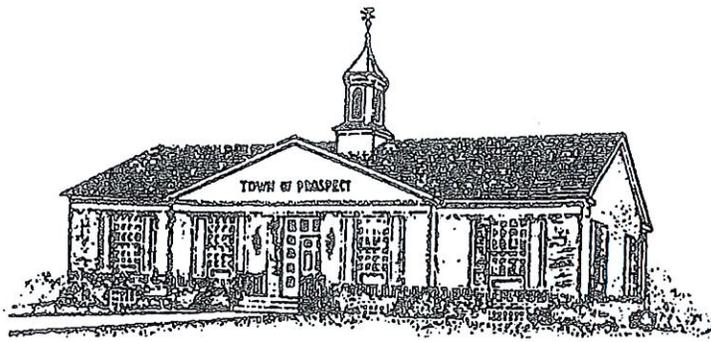
The above charges reflect the PURA approved monthly fire charges of \$18.80 per hydrant and \$0.095 per linear foot of water main plus any applicable PURA approved surcharges and credits in effect during the year including:

- the Water Infrastructure and Conservation Adjustment (WICA) surcharge for eligible infrastructure replacement projects. The current WICA charge is 4.19% and we anticipate a filing that would increase the WICA charge to 5.30% as of April 1, 2016.
- the Water Revenue Adjustment charge which is currently 5.07% and is expected to be reduced to 2.3% as of April 1, 2016.
- your bill currently includes a credit of 8.51% for 'Repair Tax Credit' which will be removed as of April 1, 2016. This is the amount of the refund the company received as a result of changes in the IRS rules that reduced our federal tax obligations and was returned to customers over 2 years. You have had the benefit of the credit since April of 2014, it will be discontinued as of April 1, 2016, so please consider that in your calculations.

JAN 26 2016

**Naugatuck Valley Council of Governments
Proposed Dues Structure**

	Population	FY 2015		Proposed FY 2016		Proposed for FY 2017	
		Per Capita Rate	Dues	Per Capita Rate	Dues	Per Capita Rate	Dues
Ansonia	19,249	0.584	11,235	0.363	6,987	0.37389	7,197
Beacon Falls	6,049	0.427	2,583	0.363	2,196	0.37389	2,262
Bethlehem	3,607	0.427	1,540	0.363	1,309	0.37389	1,349
Bristol	60,477	0.483	* 29,210	0.363	21,953	0.37389	22,612
Cheshire	29,261	0.427	12,494	0.363	10,622	0.37389	10,940
Derby	12,902	0.584	7,531	0.363	4,683	0.37389	4,824
Middlebury	7,575	0.427	3,235	0.363	2,750	0.37389	2,832
Naugatuck	31,862	0.427	13,605	0.363	11,566	0.37389	11,913
Oxford	12,683	0.427	5,416	0.363	4,604	0.37389	4,742
Plymouth	12,243	0.623	* 7,629	0.363	4,444	0.37389	4,578
Prospect	9,405	0.427	4,016	0.363	3,414	0.37389	3,516
Seymour	16,540	0.584	9,654	0.363	6,004	0.37389	6,184
Shelton	39,559	0.584	23,090	0.363	14,360	0.37389	14,791
Southbury	19,904	0.427	8,499	0.363	7,225	0.37389	7,442
Thomaston	7,887	0.427	3,368	0.363	2,863	0.37389	2,949
Waterbury	110,366	0.427	47,126	0.363	40,063	0.37389	41,265
Watertown	22,514	0.427	9,613	0.363	8,173	0.37389	8,418
Wolcott	16,680	0.427	7,122	0.363	6,055	0.37389	6,236
Woodbury	9,975	0.427	4,259	0.363	3,621	0.37389	3,730
	448,738		211,227		162,892		167,779
* These dues are from FY 2014 (the last time they paid dues to CCRPA)							



OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699
ROBERT J. CHATFIELD, MAYOR
(203) 758-4461
WWW.TOWNOFPROSPECT.COM

**CONTRACTED MAINTENANCE
February 18, 2016**

***Town Hall**

Fire Alarm System Service
Fire Extinguisher Service
Sliding Door Service Plan
Elevator Monthly Service
Generator Service
Telephone Service Plan
Rug Cleaning

Grange

Fire Extinguisher Service
Elevator Chair

Chapel Hall

Fire Extinguisher Service
Rug Cleaning

***Police**

Generator Service
Fire Extinguisher Service
Telephone Service Plan
Rug Cleaning
Overhead Doors

***Senior Center**

Fire Extinguisher Service
Front Door Service
Fire Alarm
Telephone Service Plan
Rug Cleaning
Com Cast
Elevator Service
Generator Service

***Firehouse**

Fire Alarm Service
Sprinkler Service
Generator Service
Oil & Water Tanks Pumped Quarterly
Fire Extinguisher Service
Telephone Service Plan
Rug Cleaning
Overhead Doors

***Public Works (2 Buildings)**

Fire Extinguisher Service
Fire Alarm Service
Overhead Doors
Oil & Water Tanks Pumped Quarterly
Generator Service
Com Cast
Crystal Rock

Hotchkiss House

Fire & Burglar Alarm

Meeting Place

Fire Extinguisher Service
Smoke Alarms

Center School

Nolan - 5 Cheshire Road
Brundage House - 3 Center Street

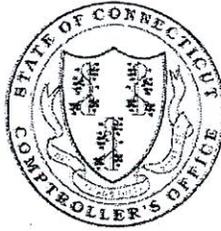
All above have Septic Systems
All but Public Works have City Water
All the above have First Aid Kits
All the above have Furnace or Air Conditioner
All the above have Rubbish Removal

***HAVE AEDS**



STATE EMPLOYEES
RETIREMENT COMMISSION

MEDICAL EXAMINING BOARD
For DISABILITY RETIREMENT



55 ELM STREET
HARTFORD, CONNECTICUT
06106-1775
Telephone (860) 702-3500
Facsimile (860) 702-3571

STATE OF CONNECTICUT
RETIREMENT SERVICES DIVISION
OFFICE OF THE STATE COMPTROLLER

February 2, 2016

Ms. Anne Fortier
Town of Prospect
36 Center Street
Prospect, CT 06712
town.of.prspect@sbcglobal.net

RE: Prospect Public Works 115-T

Dear Ms. Fortier:

The purpose of this letter is to advise you of the costs for the above referenced unit to participate in the Connecticut Municipal Employees Retirement System (CMERS) for the fiscal year beginning July 1, 2016. The State of Connecticut Retirement Commission has authorized the contributions rates below to be effective for the July 1, 2016 to June 30, 2017 fiscal year.

- Monthly contribution payments, as a percentage of payroll, will be as follows:

Normal Cost	7.74%
Unfunded Accrued Liability	<u>3.64%</u>
Total	11.38%

- The annual amortization payment/(credit) of \$7,093 for prior service is due July 1, 2016. Subsequent amortization payments will be due July 1st for each of the next 19 years.
- The CMERS administrative charge is \$1,040. This charge is based on \$130 per active and retired member. Our most recent files show 7 active members and 1 retired member.

The State Employees Retirement Commission approved the above total contribution rate of 11.38% at its December 17, 2015 meeting. A copy of the July 1, 2015 roll forward actuarial valuation report can be found on the CMERS website at: <http://www.osc.ct.gov/rbsd/cmers/plandoc/index.html#Plan>.

If you have any questions regarding the information provided in this letter, please contact Rudolph Nelson, a CMERS staff member, at (860)702-3502.

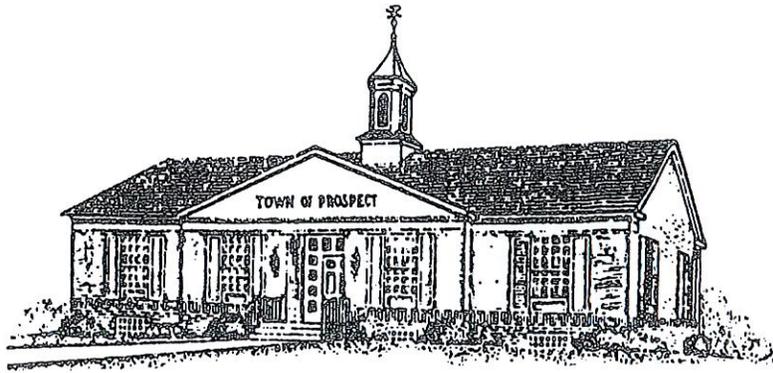
Very truly yours,

THE CONNECTICUT MUNICIPAL EMPLOYEES RETIREMENT SYSTEM

BY:

A handwritten signature in cursive script that reads "Brenda K. Halpin".

Brenda K. Halpin, Director
Retirement Services Division



INLAND WETLANDS COMMISSION

36 CENTER STREET
PROSPECT, CONNECTICUT 06712-1699

January 12, 2016

Mayor Robert J. Chatfield
Town Hall
36 Center Street
Prospect, CT 06712

Re: 2016-2017 Proposed Budget

Dear Mayor Chatfield:

The Inland Wetlands Commission is proposing to keep their budget for the 2016-2017 Fiscal Year the same as the current budget amount with the following adjustments: Line item #6400-00 Meeting Clerk has been reduced by \$100.00 to \$2,450.00; Line item 6400-01 Supplies has been reduced by \$100.00 to \$75.00; Line item #6400-02 Training has been increased by \$200.00 to \$400.00; and lastly, line item #6400-03 Engineering will remain at \$1,000.00.

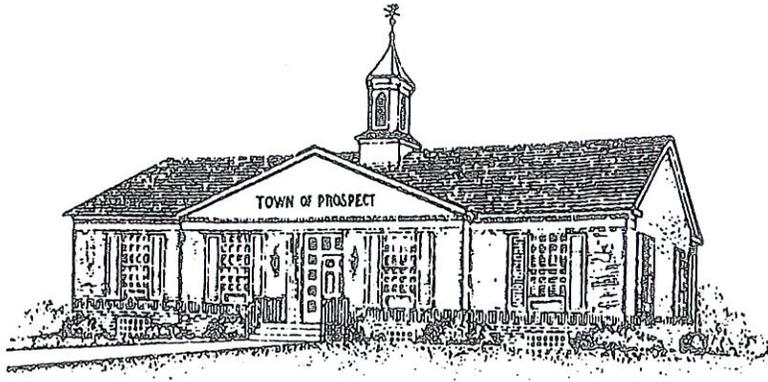
Inland Wetlands Commission Proposed 2016-2017 Budget

Item	2015-2016 ADOPTED	2016-2017 PROPOSED
6400-00 Meeting Clerk	\$2,550.00	\$2,450.00
6400-01 Supplies	\$ 175.00	\$ 75.00
6400-02 Training	\$ 200.00	\$ 400.00
6400-03 Engineering	<u>\$1,000.00</u>	<u>\$1,000.00</u>
	TOTAL	\$3,925.00

Sincerely,

Lorraine Dixon ^{TD}

Lorraine Dixon, Chairman
Inland Wetlands Commission



LAND USE OFFICE - TOWN HALL
 36 CENTER STREET, PROSPECT, CT 06712
 203-758-4461

February 2, 2016

Robert Chatfield, Mayor
 Town of Prospect

Re: Land Use Inspector Proposed Budget for Fiscal Year 2016-2017

Dear Mayor Chatfield:

The following is my proposed budget for the 2016-2017 Fiscal Year:

Land Use Inspector Proposed 2016-2017 Budget

<u>Item</u>		<u>2015-2016</u> <u>Adopted</u>	<u>2016-2016</u> <u>Proposed</u>
6450-00	Land Use Inspector	\$ 55,000.00	\$ 56,650.00
6450-01	Car Expense	\$ 1,200.00	\$ 1,200.00
6450-02	Clerk	\$ 26,159.00	\$ 26,944.00
6400-03	Professional Conferences	\$ 400.00	\$ 400.00
6450-04	GIS	\$ 7,000.00	\$ 7,000.00
	TOTAL	\$ 89,759.00	\$ 92,194.00

Respectfully submitted,

Tammy DeLoia

Tammy DeLoia
 Land Use Inspector

ACCT #	LINE ITEM	x 2015-2016	TO DATE	2016-2017
51	(51) FUEL	6,500.00	4,234.96	7,000.00
52	(52) ANNUAL TRUCK MAINTENANCE	35,000.00	4,685.43	35,000.00
53	(53)TRUCK REPAIR	20,000.00	9,590.76	20,000.00
5501	(5501) MECHANIC'S TOOLS	250.00	150.00	250.00
	SUB-TOTAL	61,750.00	18,661.15	62,250.00
	EQUIPMENT			
	(5500) TRUCKS			
5502	MISC. FIRE EQUIPMENT	2,000.00	2,294.92	2,500.00
5503	SCBA-PURCHASE	40,000.00	41,002.00	60,000.00
	REPAIRS	5,000.00	2,763.82	5,000.00
	SCBA-EQUIPMENT			5,000.00
5504	HOSE	4,000.00	3,255.48	4,000.00
	HOSE TESTING	4,000.00	3,196.48	4,000.00
5505	TURNOUT GEAR	25,000.00	27,517.80	30,000.00
5506	DRESS UNIFORM	3,000.00	2,620.94	4,500.00
5507	EMS TURNOUT GEAR	1,000.00	827.34	1,500.00
5508	MEDICAL SUPPLIES	20,000.00	6,295.49	15,000.00
5508A	DEBIBRILATORS	0.00		0.00
5509	RESCUE EQUIPMENT	2,500.00	1,046.18	2,500.00
5510	LADDER TESTING	1,000.00		1,000.00
5511	RESCUE MAINTENANCE	1,500.00	1,149.81	1,500.00
5512	FIRE FIGHTING CHEMICALS	1,000.00	119.91	1,000.00
5513	STRUTS	0.00	0.00	0.00
	SUB-TOTAL	110,000.00	92,090.17	137,500.00
	(5600) FIRE HOUSE			
5601	BREATHING AIR COMPRESS.	1,500.00	1,071.00	1,800.00
5601A	COMPRESSOR	1,000.00		1,000.00
5602	FURNITURE	1,000.00	568.35	1,000.00
5603	CLEANING LABOR	0.00	0.00	0.00
5604	REPAIRS TO BUILDING	0.00	0.00	
5605	KITCHEN APPLIANCE/REPAIR	2,000.00	1,090.00 (freezer)	5,000.00
5608	WASTE REMOVAL	1,800.00	960.00	1,800.00
5609	CLEANING SUPPLIES	0.00	0.00	0.00
5610	MAINTAIN 2 CENTER STREET	2,500.00	1,012.00	2,500.00
	SUB-TOTAL	9,800.00	4,701.35	13,100.00
5700	INSURANCE	41,000.00	20,187.00	41,000.00



	(5800) TRAINING			
5800	INSTRUCTORS	2,000.00	1,650.00	2,000.00
5801	WRITTEN MATERIALS	0.00	0.00	0.00
5802	EMT/MRT/CPR TRAINING	5,000.00	1,680.00	5,000.00
5803	STATE FIREFIGHTER SCHOOL	10,000.00	3,624.07	12,000.00
5804	SAFETY TRAINING	100.00	0.00	100.00
5805	MEDIA TRAINING	1,000.00	650.00	1,000.00
5806	TRAVEL RE-IMBURSEMENT	200.00	109.00	200.00
5807	TRAINING EQUIPMENT	2,000.00	715.10	2,000.00
5808	JUNIOR FIREFIGHTERS	3,000.00	1,789.32	2,000.00
5809	FIRE PREVENTION		2,575.59	2,500.00
	SUB-TOTAL	23,300.00	12,793.08	26,800.00
	(5900) COMMUNICATIONS			
5901	RADIO REPAIR	2,500.00	1,009.54	2,500.00
5902	PAGERS, PURCHASE	8,000.00	4,668.16	10,000.00
5903	MOBILE RADIO	1,500.00	765.00	1,500.00
5904	BATTERIES	700.00	334.00	700.00
	CHARGERS	0.00	0.00	0.00
5905	TOWER WORK	1,000.00	500.00	1,000.00
5906	RECEIVER REPAIR	1,000.00		1,000.00
	SUB-TOTAL	14,700.00	7,276.70	16,700.00
	(6000) ADMINISTRATION			
6000	OFFICE SUPPLIES	2,500.00	1,261.56	2,500.00
6001	POSTAGE	800.00	222.96	800.00
6002	LEGAL FEES	500.00	0.00	500.00
6003	MEDICAL/PHYSICAL FEES	25,000.00	24,016.00	30,000.00
6004	ACCOUNTING FEES	500.00	500.00	500.00
6005	ASSOCIATION FEES	1,400.00	456.62	1,400.00
6006	PRINTING	1,000.00	489.00	1,000.00
6007	COPIER/FAX MAINTENANCE	1,900.00	997.81	1,900.00
6008	BOOKKEEPER	22,000.00	10,670.00	22,660.00
6009	MEMBERSHIP AWARDS	2,500.00	77.20	2,500.00
6010	FIRE/DRILL REFRESHMENTS	5,000.00	2,556.62	5,000.00
6011	CHIEF'S ALLOWANCE	2,000.00	2,000.00	2,000.00
6012	FUND RAISER	3,500.00	3,661.92	3,500.00
X				

PROSPECT BUDGET – FISCAL YEAR – 2016-2017

FIRE MARSHAL:		2015-2016 ADOPTED	2016-1027 PROPOSED
6650-00	Salary	\$ 32,800.00	33,784.00
6650-01	Car Repairs	1,000.00	1,000.00
6650-02	Supplies	800.00	800.00
6650-03	Seminars	600.00	700.00
6650-04	Equipment	200.00	250.00
6650-05	Uniforms	300.00	300.00
6650-06	NFC Sub Service	1,800.00	1,800.00
6650-07	Deputy-Inspectors PT	2,500.00	4,000.00
6650-08	Mileage	300.00	300.00
6650-09	Clerical Assistant PT 1	11,160.00	11,500.00
	TOTAL	51,460.00	54,434.00



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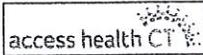
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Office of State Fire Marshal

CT Department of Administrative Services
Division of Construction Services
165 Capitol Ave, Room 258
Hartford, CT 06106
phone: 860-713-5750
fax: 860-713-7424

William Abbott, State Fire Marshal

Welcome to the Connecticut Office of State Fire Marshal home page. We are looking forward to using the tremendous opportunities offered by the Internet to support the needs of our valued customers. Each of our Bureaus will utilize this resource to offer Internet access to as many of our services as possible. If there is something you can't find or something that does not totally serve your needs, please advise us so we can take the steps to enhance and improve our service. It is the goal of the Office of State Fire Marshal to provide our customers with a user friendly service and we will continually strive to maintain that goal.



Mission Statement: The Office of State Fire Marshal is part of the Department of Administrative Services. This Office is responsible for promulgating and enforcing codes, standards and regulations to reduce the harm associated with fires, explosions, and mechanical failures. Connecticut General Statutes Chapter 541, Section 29-291 gives the statutory authority to the Office of State Fire Marshal.

Sincerely,

William Abbott, State Fire Marshal

NOTICE FROM STATE FIRE MARSHAL WILLIAM ABBOTT

NEW ITEMS ON THE SITE:

The 2015 CT State Fire Prevention Code (effective May 7, 2015) is available below, please be advised that this has replaced the 2010 CT State Fire Prevention Code. We understand there are some typographical errors in the document we are working on a correction sheet that will be available shortly.

[Errata to the 2015 Connecticut State Fire Prevention Code \(11-27-15\)](#)

Click on the above link to access the errata to the 2015 Connecticut State Fire Prevention Code.. This errata was necessary due to typographical errors in the original document. If there are any questions please contact Joseph Kingston at 860-713-5750

Acting State Building Inspector Joseph V. Cassidy and I have issued a joint memorandum on the Bonding of Corrugated Stainless Steel Tubing (CSST), click on the link below to access the memo.

[Bonding of Corrugated Stainless Steel Tubing \(CSST\) Memo](#)

[2015 Holiday Information Bulletin](#)

[NFPA Christmas Tree Safety Info Sheet](#)

Hot Topics / Recall Notices

NEW: Safety Videos - Click [HERE](#) for links to new safety videos that cover a multitude of topics in keeping you and your family safe. From smoke alarms to escape plans to holiday home fires, please take a moment to watch these informative videos.

Feb. 12, 2015: Kidde Recalls Disposable Plastic Fire Extinguishers Due to Failure to Discharge Click [HERE](#) to view the U.S. Consumer Product Safety Commissioner Recall Notice.

Dec. 31, 2014: UL warns of counterfeit fire sprinklers Click [HERE](#) to view the UL Press Release.

Feb. 25, 2014: Press-Connect Type Metallic Fittings State Fire Marshal William Abbott and Acting State Building Inspector Joseph V. Cassidy, P.E. have issued the following position paper on the use of press-connect type metallic fittings for use in fuel gas piping pursuant to the provisions of [CGS 29-329](#), specifically the provisions of NFPA 54. [Click here to read the Position Paper.](#)

Oct. 1, 2013: Fireworks & Special Effects Effective October 1, 2013, the responsibility for Explosives, Fireworks and Pyrotechnics was returned to the [Department of Emergency Services and Public Protection \(DESPP\)](#) by Public Act 13-256. Permits for the *Purchase, Transport, and Use of Explosives* as well as applications for *Fireworks and Special Effects Displays* should be sent to:

DESPP - Special Licensing Unit
1111 Country Club Road
Middletown, CT 06457

The Special Licensing Unit can be reached at 860-685-8046. Other technical questions should be directed to the CT State Police Fire and Explosion Investigation Unit (FEIU) at 860-706-5600. Thank You, William Abbott (State Fire Marshal) and Sgt. Mark Grasso (CT State Police FEIU).

May 31, 2013: U.S DOT Emergency Recall Order - Lite Cylinder Company The Pipeline and Hazardous Materials Safety Administration (PHMSA) has issued an **emergency recall** of 55,000+ propane cylinders manufactured by the Lite Cylinder Company. Click on the link <http://go.usa.gov/bbyV> for the PHMSA website regarding this recall.

Feb. 25, 2013: Sky Lanterns The Office of State Fire Marshal has received numerous requests pertaining to the relationship of Connecticut's fire safety regulations and the use of sky lanterns prompting this clarification. After careful review of the regulations and statutes, the Office of State Fire Marshal has determined that sky lanterns are considered "*fireworks*" by the Connecticut General Statutes. As such, pursuant to [Connecticut General Statute 529-357](#), it is **illegal** for the general public to sell, possess or use such devices. [Click here](#) for a copy of "General Information Notice 13-01" that describes the Office of State Fire Marshal's decision regarding Sky Lanterns.

Connecticut Fire Code Documents

CT State Fire Safety Code

[2012 Amendment](#)
[2009 Amendment](#)
[2005 CT State Fire Safety Code](#)
[OSFM Regulations](#)
[Fire Safety Code Modifications](#)
[Fire Safety Code Appeals](#)

CT State Fire Prevention Code

[2015 CT State Fire Prevention Code NEW](#)
[2010 CT State Fire Prevention Code](#) (Note: This code has been superseded by the 2015 Code.)
[Fire Prevention Code Advisory Committee](#)

[Where to Purchase Model Code Books](#)



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Codes and Standards**



OSFM Policies & Documents

[Policy Directives](#)
[Manufacturing Employer Haz. Mat. Survey](#)
[Educational Sprinkler Waiver](#)
[Fire-Safe Cigarettes](#)

For Local Fire Marshals

[General Information Notices](#)
[Bulletins](#)
[Reminders](#)
[Local Fire Marshal Duties](#)

Local Fire Marshal Duties

The local fire marshal is required to perform a variety of important duties. The following information is provided to better understand the wide spread responsibilities fulfilled by the local fire marshal's office.

In 2000, the number of fires decreased across the United States. However, the number of civilian deaths increased more than 13% over the same period. The major strategies for reducing these risks are implemented through the duties of the local fire marshal. I cannot emphasize enough the importance of the fire marshal's role in protecting the community from the devastation of fire.

Each community must recognize their local responsibilities and afford the fire marshal the

necessary resources to fulfill the statutory mandates.

Fire marshals are responsible for the enforcement of many of the sections found in Chapter 541 of the Connecticut General Statutes, as well as numerous codes that are promulgated under the provision of these statutes.

The local fire marshal is required to annually inspect all buildings and facilities of public service and occupancies regulated by the Connecticut State Fire Safety Code.

The State Fire Safety Code covers all occupancies except one and two family dwellings and premises used for manufacturing.



Examples of the occupancies covered are listed below.

ACADEMIES
 APARTMENTS HOUSES
 ARMORIES
 ASSEMBLY HALLS
 AUCTION ROOMS
 AUDITORIUMS
 BARN - COMMERCIAL
 BOARD-CARE FACILITIES
 BOWLING LANES
 BULK OIL STORAGE
 CHURCHES
 CITY HALLS
 CLUB ROOMS
 COLD STORAGE
 COLLEGES
 CONFERENCE ROOMS
 CORRECTIONAL CENTERS
 COURTHOUSES
 COURTROOMS
 CREAMERIES
 DANCE HALLS
 DAY CARE CENTERS
 DENTISTS' OFFICES
 DEPARTMENT STORES
 DOCTORS' OFFICES
 DORMITORIES
 DRUG STORES
 DRY CLEANING PLANTS

EXHIBITION HALLS
 FACTORIES OF ALL KINDS
 FREIGHT TERMINALS
 GAS PLANTS
 GENERAL OFFICES
 GRAIN ELEVATORS
 GYMNASIUMS
 HANGARS
 HOMES FOR THE AGED
 HOSPITALS
 HOTELS
 KINDERGARTENS
 LABORATORIES
 LAUNDRIES
 LIBRARIES
 LODGING OR ROOMING HOUSES
 MENTALLY RETARDED CARE
 MORTUARY CHAPELS
 MOTION PICTURE THEATERS
 MUSEUMS
 NURSERY SCHOOLS
 NURSING HOMES
 ORPHANAGES/AGE 5 & OLDER
 OUTPATIENT CLINICS
 PARKING GARAGES
 PASSENGER STATIONS &
 TERMINALS OF AIR,
 SURFACE, UNDERGROUND

AND MARINE PUBLIC
 TRANSPORTATION
 PENAL INSTITUTIONS - JAILS,
 REFORMATORIES
 POOL ROOMS
 POWER PLANTS
 PUMPING STATIONS
 RECREATIONAL PIERS
 REFINERIES
 RESIDENTIAL-CUSTODIAL CARE
 NURSERIES
 RESIDENTIAL-RESTRAINED
 CARE
 RESTAURANTS
 SAWMILLS
 SCHOOLS
 SHOPPING CENTERS
 SKATING RINKS
 SPECIAL AMUSEMENT
 BUILDINGS
 STABLES
 SUPERMARKETS
 THEATERS
 TRUCK & MARINE TERMINALS
 UNIVERSITIES
 WAREHOUSES

Additional duties imposed by the Connecticut General Statutes on the local fire marshals are as follows.

- ◆ Shall investigate the cause, origin and circumstance of all fires within their jurisdiction, and shall, within ten (10) days report the same to the State Fire Marshal in the designated format.
- ◆ Issue permits for the use, transportation and storage of explosives in compliance with State Explosives Regulations.
 - ↳ *Investigate complaints concerning explosives.*
 - ↳ *Inspect explosive storage magazines.*
 - ↳ *Spot-check all job sites where explosives are being used.*
- ◆ Notify the Labor Commissioner of fire hazards found in manufacturing establishments.
- ◆ Enforce statute regulating the installation and use of space heaters.
- ◆ Inspect all flammable and combustible liquids storage tank installations for compliance with Connecticut Flammable and Combustible Liquids regulations.
 - ↳ *Inspect all cargo tank vehicles that transport flammable and combustible liquids, in accordance with regulations.*
 - ↳ *Issue certificate of approval to each vehicle once it's in compliance.*
 - ↳ *Inspect all gasoline service stations.*
- ◆ Inspect, at least once each year, all dry cleaning and dry dyeing establishments for compliance with the appropriate code.
- ◆ Inspect and enforce the Connecticut Regulations concerning storage, use and transportation of liquefied petroleum gas and liquefied natural gas.
 - ↳ *Inspect, at least once each year, all cargo tank vehicles transporting liquefied petroleum gas or liquefied natural gas.*
 - ↳ *Issue certificate of approval to each vehicle.*
- ◆ Administer manufacturing employer hazardous materials notification law.
- ◆ Annually inspect all storage plants and equipment and cargo tank vehicles at bulk storage plants for the storage and transportation of hazardous chemicals.
 - ↳ *Issue certificate of approval to each transportation vehicle.*
- ◆ Conduct site inspection of all fireworks and special effects displays for compliance with applicable State legislation. Also make the determination of the amount of fire protection and extinguishing equipment to be on site.
- ◆ Inspect all tents and portable structures for compliance with the Connecticut Fire Safety Regulations.
- ◆ Conduct review of plans and specifications for various occupancies and facilities being proposed within the town for compliance with the Connecticut Fire Safety Regulations.
- ◆ Attend schools and seminars to keep abreast of the codes, regulations and new technology.
- ◆ Required to be certified by the State Fire Marshal.
- ◆ Required to maintain ninety (90) hours of continuing education credit over three (3) year periods.

- ◆ Provide safety tips and give advice to the general public.
- ◆ Upon receiving a complaint, inspect one and two family dwellings to assure the statutory requirements regarding smoke

detection and warning equipment are satisfied.

- ◆ Sign open burning permits §22a-174

↳ *To municipalities for burning of brush at the refuse facility.*



I have attempted to point out the areas of greater responsibility placed upon the local fire marshal. The fire marshal has the prime obligation of enforcing regulations affecting life, property and public protection from the hazards of unfriendly fire.

If I can be of any assistance or answer any questions, please do not hesitate to communicate with my office.

John Blaschik Jr.
Deputy State Fire Marshal

JB/lcs11/03

1111 Country Club Road
Middletown, CT 06457-9294
(860) 685-8380 FAX: (860) 685-8359
Website: www.ct.gov/dps
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TOWN OF PROSPECT
Fiscal Year 2016-2017
Budget Proposal

PROSPECT POLICE DEPARTMENT

ITEM	PRESENT BUDGET	NEW BUDGET REQUEST	MAYOR	TOWN COUNCIL
6700-00 OFFICERS	\$540,904.00	\$590,355.00		
6700-01 RESIDENT TROOPER	\$145,000.00	\$162,756.50		
6700-02 CAR, GAS, REPAIRS	\$ 47,500.00	\$58,000.00		
6700-03 SUPPLIES	\$ 13,000.00	\$15,000.00		
6700-04 CLERICAL	\$ 12,693.00	\$13,073.79		
6700-05 TRAINING, RADIOS WEAPONS	\$ 20,000.00	\$25,000.00		
6700-06 CAMERAS				
6700-07 VEHICLE				
6700-08 COMPUTER SUPPLIES	\$13,000.00	\$15,000.00		
6700-09 TASER REPLACEMENT				
6700-12 OFFICE MANAGER	\$ 36,691.20	\$37,798.80		
TOTAL	\$828,788.20	\$916,984.09		



TOWN OF PROSPECT POLICE
Fiscal Year 2016 - 2017
Budget Proposal Narrative

LINE ITEM

Officers:
6700-00

As the statistics have shown in the past, the Town of Prospect has continued to grow both in population and businesses, thus increasing the necessity for police services. The town officers continue to investigate all cases, both motor vehicle and criminal. At the present time all Prospect Police Officers investigate all types of investigations. Statistics show that the Prospect Officers investigate approximately 90% of the town case load. If there is a major case, the Officers receive assistance from the State Police, i.e. Major Crime etc. Prospect employs one (1) part-time Administrative Lieutenant and sixteen (16) part-time officers. All officers have the same Patrol responsibilities.

Some Resident Trooper towns only allow their part-time officers to take on minor investigations which can be completed by the end of their shift. Their full-time officers take on more serious cases. These towns do have a wage difference between full-time and part-time officers.

The Town of Prospect Officers receives no fringe benefits because of their part-time status, even though all of the Officers hold a high degree of training that they have received and developed throughout their Police careers. All of the Police Officers have an extensive amount of expertise in all aspects of police work. This is a major savings for the town of Prospect when you consider the experience of each town of Prospect Police Officer. It is in the town's best interest to stay competitive with officer's wages in other towns.

The Town of Prospect's contract with the C.S.P. specifically states that all administrative duties are the responsibility of the CEO of the town. In the past, the Town of Prospect gave the Resident Trooper the responsibility of performing all Administrative duties, along with his police duties. Because of the size of the town and the number of officers supervised by the Resident Trooper, every year reference is made by the State Police to assign a Sergeant and one (1) additional Resident Trooper to the Town of Prospect to handle both the Administrative and Police duties. Since the Town of Prospect implemented the position of Administrative Lieutenant in 2011, the Admin. Lt. handles all of the administrative duties for the Prospect

Police Department while by contract; the Resident Trooper is solely responsible for police matters. Thus eliminating the need to pay for a Sgt. Position and an additional Resident Trooper and/or the overtime for the Resident Troopers, which would save the Town of Prospect approximately \$341,756.00 annually.

***Res. Trooper:
6700-01**

State mandated.

Due to all the previous changes and increases in the monetary section of the Resident Trooper contract with the State Police, the fringe benefits paid by the town of Prospect have been increased to 89.54%. At the current time the Town of Prospect is paying 85% of the Resident Troopers salary. As of 02-03-16 Mr. Brochu of the State Police Fiscal Affairs stated that the Town of Prospect's estimated cost for fiscal year 2016-2017 for one Resident Trooper will be 85% which includes the salary and fringe benefits, which is a cost of approximately \$162,756.50. Per Mr. Brochu, there is a great possibility that after July 1, 2016 the cost for the Town of Prospect for a Resident Trooper could be at 100%, which will cost the town in excess of \$191,478.23.

Due to the rising cost with the Resident Trooper program, at the present time two (2) adjoining towns in the Litchfield County area are sharing one (1) Resident Trooper at a cost of \$81,378.25 per town. The town of Ledyard as of January 1, 2016 became its own established Police Department with a force of twenty (20) Officers. This is a new trend that towns within the Resident Trooper program have to visualize for their future due to the rising costs of the Resident Trooper Program.

**Car, gas, repair:
6700-02**

At the present time, the Prospect Police Department has a total of ten (10) cruisers, which includes:

- Five (6) SUV's

28-PRO 2016 AWD	2,300 miles (Lap-top computer)
44-PRO 2015 AWD	24,368 miles (Lap-top computer)
43-PRO 2014 AWD	41,416 miles (Lap-top computer)
35-PRO 2008 4x4	124,639 miles (new engine 2013)
36-PRO 2010 4x4	85,697 miles (Lap-top Tray)
1-PRO 2012 4x4	64,612 miles (Lap-top Tray)

- Four (3) marked Ford LTD's

2-PRO 2005 Ford LTD	72,204 miles
34-PRO 2008 Ford LTD	104,635 miles
39-PRO 2005 Ford LTD	81,954 miles

- One (1) unmarked Ford LTD.
37-PRO 2005 Ford LTD 103,690 miles (new Transmission)
- One SUV (35-PRO) is assigned to Officer Gabriel for dual purpose: Patrol/Animal Control Officer duties.
- All ten cruisers can be used on a daily basis, specifically for patrol and/or construction overtime projects.
- Each cruiser is assigned to either one Officer or shared by two Officers. This gives the Officers a sense of ownership of the vehicles which has shown an improvement in the upkeep and cleanliness of the vehicles.

It is important to keep all present Police vehicles, due to the five year regional Highway Construction Project (HCP) contract between Prospect, Naugatuck, Beacon Falls, and Bethany. Throughout the year Prospect Officers are assigned Construction Projects in all stated towns. It is not unusual to have all vehicles out on the road during one shift.

Due to OSHA Police Standards, each vehicle is required to have oil changes every 5,000 miles and proper up-keep. Due to the urban roadways in this town, the vehicles experience more wear and tear than normal highway use. Vehicle maintenance is a necessity in order to have all cruisers in top working condition and to eliminate any liability to the town. With gas prices fluctuating, it is hard to estimate the yearly gas cost for all of the cruisers. Even though the Police Department has installed a 2,000.00 gallon gas tank, saving a significant amount of money for the town, gas prices continue to be unpredictable.

**Supplies:
6700-03**

The Prospect Police Department presently has six (6) computers, one (1) copier, four (4) printers and numerous other items that are used on a daily basis. These items need replacement parts/equipment and supplies in order to conduct professional services to the residents of the Town of Prospect.

**Clerical:
6700-04**

The part time secretary assists the Office Manager with all clerical work at the Prospect Police Department.

**Training:
6700-05**

State mandated training must be attended by all Officers to Maintain their State Certification. As of January 24, 2012, P.O.S.T. is charging for classes per attendee in accordance with P.A. '11-61.

**Radios:
6700-05**

The Town of Prospect is going to need to purchase new APCO P-25 Digital State Police Motorola style radios. The reason for the purchase is the fact that our State radios are over 15 years old and Motorola is no longer providing technical support or repair service for the older model radios. The State Police is currently upgrading the radio system to provide broader usage for more users within the State. Even though the town of Prospect does not have the need to communicate with State agencies on the other side of the State, this is the only system that the State Police allows Resident Trooper Towns to use. Each radio is approximately \$4,000.00. This is to help ensure good and safe communications between town officers and the State Police.

**Weapons/Ammo:
6700-05**

This line item is to purchase ammunition for yearly certification and also for duty weapons, shotguns, M-16 rifles and the departments tasers. This will also include the upkeep for the above mentioned weapons.

**Cameras:
6700-06**

At this time, this is not a budgeted item.

**Vehicle
Replacement:
6700-07**

At this time, this is not a budgeted item.

**Computer Supplies:
6700-08**

At the present time, the Prospect Police Department is online with 6 (six) computers, (2) two of which are computers for the Connecticut State Police, under the NEXGEN Program. The use of this program by all officers will cost the Town of Prospect an estimated \$2,256.00 per year (last year numbers). At this time I have not received a response from C.S.P. H.Q. regarding an increase in the cost for NEXGEN. This program is for Police Reports and Case Management only.

This will not replace our existing Patrol Tracker. The Patrol Tracker, as you are aware, has a dual purpose. One is for daily activity documentation for each officer. The second is for the department

payroll. However, as we have discussed in the past, this program is over 25 years old and is in desperate need of replacement. This line item is also to fix all computers and programs vital to the police statistics, reporting and alarm billing.

At the present time, the Prospect Police Department is on-line with the school video system. This allows the police department to view a live feed from each school located in town. The instillation of the camera system to view each school is the direct result of the Sandy Hook incident and Public Act 13-3 Safe Schools.

**Taser Replacement:
6700-09**

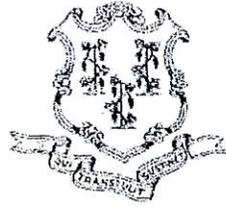
At this time, this is not a budgeted item.

**Office Manager:
6700-12**

The duties performed by the Office Manager allows for one Resident Trooper and one Administrative Lieutenant in the Town of Prospect instead of one (1) Sergeant and two (2) Resident Troopers, which is suggested by the State Police for a department of our size.

The Office Manager's duties continue to increase as the town grows. As you are aware towns like Oxford, which is not much larger than Prospect, have one (1) Resident Trooper Sgt. and five (5) Resident Troopers to provide administrative duties for their town. By increasing the responsibilities of the Office Manager, it will increase the efficiency of the department administrative duties.

The Office Manager is also responsible for the coordination of the Highway Construction Projects within the town of Prospect and also as requested by the towns of Naugatuck, Beacon Falls and Bethany. Since the town of Prospect signed an Intermunicipal Agreement with the above mentioned towns, this task is carried out on a day to day basis as well as on an emergency basis.



STATE OF CONNECTICUT
DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION

February 3, 2016

Mr. Robert J. Chatfield – Mayor
Town of Prospect
Town Office Building
36 Center Street
Prospect, CT 06712

Dear Mayor Chatfield:

Enclosed please find the projection of Resident Trooper costs (not including overtime) for FY 2016/2017 based on the current Resident Trooper(s) assigned to your town. Any future changes that may occur (such as increases in salaries, fringe benefits, replacements, promotions, transfers, additions, etc.) are not reflected in this projection. A breakdown of projected overhead costs is also included in a separate report.

The billing for FY 2016/2017 will be calculated based on actual costs and your town will be liable for any increase in costs which may occur.

If you have any questions please contact Richard Brochu of the Accounts Receivable Unit at (860)685-8392.

Sincerely

Richard Brochu

Richard Brochu
Accountant

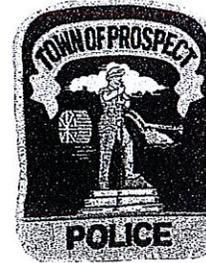
Enclosures

cc: Resident Trooper Office

FEB 9 2016



LT. Nelson Abarzua
Director of Public Safety
Prospect Police Department
8 Center Street
Prospect, CT 06712
(203) 758-6150
Fax (203) 758-5312



The statistics listed below are from January 1, 2015 through December 31, 2015.

Administrative Services	244
Alarms	487
Assaults/Active	2
Assaults/Non Active	2
Assist Citizen	332
Assist other agencies	113
Burglary/Active	4
Burglary/Non Active	22
Criminal Mischief	13
Disturbance/Active	56
Disturbance/Non Active	26
Domestic/Active	11
Domestic/Non Active	10
DWI	10
Fire Marshall	6
Fires	44
Harassment/Threatening	4
K-9 used arson investigation	1
K-9 Narcotics	1
K-9 Patrol	14
K-9 Search and Rescue	1
Larceny/Active	5
Larceny/Non Active	59
Medical Assist	651
Missing Person	6
Narcotics Violations	2
Parking Violations	9
Patrol Checks	1535
Sexual Assault	2
Subject Stop	4
Suspicious Incidents	320
Traffic Accidents/No Injuries	196
Traffic Accidents/With Injuries	32
Pursuit	1
Traffic Services	169
Traffic Stops	553
Traffic Stops/Commercial	3
Trespassing	2
Untimely Deaths	6
Weapon Compliance	31



H.D. SEGUR

I N S U R A N C E

P.O. Box 400
156 Knotter Drive
Cheshire, CT 06410
Phone (203) 699-4500
Fax (203) 271-7081
Toll free (800) 336-4496
Web Site: www.hdsegur.com

February 2, 2016

Mayor Robert Chatfield
Town of Prospect
36 Center Street
Prospect, CT 06712

Subject: Insurance Budget Estimates for Fiscal Year 7/1/16 to 7/1/17

Dear Mayor Chatfield:

The following are the budget estimates you should be using for the fiscal year 7/1/16 to 7/1/17. These budget estimates reflect a 2.5% payroll increase and some estimated Property and Automobile exposure changes. The budget estimates are as follows:

1. **Package** – This CIRMA policy provides your Property, General Liability, Law Enforcement, Automobile, Public Official Liability, and Umbrella coverages. The 7/1/15 to 7/1/16 policy premium is \$126,293. This will be the first year of a three-year rate stabilization program with a guarantee of a 0% premium increase for 2016-2017. So far for this year, the Town has made several exposure changes to the Package policy, including the addition and deletion of several vehicles, the addition of sports equipment at Town parks, and the purchase of the property and building at 5 Cheshire Road. These changes have resulted in a new annualized premium of \$127,393. Based on the new annualized premium and expected exposure changes, we are estimating \$129,000* for the Package renewal.

*There will be an additional annual premium of \$3,500, if Community School is purchased and added to the Property policy.

2. **Workers' Compensation** – The 7/1/15 to 7/1/16 premium for this CIRMA policy is \$121,028. The 2016-2017 maximum rate increase is 8%, plus payroll increases. Based on the new rate increase and the projected 2.5% payroll increase, we are estimating \$134,000 for the Workers' Compensation renewal.

3. **Crime** – The 7/1/15 to 7/1/16 premium is \$1,687 and is 2016-17 is the final year of a three-year policy with the Travelers. The renewal premium for the Crime coverage is will be \$1,687.

4. **Miscellaneous Coverages:**

- The Town purchases two Special Accident policies on behalf of the part-time police officers and board/commission members. We estimate the total for both 2016 renewals to be \$1,200.

FEB 8 2016

2 Stony Hill Road
Bethel, CT 06801
Phone (800) 336-4496
Fax (203) 791-2966

213 Court Street
Middletown, CT 06457
Phone (800) 336-4496
Fax (860) 344-9302

Mayor Robert Chatfield
February 2, 2016
Page 2

- The Tax Collector Bond has a limit of \$250,000 and we estimate the 7/1/16 renewal to be \$550.
- The Assistant Tax Collector Bond has a limit of \$100,000 and we estimate the 7/1/16 renewal to be \$225.
- **H. D. Segur, Inc. Fee for Service** - The fee for the period 7/1/16 to 7/1/17 will remain at \$7,000. H. D. Segur, Inc. receives no other remuneration for the handling of this account.

If you have any questions, please contact me.

Sincerely yours,
H. D. Segur, Inc.



Nancy B. Cosgrove CPCU, AAI, CPIW
VP Public Entity Service

Statement of Values

Print Date: 02/08/16

Client Name and Address Town of Prospect 36 Center Street Prospect, CT 06712
--

Company CIRMA	
Policy Number LAP2015010457	
Effective Date 07/01/15	Expiration Date 07/01/16

Agency Name and Address Hollis D. Segur, Inc. 156 Knotter Drive P.O. Box 400 Cheshire, CT 06410-3937

Loc. #	Bldg #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
	1	Concessions/ MNC/ Y2008	Building	15,000	Special (Inc	100%	RC
	2	Misc Sports Equipment	Contents	10,000	Special (Inc	100%	RC
			Total Value:	25,000			
15		91 New Haven Road Prospect, CT 06712					
	1	Caplan -Fields/sheds/playscape & lights	Building	450,000	Special (Inc	100%	RC
	2	Misc Sports Equipment	Contents	10,000	Special (Inc	100%	RC
			Total Value:	460,000			
16		36 Coer Road - Canfield Park Prospect, CT 06712					
	1	Playscape/fencing/lights	Building	66,800	Special (Inc	100%	RC
			Total Value:	66,800			
17		21 Cheshire Road (38 Center Street) - McGrath Park Prospect, CT 06712					
	1	lights/fencing	Building	15,000	Special (Inc	100%	RC
			Total Value:	15,000			
18		3 Center Street Prospect, CT 06712					
	1	Single Family (storage/meeting site) Frame, Year 1940, 2,000 sq, 2sty	Building	150,000	Special (Inc	100%	RC
			Contents	30,000	Special (Inc	100%	RC

Date:

6/9) 02/08/2016 10:45:38 AM -0500

Statement of Values

Print Date: 02/08/16

Client Name and Address Town of Prospect 36 Center Street Prospect, CT 06712
--

Company CIRMA	
Policy Number LAP2015010457	
Effective Date 07/01/15	Expiration Date 07/01/16

Agency Name and Address Hollis D. Segur, Inc. 156 Knotter Drive P.O. Box 400 Cheshire, CT 06410-3937

Loc. #	Bldg #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
19		5 Cheshire Road Prospect, CT 06712	Total Value:	180,000			
	1	Single Fam, leased to tenant, 1947 yr, 768 sq ft, 2 story, Frame	Building	170,000	Special (Inc	100%	RC
			Total Value:	170,000			
			Grand Total Value:	13,042,300			

Date:

7/9) 02/08/2016 10:46:19 AM -0500

Print Date: 02/08/16

Statement of Values

Client Name and Address
 Town of Prospect
 36 Center Street
 Prospect, CT 06712

Company
 CIRMA
Policy Number
 LAP2015010457
Effective Date 07/01/15 **Expiration Date** 07/01/16

Agency Name and Address
 Hollis D. Segur, Inc.
 156 Knotter Drive
 P.O. Box 400
 Cheshire, CT 06410-3937

Loc. #	Bldg. #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
8		61 Waterbury Road, Hotchkiss House Prospect, CT 06712					
	1	Museum/ Frame/ Y1812/ 3,600 sf/ 2 story	Building	762,000	Special (Inc	100%	RC
			Personal Property	3,000	Special (Inc	100%	RC
	2	Garage Frame	Building	13,000	Special (Inc	100%	RC
	3	Playscape/ Frame/ Y2008	Building	75,000	Special (Inc	100%	RC
	4	Skate Park/ Y2008	Building	150,000	Special (Inc	100%	RC
	5	Restrooms/ MNC/ Y2007	Building	150,000	Special (Inc	100%	RC
	6	Shed	Building	3,500	Special (Inc	100%	RC
	7	lighting	Building	100,000	Special (Inc	100%	RC
	9	Misc Sports Equipment	Contents	10,000	Special (Inc	100%	RC
			Total Value:	1,266,500			
9		Rte 69 New Haven Road, Fire House Prospect, CT 06712					
	1	MNC/ Y1998/ 22,500 sq.ft./ 1 Story/ Sprinklered	Building	2,701,000	Special (Inc	100%	RC
			Personal Property	110,000	Special (Inc	100%	RC
	2	Above Ground Vaulted Diesel Tank 1,000 Gallon	Building	20,000	Special (Inc	100%	RC
Date:							

(4/9) 02/08/2016 10:44:16 AM -0500

Print Date: 02/08/16

Statement of Values

Client Name and Address
 Town of Prospect
 36 Center Street
 Prospect, CT 06712

Company
 CIRMA
Policy Number
 LAP2015010457
Effective Date 07/01/15 **Expiration Date** 07/01/16

Agency Name and Address
 Hollis D. Segur, Inc.
 156 Knotter Drive
 P.O. Box 400
 Cheshire, CT 06410-3937

Loc. #	Bldg. #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
10		19 Center Street, Grange Hall Prospect, CT 06712	Total Value:	2,831,000			
	1	Masonry/ Y1945/ 4,800 sq.ft./ 1 story	Personal Property	3,000	Special (Inc	100%	RC
			Building	306,000	Special (Inc	100%	RC
			Total Value:	309,000			
11		6 Center Street, New Senior Center Prospect, CT 06712					
	1	Frame/ Y2000/ 7,976sq.ft./ 1 Story	Building	920,000	Special (Inc	100%	RC
			Personal Property	53,000	Special (Inc	100%	RC
			Total Value:	973,000			
12		120 New Haven Rd Prospect, CT 06712					
	1	Water Storage Tank / 1.1M gal./Steel	Building	880,000	Special (Inc	100%	RC
			Total Value:	880,000			
13		111 Union City Rd Prospect, CT 06712					
	1	Pump Station / Concrete	Building	364,000	Special (Inc	100%	RC
			Total Value:	364,000			
14		Coer Road, Canfield Park Prospect, CT 06712					
Date:							

(5/9) 02/08/2016 10:44:58 AM -0500

Statement of Values

Print Date: 02/08/16

Client Name and Address
 Town of Prospect
 36 Center Street
 Prospect, CT 06712

Company
 CIRMA
 Policy Number
 LAP2015010457
 Effective Date 07/01/15 Expiration Date 07/01/16

Agency Name and Address
 Hollis D. Segur, Inc.
 156 Knotter Drive
 P.O. Box 400
 Cheshire, CT 06410-3937

Loc. #	Bldg #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
1		36 Center Street, Town Hall Prospect, CT 06712					
	1	JM/ Y1960&87/ 6,908 sq.ft./ 1-1/2 stories	Building	962,000	Special (Inc	100%	RC
			Personal Property	245,000	Special (Inc	100%	RC
			Total Value:	1,207,000			
2		30 Center Street, Old Library Prospect, CT 06712					
	1	Meeting Place/ Masonry/ Y1904/ 1,080 sq.ft./ 1 Story	Personal Property	2,000	Special (Inc	100%	RC
			Building	239,000	Special (Inc	100%	RC
			Total Value:	241,000			
3		17 Center Street, New Library Prospect, CT 06712					
	1	Frame/ Y1990/ 9,451 sq.ft./ 1 story	Building	955,000	Special (Inc	100%	RC
			Personal Property	1,624,000	Special (Inc	100%	RC
			Total Value:	2,579,000			
4		23 Center Street, Historical Society Prospect, CT 06712					
	1	Frame/ Y1900/ 630 sq.ft./ 1 story	Personal Property	5,000	Special (Inc	100%	RC
			Building	47,000	Special (Inc	100%	RC
			Total Value:	52,000			
5		10 Center Street, Chapel Hall					

CISGEM C540 Page: 1 of 6 Insured's Signature/Title: Date:

(2/9) 02/08/2016 10:42:52 AM -0500

Statement of Values

Print Date: 02/08/16

Client Name and Address
 Town of Prospect
 36 Center Street
 Prospect, CT 06712

Company
 CIRMA
 Policy Number
 LAP2015010457
 Effective Date 07/01/15 Expiration Date 07/01/16

Agency Name and Address
 Hollis D. Segur, Inc.
 156 Knotter Drive
 P.O. Box 400
 Cheshire, CT 06410-3937

Loc. #	Bldg #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
		Prospect, CT 06712					
	1	Meetings/ Frame/ Y1851/ 792 sf/ 1-1/2 stories	Building	59,000	Special (Inc	100%	RC
			Personal Property	6,000	Special (Inc	100%	RC
			Total Value:	65,000			
6		8 Center Street, Police Station Prospect, CT 06712					
	1	Masonry/ Y1960/ 2,148 sq.ft./ 1-1/2 stories	Building	331,000	Special (Inc	100%	RC
			Personal Property	39,000	Special (Inc	100%	RC
	2	Above ground vaulted gas tank/2,000 gallons	Building	27,000	Special (Inc	100%	RC
			Total Value:	397,000			
7		221 Cheshire Road Prospect, CT 06712					
	1	Town Garage Steel Non-Comb 1 story 2012 6,400 sq.ft.	Building	500,000	Special (Inc	100%	RC
			Personal Property	126,000	Special (Inc	100%	RC
	2	Salt Shed 1 Story FRAME 1,400 sq.ft.	Building	91,000	Special (Inc	100%	RC
	3	4 - Bay Garage 40x60 Steel	Building	216,000	Special (Inc	100%	RC
	4	2,000 gallon above ground diesel full storage vault	Building	28,000	Special (Inc	100%	RC
			Total Value:	961,000			

CISGEM C540 Page: 2 of 6 Insured's Signature/Title: Date:

(3/9) 02/08/2016 10:43:33 AM -0500

Schedule of Commercial Vehicles

Print Date: 02/19/16

Client Name and Address
 Town of Prospect
 36 Center Street
 Prospect, CT 06712

Company
 CIRMA
Policy Number
 LAP2015010457
Effective Date
 07/01/15
Expiration Date
 07/01/16

Agency Name and Address
 Hollis D. Segur, Inc.
 156 Knotter Drive
 P.O. Box 400
 Cheshire, CT 06410-3937

Line	Year	Make	Model	Body Type	GVW	GVW	GVW	Rate	Vehicle ID Number	ST	Date of	Date of
											Insur	Premium
1	1984	Internationa	S Serie	TK		\$64,300	\$500		1HTCA2576EHA12485	CT	07/01/15	
2	1985	Eager Beaver	Trailer	T		\$8,000	\$500		1120HA203FT20005	CT	07/01/15	
3	1990	Internationa	2000 Se	TK		\$94,000	\$500		1HTGEJUR5LH241298	CT	07/01/15	
4	1990	Internationa	2000 Se	TK		\$71,000	\$500		1HTGEG3R1LH241299	CT	07/01/15	
5	2012	Big Tex	UtilityTrai	UT		\$2,085	\$500		16VVX1014C2A07436	CT	07/01/15	
6	1990	Custom Trailer		T		\$1,000	\$500		1YB411215L1B1T	CT	07/01/15	
7	1990	Custom Trailer		T		\$1,000	\$500		1YB411211M1B1T573	CT	07/01/15	
8	1992	Internationa	2000 Se	TK		\$65,000	\$500		1HTGECUR1NH402812	CT	07/01/15	
9	1995	Internationa	2000 Se	DMP TK		\$90,000	\$500		1HTGEAER8SH651512	CT	07/01/15	
10	2000	Internationa	2000 Se	DMP TK		\$115,700	\$500		1HTGEAER3YH244285	CT	07/01/15	
11	1999	Internationa	2000 Se	TK		\$95,062	\$500		1HTGEAER9XH633320	CT	07/01/15	
12	2014	Ford Explorer		LEAP		\$45,000	\$500		1FM5K8AR0EGA50502	CT	07/01/15	
13	2005	Kawasaki	K1630a19	LEAM		\$5,000	\$500		JKAKLEA105DA16474	CT	07/01/15	
14	2001	Cross Countr	5HD18	T		\$3,595	\$500		431FS182011000524	CT	07/01/15	
15	2001	Ford F550		TK		\$49,500	\$500		1FDAP57F81ED00296	CT	07/01/15	
16	2003	Internationa	Dump Mo	DMP TK		\$110,000	\$500		1HTGEAER73H568168	CT	07/01/15	
17	2007	Ford Crown Victo		LEAP		\$30,000	\$500		2FAFP71W27X113726	CT	07/01/15	

Schedule of Commercial Vehicles

Line	Vehicle Description	Category	Value	Cost	Depreciation	Life	Start Date	End Date
19	2015 Chevy Silverado	PU	13200					
	Prospect, CT06712		\$42,000	\$500	1GB3KYC80FF115635	CT	10/15/15	
20	2005 Ford Police Inte	LEAP		\$500	2FAFP71W55X127648	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
21	2005 Kawasaki K1630a19	LEAM	\$5,000	\$500	JKAKLEA165DA14938	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
22	2006 Chevrolet Tahoe	LENN	\$30,495	\$500	1GNEK13Z26R138425	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
23	2016 Ford E350	OTHB	\$65,000	\$500	1FDEE3FS8GDC15402	CT	10/30/15	
	Prospect, CT06712		3974	\$500	\$1,000		6482	
24	2008 Ford Crown Victo	LEAP	\$30,000	\$500	2FAHP71V58X178622	CT	07/01/15	
	Prospect, CT06712		5615	\$500	\$1,000		7911	
25	2008 Ford Expedition	LENN	\$40,000	\$500	1FMFU16578LA86646	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
26	2009 Ford E350	OTHB	\$53,405	\$500	1FDEE35S19DA64665	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		6482	
27	2010 International Cab & C	TRUCK	\$267,153	\$500	1HTXHAPT8AJ245589	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
28	2010 Ford Expedition	SPORT	\$60,000	\$500	1FMJU1G5XAB60466	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
29	2005 Ford Crown Victo	LEAP		\$500	2FAFP71W75X127649	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
30	2005 Ford Crown Victo	LEAP		\$500	2FAFP71WX5X127645	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
31	2011 Chevy Silverado	TRUCK	\$37,000	\$500	1GB3KZCL7BF229667	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
32	2012 Ford Expedition	LEAP	\$45,000	\$500	1FMJU1G54CEF13075	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
33	2016 Ford Explorer	LEAP	\$50,000	\$500	1FM5K8AR1GGB13478	CT	12/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
34	2004 Ford F250	PU	\$8,000	\$500	1FTNX21L94ED93236	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		01499	
35	2014 Belmont Flat Bed Tr	UT	\$4,350	\$500	1B9UT202XEL657150	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		68499	
36	2015 Ford Explorer	LEAP	\$55,000	\$500	1FM5K8AR6FGB62335	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
37	2013 Chevy Silverado	TRUCK	\$30,000	\$500	3GCPCE04DG168042	CT	07/01/15	
	Prospect, CT06712			\$500	\$1,000		7911	
38	2015 Chevy Colorado	LEAP	\$31,000	\$500	1GCHTCE32F1166697	CT	07/08/15	
	Prospect, CT06712			\$500	\$1,000		7911	

Schedule of Property

Print Date: 02/19/16

Client Name and Address
 Town of Prospect
 36 Center Street
 Prospect, CT 06712

Company	
CIRMA	
Policy Number	
LAP2015010457	
Effective Date	Expiration Date
07/01/15	07/01/16

Agency Name and Address
 Hollis D. Segur, Inc.
 156 Knotter Drive
 P.O. Box 400
 Cheshire, CT 06410-3937

Sch.#	Item #	Schedule / Item Description	Value	Date Off
1		Contractor's Equipment \$1,000 Ded		
	1	Stowe 1 Ton Roller	4,000	
	2	Misc. Tools/Equipment	10,000	
	3	1994 Volvo Michigan Loader	98,000	
		Serial#:L70BV10739		
	4	Wingo Generator Value: \$13,000		
		Serial#:98489-001A85	14,000	
	5	(2) Optical Voting Machines, \$7,000 each	15,000	
	6	2000 Ingersoll Rand DD12 Roller		
		Serial#:165067	123,931	
	7	2006 Volvo Wheel Loader L70E, Serial #L70EV61286		
		Serial#:1286	30,000	
	8	2007 Kioti Tractor w/ attachments, model #DK355E, Serial #FT620007		
		Serial#:200078	9,000	
	9	2007 Ingersoll-Rand Air Compressor, s/n 383366UCR821		
		Serial#:UCR821	45,000	
	10	2011 5083 John Deere Utility Tractor		
		Serial#:LV5083E341635	8,222	
	11	2011 FX48 Alamo Flail Ax Head Attachment		
		Serial#:1651	45,000	
	12	2011 Vers JD Mower		
		Serial#:7454	18,500	
	13	Torro Sand Pro/Infield Pro Mower		
		Serial#:312000256	35,000	
	14	Cummings Oaon Generator at Fire Dept.	35,000	
	15	Detroit Deisel MTV60 Generator at Senior Center	172,000	
	16	John Deere Model 710K		
		Serial#:1T0710KXJEE268031	19,800	
	17	Stepp Tailgate Master Mixer Model SSM		
		Serial#:4S9SMM727ES127163	7,560	
	18	Magnum Light Town Towable Model MLT3060M		
Total value:			690,013	

Schedule of Property

Sch #	Item #	Schedule / Item Description	Value	Date Off
2	1	Fine Arts \$1,000 Ded Unscheduled Fine Arts	25,000	
		Total value:	25,000	
3	1	Valuable Papers \$1,000 Ded Valuable Papers	105,000	
		Total value:	105,000	
4	1	Accounts Receivable - \$1,000 Ded Accounts Receivable	25,000	
		Total value:	25,000	



February 1, 2016

The Honorable Robert Chatfield
Prospect Town Hall
36 Center Street
Prospect, CT 06712

RE: FISCAL YEAR 2016-2017 ASSESSMENT

Dear Mayor Chatfield:

As your community prepares its budget for fiscal year 2016-2017, I would like to provide you with your annual assessment for service. This letter serves as notification of assessment for all services provided to your community by Northwest Connecticut Public Safety Communication Center, Inc.

Please note, there has been no per capita increase to any municipality for any service.

SERVICE	ASSESSMENT
CMED Dispatch	\$ 3,743
Regional 9-1-1 Credit	(3,743)
Fire Dispatch, EMS Dispatch, EMD	63,200
Total Assessment	<u>\$63,200</u>

Please contact me directly if you have any questions.

Respectfully,

Susan M. Webster, ENP, RPL
Executive Director

FEB 8 2016

Exhibit B - Price Schedule

Page 1 of 2

Contract # 15PSX0168	
DELIVERY: Cargill 72 hours & Morton Salt 72 hours	
TERMS: Net 45	CASH DISCOUNT: N/A
Contractors: Cargill Salt Incorporated & Morton Salt	
Contract prices reflects all transportation charge FOB State CT.	

ITEM #	DESCRIPTION	U.O.I.	2015 - 2016 INITIAL QUANTITIES			Initial Total Qty DOT & MUN	2015 - 2016 DELIVERED UNIT PRICE
			DOT	MUN	Total		
	SALT DELIVERED by vendor to ANY LOCATION WITHIN A STORES AREA in accordance with Bid Requirement						
1	STORE AREA #DOT28 - COLCHESTER no. of DOT piles and participating MUN:	Ton	14,025 9	10,060 15	24,085 24	\$79.85 Morton Salt	
2	STORE AREA #DOT31 - DARIEN no. of DOT piles and participating MUN:	Ton	12,037 8	19,100 6	31,137 14	\$77.68 Morton Salt	
3	STORE AREA #DOT32 - BROOKFIELD no. of DOT piles and participating MUN:	Ton	15,352 6	14,400 8	29,752 14	\$78.21 Morton Salt	
4	STORE AREA #DOT33 - WATERBURY no. of DOT piles and participating MUN:	Ton	17,455 9	16,000 9	33,455 18	\$75.66 Morton Salt	
5	STORE AREA #DOT37 - WINCHESTER no. of DOT piles and participating MUN:	Ton	15,999 10	6,750 8	22,749 18	\$76.47 Cargill Salt Incorporated	
6	STORE AREA #DOT38 - WETHERSFIELD no. of DOT piles and participating MUN:	Ton	25,233 11	13,750 9	38,983 20	\$73.17 Cargill Salt Incorporated	
7	STORE AREA #DOT39 - WEST WILLINGTON no. of DOT piles and participating MUN:	Ton	13,594 7	3,600 8	17,194 15	\$79.91 Morton Salt	
8	STORE AREA #DOT40 - PUTNAM no. of DOT piles and participating MUN:	Ton	15,409 8	10,700 12	26,109 20	\$79.46 Morton Salt	
9	STORE AREA #DOT41 - EAST GRANBY no. of DOT piles and participating MUN:	Ton	15,575 7	10,580 8	26,155 15	\$78.63 Morton Salt	
10	STORE AREA #DOT42 - EAST HAVEN no. of DOT piles and participating MUN:	Ton	12,542 6	3,700 5	16,242 11	\$69.93 Cargill Salt Incorporated	
11	STORE AREA #DOT90 - MILFORD no. of DOT piles and participating MUN:	Ton	15,598 9	19,300 7	34,898 16	\$72.06 Morton Salt	
12	STORE AREA #DOT92 - OLD SAYBROOK no. of DOT piles and participating MUN:	Ton	9,851 6	1,990 6	11,841 12	\$70.16 Cargill Salt Incorporated	
ConnDOT & MUNICIPAL TOTAL:			182,670	129,930	312,600		

Number of ConnDOT Piles & Participating Municipalities	96	101	197
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DESCRIPTION

The Verdeon LED roadway luminaire combines optical performance, energy efficiency, and outstanding versatility to meet the requirements of any roadway application. Advanced optical technology delivers unparalleled uniformity, scalability, and budget-beating operating costs for municipal streets and highways. UL/cUL listed for wet locations with an optional IP66 enclosure rating available.

Catalog #		Type
Project		
Comments		Date
Prepared by		

SPECIFICATION FEATURES

Construction

Heavy-duty die-cast aluminum housing and door. Tool-less entry, hinged removable door for easy maintenance. 3G vibration rated.

Optics

Optics are precisely designed to shape the distribution maximizing efficiency and fixture spacing. Offered standard in 4000K (+/- 275K) CCT and 70 CRI. Optional 5700K CCT and 3000K CCT are available.

Electrical

120-277V 50/60Hz, 347V 60Hz or 480V 60Hz operation. 10kV/10kA common- and differential- mode surge protection available. Thermal management transfers heat away from the LED source for optimal

efficiency, light output and lumen maintenance. Operates in ambient temperatures from -40°C to 40°C. 50°C HA (high ambient) option available. Standard three-position tunnel type terminal block. LED modules are modules are IP66 rated.

Mounting

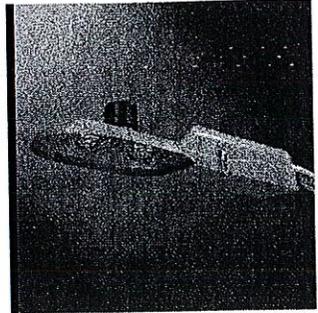
Two-bolt/one-bracket slipfitter with cast-in pipe stop and 2.5° leveling steps. Four-bolt/two-clamp mounting option. Fixed-in-place bird guard seals around 1-1/4" to 2" (1-5/8" to 2-3/8" O.D.) mounting arms. Optional 15" pole mount arm available with round pole adapter and mounting hardware included.

Finish

Housing and cast parts finished in five-stage super TGIC polyester powder coat paint, 2.5 mil nominal thickness for superior protection against fade and wear. Consult your lighting representative at Eaton for a complete selection of standard colors.

Warranty

Five-year warranty.



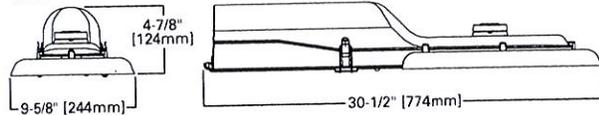
VERD VERDEON

LED

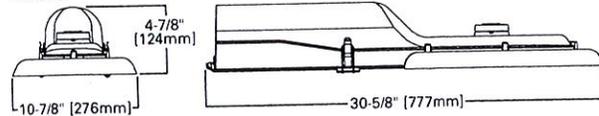
ROADWAY LUMINAIRE

DIMENSIONS

VERD

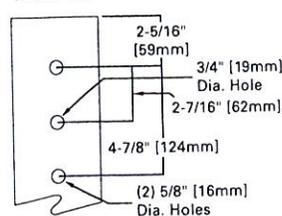


VERD-G



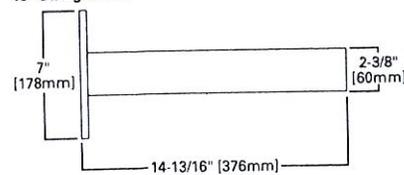
ARM DRILLING

TYPE "M"



OPTIONAL ARM

15" Straight Arm



CERTIFICATION DATA

UL and cUL Wet Location Listed
IP66-Rated Optics
3G Vibration Rated
ISO 9001
DesignLights Consortium™ Qualified*

ENERGY DATA

Electronic LED Driver
0.9 Power Factor
<20% Total Harmonic Distortion
120-277V/50 and 60Hz,
347V/60Hz, 480V/60Hz
-40°C Minimum Temperature Rating
+40°C Ambient Temperature Rating

EPA

Effective Projected Area (Sq. Ft.): 0.5

SHIPPING DATA

Approximate Net Weight:
20 lbs. (9.1 kgs.)

Library

			2015-2016	2016-2017
			ADOPTED	PROPOSED
7350-00	Librarian	\$	54,609.00	57,612.00
7350-01	Asst. Librarian	\$	41,828.00	44,128.00
7350-02	Staff/Clerk PT-9	\$	80,200.00	99,705.00
7350-03	Supplies	\$	10,000.00	10,500.00
7350-04	Cataloging/Books	\$	30,000.00	30,000.00
7350-05	Utilities	\$	17,000.00	17,000.00
7350-06	Cont. Maintenance	\$	22,395.00	23,965.00
7350-08	Cap. Improvements	\$	4,500.00	4,000.00
7350-10	Video	\$	5,000.00	5,500.00
7350-11	Programs/Conf.	\$	6,000.00	6,000.00
7350-12	Meeting Clerk	\$	850.00	850.00
7350-13	Technology	\$	4,170.00	4,500.00
7350-14	E Books	\$		
7360-15	Cap & Nonrecurring Acct.	\$		
	TOTAL		276,552.00	303,760.00

PROSPECT PUBLIC LIBRARY

Budget for 2016-2017

	Description	<i>Adopted</i> 2015-2016	<i>Proposed</i> 2016-2017
7350-00	Director 40hr/wk	\$54,609.00	\$57,612.00
7350-01	Assistant Director	\$41,828.00	\$44,128.00
7350-02	Clerical Staff *Nine Part Time Staff (5 library clerks/janitor/3 pages)	\$80,200.00	\$99,705.00
7350-03	Supplies Includes custodial supplies, program supplies, computer supplies, office supplies, etc.	\$10,000.00	\$10,500.00
7350-04	Books & Cataloging Includes cost of purchase/leased books, databases, magazines & newspaper subscriptions.	\$30,000.00	\$30,000.00
7350-05	Utilities *Electricity, water and oil.	\$17,000.00	\$17,000.00
7350-06	Contracted Maintenance	\$22,395.00	\$23,965.00
	Includes:		
	Simplex Fire Alarm (Testing, inspection, monitoring, emergency calls)	\$2,300.00	\$2,300.00
	Maintenance of Air Conditioning, air handlers & furnace	\$1,395.00	\$1,200.00
	Refuse Removal	\$540.00	\$540.00
	Fire Extinguisher Exchange	\$100.00	\$100.00
	Carpet/window cleaning	\$1,600.00	\$1,600.00
	Septic Tank Cleaning	-----	\$250.00
	Constant Contact - Email Serv.	\$425.00	\$425.00
	findIT CT Statewide Library Catal. (Formerly called IConn Request)	\$325.00	\$350.00
	Stanley Magic Door	\$520.00	\$510.00
	Landscape maintenance	\$730.00	\$1,890.00
	Website Domain Hosting	\$400.00	\$400.00
	Computers – Maintenance	\$4,300.00	\$4,300.00
	Auto-Graphics – Verso system (Circulation System -\$4500 & Interlibrary Loan Verso Network - \$600)	\$4,500.00	\$5,100.00
	Contingency fund for all repairs to 25 year old building including exterior lamps, gutters, air handler repair, doors, windows, interior lights	\$5,000.00	\$5,000.00

7350-08 Capitol Improvement \$4,500.00 \$4,000.00
 Replacement of chairs – staff & computer room (11), painting of inside of cupola and side entrance hallway.

7350-10 Audio, Video, Computer Software \$5,000.00 \$5,500.00
 Audio Books on CD, DVDs, computer software, Motion Picture Licensing/Movie Licensing USA - \$500

7350-11 Programs, Conferences, Dues, etc. \$ 6,000.00 \$6,000.00

* Dues/Conferences/Training/Meetings - \$1530

 Dues to Conn. Library Consortium (\$465), CLA memberships (2) - \$130, American Library Assoc. membership – Director/Asst. Director = \$360
 ACLB – Library Board dues - \$25. Library Conferences \$350
 Meetings & Training – Staff - \$200

 *Programming – Adult & Children - \$4470

7350-12 Board Clerk \$850.00 \$850.00
 10 meetings a year@ \$85.00/meeting

7350-13 Technology/E Books \$4,170.00 \$4,500.00

*Merger of two accounts for book keeping purposes

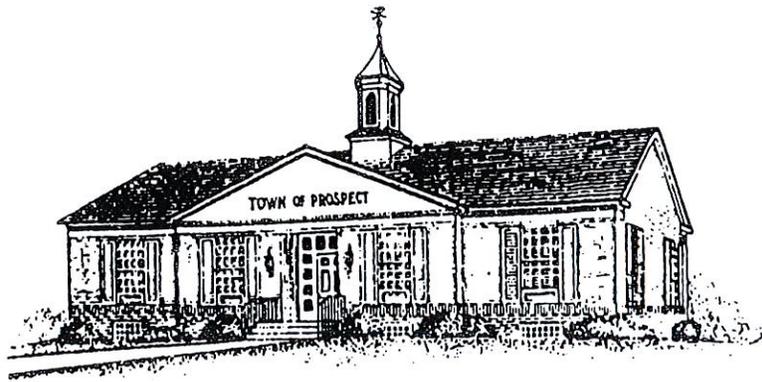
 7350-13 Technology - Adopted 2015-2016 Proposed 2016-2017
 \$2,000.00 \$2,000.00
 ▪ Replacement of two patron computers, monitors and new printers.

7350-14 EBooks - Adopted 2015-2016 Proposed 2016-2017
 \$2,170.00 \$2,500.00

- Contract with Library Connection Consortium and Overdrive.
- Advantage program which allows only Prospect card holders access to certain EBooks. .

7350-14 Capital. Non-Recurring -----

TOTALS \$276,552.00 \$303,760.00



BOARD OF RECREATION. TOWN OF PROSPECT

TOWN OF PROSPECT BUDGET- FISCAL YEAR 2016 - 2017

Recreation		2015 - 2016 ADOPTED	2016 - 2017 PROPOSED
	Item		
7400-00	Supplies	\$ 6,195.00	\$ 6,795.00
7400-01	Programs	\$ 51,150.00	\$ 56,850.00
7400-02	Meeting Clerk	\$ 1,700.00	\$ 1,750.00
7400-03	Park Development	\$ 70,000.00	\$ 125,000.00
7400-04	Field Maintenance	\$ 10,000.00	\$ 11,000.00
7400-05	Port-o-Lets	\$ 7,800.00	\$ 7,800.00
7400-06	Parks and Recreation Director	\$ 50,442.00	\$ 51,957.00
7400-07	Professional Development	\$ 1,000.00	\$ 1,000.00
7400-08	Building Maintenance	\$ 5,600.00	\$ 10,920.00
7400-09	Background Checks	\$ 450.00	\$ 450.00
7400-10	Vandalism	\$ 3,000.00	\$ 3,000.00
	TOTAL	\$207,337.00	\$ 276,522.00

Month Ending:	Fees		
Administration	Clt'd	15-16 Adopted	16 - 17 Proposed
Supplies/Computer Program		\$ 3,195.00	\$ 3,195.00
Background Checks		\$ 450.00	\$ 450.00
Clerk		\$ 1,700.00	\$ 1,750.00
Program Brochure		\$ 3,000.00	\$ 3,600.00
Director of Recreation		\$ 50,442.00	\$ 51,957.00
Professional Development		\$ 1,000.00	\$ 1,000.00
SUBTOTAL		\$ 59,787.00	\$ 61,952.00
Park Operations			
Park Develop/Improv		\$ 70,000.00	\$ 125,000.00
Building Maintenance		\$ 5,600.00	\$ 10,920.00
Field Maintenance		\$ 10,000.00	\$ 11,000.00
Port - A - Lets		\$ 7,800.00	\$ 7,800.00
Monitoring Charge		\$ -	\$ -
Vandalism		\$ 3,000.00	\$ 3,000.00
SUBTOTAL		\$ 96,400.00	\$ 157,720.00
Swim Program			
Lifeguards		\$ 1,600.00	\$ 1,600.00
Monitors	*	\$ 250.00	\$ 250.00
Swim Lessons		\$ 3,500.00	\$ 3,500.00
SUBTOTAL		\$ 5,350.00	\$ 5,350.00
Art Program			
Knit/Crochet		\$ 300.00	\$ 300.00
Quilting		\$ 300.00	\$ 300.00
Arts & Crafts		\$ 500.00	\$ 500.00
Drama/Theater		\$ 400.00	\$ 400.00
Summer Concert Series		\$ 4,000.00	\$ 4,000.00
SUBTOTAL		\$ 5,500.00	\$ 5,500.00
Youth Programs			
Fencing	*	\$ 2,000.00	\$ 2,000.00
Golf Programs	*	\$ 250.00	\$ 250.00
Tennis Instruction	*	\$ 500.00	\$ 500.00
Horseback Riding	*	\$ 1,000.00	\$ 1,000.00
Summer Camp	*	\$ 11,000.00	\$ 16,000.00
K - 5 BB (Girls & Boys)	*	\$ 2,750.00	\$ 2,750.00
6/7/8 BB (Girls & Boys)	*	\$ 5,000.00	\$ 5,000.00
Hall Monitors	*	\$ 3,000.00	\$ 3,000.00
Travel Team 5,6,7&8 G&B	*	\$ 2,000.00	\$ 2,500.00
H.S. Basketball	*	\$ 3,000.00	\$ 3,000.00
SUBTOTAL		\$ 30,500.00	\$ 36,000.00
Adult Programs			
Mens Softball	*	\$ 100.00	\$ 100.00
Adult Volleyball	*	\$ 100.00	\$ 100.00
Mens Over 35 BB	*	\$ 100.00	\$ 100.00
Womens Soccer	*	\$ -	\$ -
Tennis	*	\$ 100.00	\$ 100.00
Golf	*	\$ 200.00	\$ 400.00
Mens BB League	*	\$ 7,100.00	\$ 7,100.00
Womens BB	*	\$ 100.00	\$ 100.00
Womens Softball	*	\$ 2,000.00	\$ 2,000.00
SUBTOTAL		\$ 9,800.00	\$ 10,000.00
GRAND TOTAL		\$ 207,337.00	\$ 276,522.00



CHESPROCOTT HEALTH DISTRICT
 1247 HIGHLAND AVENUE • CHESHIRE, CONNECTICUT 06410
 PHONE (203) 272-2761 • FAX (203) 250-9412 • www.chesprocott.org
 Maura A. Esposito RS, MPH Director of Health

CHESPROCOTT HEALTH DISTRICT
DRAFT FY 2017 BUDGET

Chesprocott Health District is the health district that provides public health services to the communities of Prospect, Wolcott and Cheshire. We serve the 55,689 residents that reside within these towns. We provide Environmental, Community Health and Emergency Preparedness services and activities. The FY 2017 staff will include 6 full time staff members including a full-time public health nurse. The Health Educator and Emergency Response Coordinator are part-time positions.

The following is our projected revenue:

Revenue	Proposed Budget
Fees	100,000
State Matching Grant	92,655
Lead Grant	1,433
Preventive Grant	12,695
Emergency Preparedness	40,395
Interest	2,000
Town of Cheshire	253,013
Town of Prospect	84,104
Town of Wolcott	144,594
Carry-Over	67,691
TOTAL	\$ 798,580

We charge fees for services provided that include restaurant, salon, day care and septic inspections. The current fee structure was revised in FY 2016 and there will be a slight increase from the FY 2016 per capita of \$7.65 to \$8.65 per capita for FY 2017. We currently receive four grants that from the CT DPH. These grants support the many community health and emergency preparedness activities in our district. These funding sources have been decreasing each year and at this time of print, the State Matching Grant amount has not been confirmed. The Emergency Preparedness grant funding was reduced by 37% last year which has had a detrimental impact on our emergency preparedness planning for our communities. The Town of Prospect will contribute 11% of the total operating budget of Chesprocott Health District for FY 2017.

DRAFT

The following is our projected expenses.

Expenditures	Proposed Budget 2017
Contract Services	43,050
Employee Benefit	86,900
Facilities & Equipment	75,770
Operations	96,850
Payroll	38,500
Personnel	436,610
Insurance Expenses	20,900
TOTAL	\$ 798,580

We categorize our expenses into 6 categories. Contract services include IT consultants, audit, book keeper, legal costs, office cleaning, website upkeep and payroll costs. Employee benefits include medical and dental insurance which our employees contribute 15%. It also includes life insurance and staff pensions. The facilities and equipment include rent, heat, electricity, phones, fax and recycling costs. Operations include out computer costs, environmental equipment, and educational material. This also includes the cost of office supplies, leases and equipment. Operations costs also includes training and professional dues. The cost of maintaining a fleet of four vehicles is also included in operations. The payroll category is our federal social security and Medicare costs and include the state unemployment taxes. Lastly, the personnel category has the salaries for 6 full time personnel (a Director of Health, a Chief Sanitarian, 2 Sanitarions, a Public Health Nurse and an Office Manager) and two part-time positions (Health Educator and Emergency Response Coordinator).

At this time, this is a **draft** proposal and **has not received approval** from Chesprocotts Board of Directors. Please only use this for discussion purposes only. If you have any questions please contact me at 203-272-2761.

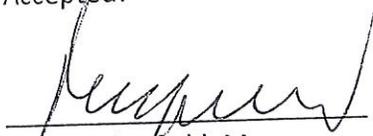
Sincerely,

Maura A. Esposito MPH
 Director of Health

Town of Prospect, CT

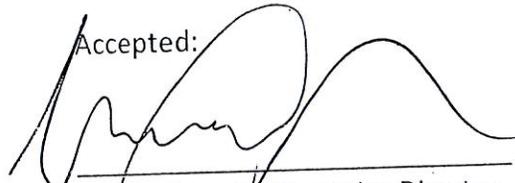
Adult Health Clinics	Volume	Rate	Total Cost
	104 hours	\$70.00/hr	\$7280.00
Social Work Visits	Volume	Rate	Total Cost
	21 visits	\$80.00/visit	\$1680.00
Total Budget			\$8960.00

Accepted:



Robert Chatfield, Mayor

Accepted:



Michael Soccio, Executive Director

**NORTHWEST
REGIONAL MENTAL HEALTH BOARD, INC.**

Central Naugatuck Valley Catchment Area Council #20
Housatonic Mental Health Catchment Area Council #21
Northwest Mental Health Catchment Area Council #22

969 WEST MAIN ST., Suite 1B
WATERBURY, CONNECTICUT 06708
TEL./FAX (203) 757-9603
nwrmbh@snet.net website: www.nwrmbh.org

January 11, 2016

The Honorable Robert J. Chatfield
Mayor, Town of Prospect
Town Office Building, Center Street
Prospect, CT 06712

Dear Mayor Chatfield:

RE: FY 2016-2017

While Prospect has chosen to not include the Northwest Regional Mental Health Board, Inc. in its budget in the past, we are sending this request in the hope that it is the time for Prospect to join its neighboring communities and provide local share funding.

We are requesting that Prospect contribute \$.11 cents per capita to our organization. This rate has remained unchanged for over two decades. If Prospect were able to fund at that rate, based on the CT Department of Public Health 2014 Population Estimates figure of 9,723 residents For Fiscal Year 2016, the amount – and therefore our request – is **\$1,070**. This request is up from last year due to an increase in reported population.

We do appreciate the fiscal challenges facing Prospect, but all towns face challenges, as do we. Our work is prescribed by state statute; we cannot change our mandate. Nor would we want to – given our high efficiency, productivity and value to our communities. We are fair. Our request uses the same formula for each town. We come to our communities because the state statute includes that in our process. We must serve every town's residents whether or not the town funds us. But we truly hope that this year Prospect is able to provide its local share and include us in its budget.

We have attached our Annual Report to demonstrate our work, accomplished with minimal resources. The Board and Councils:

- Evaluate local programs for quality and effectiveness, and to make sure the programs are responsive to the needs of the community. Last year, over 21 programs - plus access through 211 - were evaluated.
- Conduct needs assessments, and work with other groups to determine priorities for and plan for new service development as needed. Our most recent report is posted on our website.
- Provide educational information to the public about mental illness, reducing stigma and enhancing access. Please refer to our report for all the educational work accomplished in May. In addition, the Executive Director became a trainer for Mental Health First Aid – identified as a priority through many groups. She now conducts multiple training in this every year.
- Make recommendations as to how funds should be spent. That has resulted in additional resources into this region.
- Advocate for needed funding, policies and legislation which are beneficial to persons with mental illness and their families.

January 11, 2016
RE: FY 2016-2017
Page 2

All of this work is done by a small staff (a full-time Executive Director, a part-time professional evaluation coordinator, and an administrative assistant – a total 2.5 FTEs) working in collaboration with the membership of the Board and the Councils. These volunteers are non-providers (consumers, family members and interested citizens) appointed by their towns, and elected members who are consumers or mental health professionals.

The operating costs of the Northwest Regional Mental Health Board include that small paid staff, fringe, rent, utilities, administrative support, volunteer support and community education. Our costs have been contained in a rigorous process over the years, and we truly do need the support of Prospect.

Prospect has been without a representative to the Council for quite a few years now. We would be happy to help in any way with the identification and appointment of a new representative. Note that, per state statute, the town appointees cannot be people employed as a mental health professional, and their appointment is by the First Selectman.

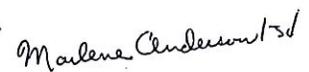
Please do not hesitate to contact the Executive Director, Janine Sullivan-Wiley, if you have any questions, would like further information regarding this request, or if you would like any assistance with any mental health issue in your town.

Thank you for your serious consideration.

Sincerely,



Janine Sullivan-Wiley
Executive Director



Marlene Anderson
Chair of Central Naugatuck Valley Mental
Health Council #20



NEW OPPORTUNITIES, INC.

Helping People. Changing Lives. ~ Community Action Partnership

Senior Nutrition Services
Central Naugatuck Valley Region
232 North Elm Street - Waterbury, CT 06702
203.757.7738 ~ 203.575.4277 (fax)

Senior Nutrition Services
Housatonic Valley Region
54 Main Street ~ Danbury, CT 06810
203.743.5418 ~ 203.743.5425 (fax)

Central Naugatuck Valley Region

Local Funding Request

Assistance requested from each municipality for 2016-2017 is based upon program utilization in 2014-2015. It is figured at the rate of 30¢ per meal served. Funds received will be used only to purchase meals to homebound elders during the period of 7/1/16 - 6/30/17. **If approved, the municipality will be invoiced in November of 2016.**

Prospect

FY 2016-2017 Funding Request:

7,781 Meals x 30¢/meal = \$2,334.30

2014 - 2015 Service Statistics

	Clients	Meals	Actual Value
Congregate Meals	*n/a	*n/a	
Meals on Wheels	29	7,781	\$33,069.25
Total:	29	7,781	\$33,069.25

*Calculation does not include meals served at the Prospect Senior Center or through the Senior Dine program due to the town paying the cafe managers wages when operating under the auspices of the Senior Nutrition Program.

JAN 20 2016



Greater Waterbury Transit District
Stephanie Ferrall, Chairman
240 Maple Avenue
Cheshire, CT 06140

Tel: 203.272.3165

Email: sferrall@cheshirect.org

Website: www.gwtd.org

Greater Waterbury Transit District Membership Dues

Fiscal Year 2016-2017

MUNICIPALITY	DUES AMOUNT
Town	GWTD Membership Dues
Cheshire	\$664.00
Middlebury	\$172.00
Naugatuck	\$724.00
Prospect	\$213.00
Southbury	\$452.00
Thomaston	\$179.00
Waterbury	\$2,506.00
Watertown	\$511.00
Wolcott	\$379.00
Total	\$5,800.00

Membership dues are due July 1, 2016



Greater Waterbury Transit District
 Stephanie Ferrall, Chairman
 240 Maple Avenue
 Cheshire, CT 06140

Tel: 203.272.3165

Email: sferrall@cheshirect.org
 Website: www.gwtd.org

PARATRANSIT MUNICIPAL MATCH GRANT
Non-ADA Services
 Fiscal Year 2016-2017

MUNICIPALITY	DUES AMOUNT
Cheshire	\$1,000.00
Middlebury	\$750.00
Naugatuck	TBD
Prospect	\$1,250.00
Southbury*	-0-
Thomaston	\$250.00
Waterbury	\$8,250.00
Watertown	\$2,750.00
Wolcott	\$3,000.00
TOTAL:	\$17,250.00

Dues contribution amount is determined by the following calculation:

1. Dues are based on the first four (4) months of trips.
2. Multiply by three (3), which equals one (1) year.
3. Then multiply by \$1.50 (approximately one-half (1/2) of a trip fare)
4. Amount is rounded to the nearest \$250.00

**Southbury does not receive Non-ADA Services, but does contribute to the Administrative Dues*

Dues are due July 1, 2016

GWTD Dues for FY 2016-2017

Following is a breakdown of the GWTD Membership Dues for fiscal year 2016-2017 for Financial Budget.

EXPENSES	AMOUNT
ITEMS	
Telephone	\$ 240.00
Supplies	\$ 500.00
Postage	\$ 280.00
Equipment	\$ 500.00
Internet-AOL	\$ 250.00
Internet-SBC	\$ 140.00
Internet-Tech Support	\$ 240.00
Website	\$ 300.00
Electricity	\$ 200.00
Bank Fees	\$ 100.00
Books, Software	\$ 100.00
Travel	\$ 200.00
Annual Meeting	\$ 300.00
Membership Dues	\$ 150.00
Auditor	\$ 1,000.00
Storage-U-Haul	\$ 1,100.00
Miscellaneous	\$ 200.00
TOTAL	\$ 5,800.00

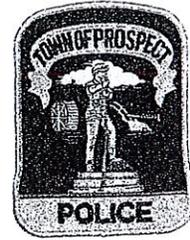


**TOWN OF PROSPECT BUDGET
FISCAL YEAR 2016 - 2017
Budget Proposal**



PROSPECT ANIMAL CONTROL

ITEM	PRESENT BUDGET	2016-2017 PROPOSED
Salary 7700-00	\$14,601.60	\$15,039.60
Call Outs 7700-01	\$ 2,500.00	\$4,000.00
Boarding 7700-02	--	--
Equipment 7700-04	\$1,200.00	\$1,500.00
Community Outreach 7700-06	\$1,200.00	\$2,000.00
TOTAL	\$19,501.60	\$22,539.60



**PROSPECT ANIMAL CONTROL
FISCAL YEAR 2016-2017
BUDGET PROPOSAL NARRATIVE**

**Salary:
7700-00**

The Animal Control Officer is a part time position. Currently held by Ofc. Gabriel, assisted by Ofc. John Kennelly.

**Call Outs:
7700-01**

This line item is a necessity due to the fact that the Animal Control Officer gets 15 hours per week to perform his official duties. Any emergency call outs in excess of the 15 hours per week, the Animal Control Officer is paid at time and a half of his hourly rate.

**Boarding:
7700-02**

At this time, this item is not budgeted.

**Equipment:
7700-04**

This is to ensure that the Animal Control Officer has the ability to purchase items: (cages, leashes, traps, muzzles etc.) as needed.

**Community
Outreach:
7700-06**

This line item is necessary in order to educate the general public regarding their responsibilities pertaining to their domestic animals as well as educating them in the increased wildlife activity. This line item also reflects funds needed for animal rescue programs in order to place abandoned domesticated animals found in Prospect when the owner can not be determined. This is also to fund the Rabies Immunization Clinics and adoption programs held in Town.

This line item is also used for training that is State Mandated for the Animal Control Officer(s).

This line item is also used for state mandated newspaper dog impoundment notices.

GOB 1998

\$4,310,000

New Fire House 1998
\$3,420,000

Payment Date	7810-02		7800-02		Fiscal Year Total
	Principal	Interest Coupons	Dollars	Total	
7/15/98	-	-	-	-	
1/15/99		6.000%	78,978.25	78,978.25	78,978.25
7/15/99	180,000	6.000%	78,978.25	258,976.25	
1/15/00		5.250%	73,576.25	73,576.25	332,552.50
7/15/00	180,000	5.250%	73,576.25	253,576.25	
1/15/01		5.000%	68,851.25	68,851.25	322,427.50
7/15/01	180,000	5.000%	68,851.25	248,851.25	
1/15/02		4.750%	64,351.25	64,351.25	313,202.50
7/15/02	180,000	4.750%	64,351.25	244,351.25	
1/15/03		4.400%	60,078.25	60,078.25	304,427.50
7/15/03	180,000	4.400%	60,078.25	240,078.25	
1/15/04		4.300%	56,118.25	56,118.25	296,192.50
7/15/04	155,000	4.300%	56,118.25	211,116.25	
1/15/05		4.250%	52,783.75	52,783.75	263,900.00
7/15/05	170,000	4.250%	52,783.75	222,783.75	
1/15/06		4.300%	49,171.25	49,171.25	271,955.00
7/15/06	190,000	4.300%	49,171.25	239,171.25	
1/15/07		4.375%	45,086.25	45,086.25	284,257.50
7/15/07	190,000	4.375%	45,086.25	235,086.25	
1/15/08		4.400%	40,930.00	40,930.00	276,016.25
7/15/08	190,000	4.400%	40,930.00	230,930.00	
1/15/09		4.400%	36,750.00	36,750.00	267,680.00
7/15/09	190,000	4.400%	36,750.00	226,750.00	
1/15/10		4.400%	32,570.00	32,570.00	259,320.00
7/15/10	235,000	4.400%	32,570.00	267,570.00	
1/15/11		4.450%	27,400.00	27,400.00	294,970.00
7/15/11	200,000	4.450%	27,400.00	227,400.00	
1/15/12		4.500%	22,950.00	22,950.00	250,350.00
7/15/12	200,000	4.500%	22,950.00	222,950.00	
1/15/13		4.800%	18,450.00	18,450.00	241,400.00
7/15/13	200,000	4.800%	18,450.00	218,450.00	
1/15/14		4.800%	13,850.00	13,850.00	232,300.00
7/15/14	200,000	4.800%	13,850.00	213,850.00	
1/15/15		4.625%	9,250.00	9,250.00	223,100.00
7/15/15	200,000	4.625%	9,250.00	209,250.00	
1/15/18		4.625%	4,625.00	4,625.00	213,875.00
7/15/18	200,000	4.625%	4,625.00	204,625.00	
	3,420,000		1,511,527.50	4,931,527.50	4,931,527.50

TOWN OF PROSPECT
Internal Amortization Schedule
\$1,955,000 Bonds of August 15, 2006

Payment Date	\$400,000 Road Protection/Casula Park 2004			\$676,000 Road/Senior Citizen Center 2008			TOTAL All Projects		
	Principal	%	Total	Principal	%	Total	Principal	Interest	Total
8/15/2007	50,000	4.25%	21,081.00	70,000	4.25%	29,674.00	120,000	50,755.00	170,755.00
2/15/2008	9,478.00		9,478.00	13,349.50		13,349.50	115,000	22,827.50	22,827.50
8/15/2008	48,000	4.25%	9,478.00	67,000	4.25%	13,349.50	115,000	20,383.75	20,383.75
2/15/2009	8,458.00		8,458.00	11,925.75		11,925.75	115,000	16,256.25	16,256.25
8/15/2009	48,000	3.70%	8,458.00	67,000	3.70%	11,925.75	115,000	18,258.25	18,258.25
2/15/2010	7,570.00		7,570.00	10,686.25		10,686.25	115,000	15,956.25	15,956.25
8/15/2010	48,000	4.00%	7,570.00	67,000	4.00%	10,686.25	115,000	13,800.00	13,800.00
2/15/2011	6,610.00		6,610.00	9,346.25		9,346.25	115,000	11,500.00	11,500.00
8/15/2011	48,000	3.75%	6,610.00	67,000	3.75%	9,346.25	115,000	8,625.00	8,625.00
2/15/2012	5,710.00		5,710.00	8,090.00		8,090.00	115,000	5,750.00	5,750.00
8/15/2012	48,000	4.00%	5,710.00	67,000	4.00%	8,090.00	115,000	2,875.00	2,875.00
2/15/2013	4,750.00		4,750.00	67,000	5.00%	6,750.00	115,000	117,875.00	117,875.00
8/15/2013	48,000	5.00%	4,750.00	67,000	5.00%	6,750.00	115,000	290,702.50	290,702.50
2/15/2014	3,550.00		3,550.00	67,000	5.00%	5,075.00	115,000	1,445,702.50	1,445,702.50
8/15/2014	48,000	5.00%	3,550.00	67,000	5.00%	5,075.00	115,000	8,625.00	8,625.00
2/15/2015	2,350.00		2,350.00	68,000	5.00%	3,400.00	115,000	2,875.00	2,875.00
8/15/2015	47,000	5.00%	2,350.00	68,000	5.00%	3,400.00	115,000	117,875.00	117,875.00
2/15/2016	1,175.00		1,175.00	68,000	5.00%	1,700.00	115,000	2,875.00	2,875.00
8/15/2016	480,000	5.00%	1,175.00	675,000	5.00%	1,700.00	1,155,000	290,702.50	290,702.50
			600,383.00			170,319.50			
						845,319.50			

Prepared by: DIXWORKS LLC
December 4, 2008

8/18/2010 1:00 PM

Fire Truck

Town of Prospect - 7 years

Compound Period: Annual
Nominal Annual Rate: 3.500%

Event	Date	Amount	Number	Period	End Date
1 Loan	8/15/2010	537,840.00	1		
2 Payment	8/15/2010	62,434.00	1		
3 Payment	8/15/2011	62,434.00	1		
4 Payment	8/15/2012	70,280.55	7	Annual	9/15/2018 **technically 8yrs

AMORTIZATION SCHEDULE - Normal Amortization

Date	Payment	Interest	Principal Termination
Loan 8/15/2010	62,434.00	0.00	62,434.00 484,914.12
1 8/15/2010	62,434.00	16,639.21	45,794.79 438,203.43
2 8/15/2011	70,280.55	15,036.39	55,224.16 381,874.78
3 8/15/2012	70,280.55	13,103.55	57,177.00 323,574.65
4 8/15/2013	70,280.55	11,103.05	59,177.50 263,234.00
5 8/15/2014	70,280.55	9,032.64	61,228.01 200,761.43
6 8/15/2015	70,280.55	6,889.58	63,370.99 136,143.02
7 8/15/2016	70,280.55	4,671.57	65,588.98 69,242.26
8 8/15/2017	70,280.55	2,375.98	67,884.57 0.00
9 8/15/2018	616,691.85	78,851.85	537,840.00
Grand Totals			

Town of Prospect - 7 years

Compound Period: Annual
Nominal Annual Rate: 3.500%

Event	Date	Amount	Number	Period	End Date
1 Loan	8/15/2010	537,840.00	1		
2 Payment	8/15/2010	62,434.00	1		
3 Payment	8/15/2011	62,434.00	1		
4 Payment	8/15/2012	80,624.37	6	Annual	9/15/2017 **true 7 years

AMORTIZATION SCHEDULE - Normal Amortization

Date	Payment	Interest	Principal Termination
Loan 8/15/2010	62,434.00	0.00	62,434.00 484,914.12
1 8/15/2010	62,434.00	16,639.21	45,794.79 438,203.43
2 8/15/2011	80,624.37	15,036.39	65,587.98 371,303.69
3 8/15/2012	80,624.37	12,740.81	67,883.56 302,062.46
4 8/15/2013	80,624.37	10,364.89	70,259.48 230,387.79
5 8/15/2014	80,624.37	7,905.81	72,718.56 156,224.86
6 8/15/2015	80,624.37	5,360.66	75,263.71 79,455.88
7 8/15/2016	80,624.37	2,726.45	77,887.82 0.00
8 8/15/2017	608,614.22	70,774.22	537,840.00
Grand Totals			

Public Works Truck

PAYMENT SCHEDULE

Re: Town of Prospect, CT, Equipment Lease/Purchase Agreement, dated as of 7/21/2009

\$212,510 Annually, for 7 years

#	Date	Payment	Interest	Principal	*Purchase Price Amount
1	07/01/10	36,879.00	9,547.99	27,331.01	190,217.18
2	07/01/11	36,879.00	9,885.17	26,993.83	161,897.95
3	07/01/12	36,879.00	8,444.19	28,434.81	132,304.36
4	07/01/13	36,879.00	6,926.29	29,952.71	101,379.06
5	07/01/14	36,879.00	5,327.37	31,551.63	69,062.12
6	07/01/15	36,879.00	3,643.09	33,235.91	35,290.92
7	07/01/16	36,879.00	1,868.90	35,010.10	0.00
Grand Totals:		258,153.00	45,643.00	212,510.00	

If Lessee chooses to exercise its purchase option, per Section 4.03 and 11.01 of the Agreement, the Purchase Price Amount on 6/30/2010 is \$228,874.00.

*plus interest to date of purchase.

ACKNOWLEDGED AND ACCEPTED BY: Town of Prospect, CT

By: 
Printed Name: Robert J. Chatfield, Mayor
and Title:
Date: 8/14/2009

Town of Prospect
 Road Safety 2014
Webster Bank Competitively Bid

<u>Payment Date</u>		Road Safety 2014
Due August 27, 2015	1.15% Interest	Principal
	\$5734.28	\$500,000.00

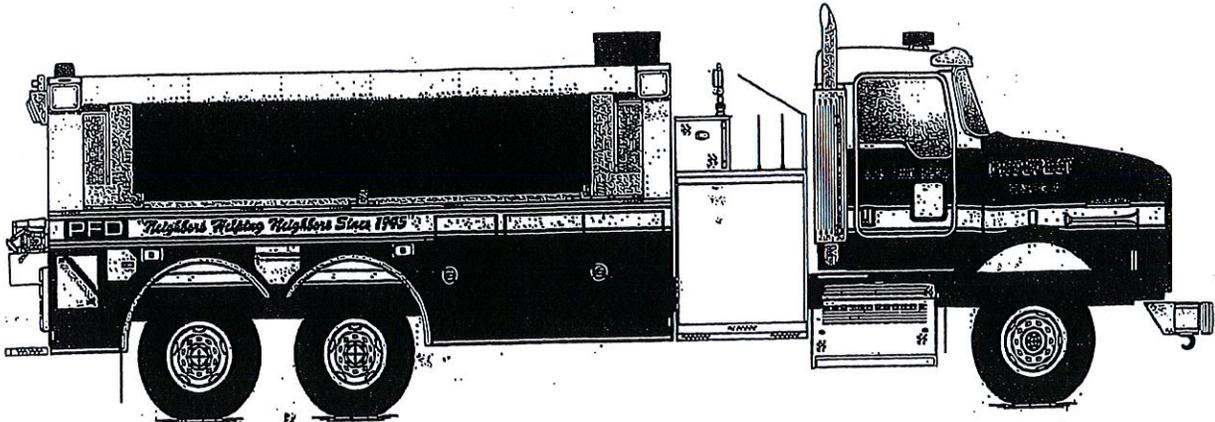
Purchase of 3 Center Street Property

Due August 27, 2015	1.15% Interest	Principal
Purchase November 7, 2014	\$1389.58	\$150,000.00

(c) Payment Schedule:

Accrual Date: June 3, 2014

Rent Payment Number	Rent Payment Date	Rent Payment Amount	Interest Portion	Principal Portion	Termination Value
1	3/3/2015	60,200.00	10,178.82	50,021.18	377,141.96
2	3/3/2016	59,370.05	11,973.35	47,396.70	328,323.36
3	3/3/2017	59,370.05	10,423.47	48,946.58	277,908.38
4	3/3/2018	59,370.05	8,822.92	50,547.13	225,844.83
5	3/3/2019	59,370.05	7,170.03	52,200.02	172,078.81
6	3/3/2020	59,370.05	5,463.09	53,906.96	116,554.65
7	3/3/2021	59,370.05	3,700.33	55,669.72	59,214.83
8	3/3/2022	59,370.05	1,879.92	57,490.13	1.00



Town of Prospect
("Lessee")

By: *Robert J. Christie*
Title: *Mayor*

Oshkosh Capital
("Lessor")

By: *Sandra Thomas*
Title: **Sandra Thomas**
Assistant Vice President



Public Works Truck

PAYMENT SCHEDULE

Re: Town of Prospect, CT, Equipment Lease/Purchase Agreement,
dated as of 7/21/2009

\$212,510 Annually, for 7 years

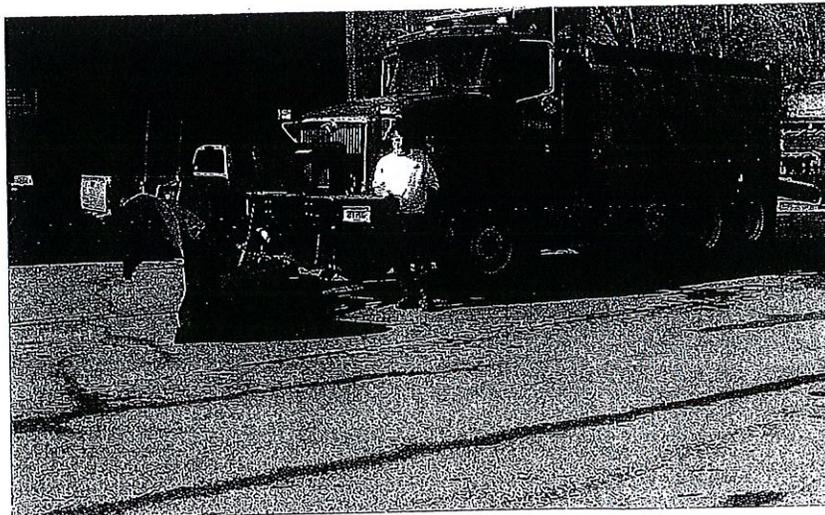
#	Date	Payment	Interest	Principal	*Purchase Price Amount
If Lessee chooses to exercise its purchase option, per Section 4.03 and 11.01 of the Agreement, the Purchase Price Amount on 6/30/2010 is \$228,874.00.					
1	07/01/10	36,879.00	9,547.99	27,331.01	190,217.18
2	07/01/11	36,879.00	9,885.17	26,993.83	161,897.95
3	07/01/12	36,879.00	8,444.19	28,434.81	132,304.36
4	07/01/13	36,879.00	6,926.29	29,952.71	101,379.06
5	07/01/14	36,879.00	5,327.37	31,551.63	69,062.12
6	07/01/15	36,879.00	3,643.09	33,235.91	35,290.92
7	07/01/16	36,879.00	1,868.90	35,010.10	0.00
Grand Totals:		258,153.00	45,643.00	212,510.00	

*plus interest to date of purchase.

ACKNOWLEDGED AND ACCEPTED BY: Town of Prospect, CT

By:
Printed Name
and Title:
Date:

Robert J. Chatfield
Robert J. Chatfield, Mayor
8 July 21 2009



"65A"



PROSPECT, TOWN OF
 JOHN DEERE 710K: ORDERED WITH STANDARD STICK, 30" HYD. JAW BUCKET, AND EXTRA SHOP MANUALS
 FEBRUARY 18, 2014

CURRENT ANNUAL MUNICIPAL LEASE OPTIONS AVAILABLE THROUGH JOHN DEERE CREDIT:***

AMOUNT FINANCED:		\$	162,660.00
TWO (2) YEAR LEASE.	RATE:	3.00%	
First payment (Due upon delivery of machine):		\$	82,548.32
Second payment (Due on delivery anniversary):		\$	82,548.32
	TOTAL COST:	\$	165,096.65
THREE (3) YEAR LEASE.	RATE:	3.00%	
First payment (Due upon delivery of machine):		\$	55,852.56
Second payment (Due on delivery anniversary):		\$	55,852.56
Third payment (Due on delivery anniversary):		\$	55,852.56
	TOTAL COST:	\$	167,557.69
FOUR (4) YEAR LEASE.	RATE:	3.00%	
First payment (Due upon delivery of machine):		\$	42,511.19
Second payment (Due on delivery anniversary):		\$	42,511.19
Third payment (Due on delivery anniversary):		\$	42,511.19
Fourth payment (Due on delivery anniversary):		\$	42,511.19
	TOTAL COST:	\$	170,044.76
FIVE (5) YEAR LEASE.	RATE:	3.00%	
First payment (Due upon delivery of machine):		\$	34,509.95
Second payment (Due on delivery anniversary):		\$	34,509.95
Third payment (Due on delivery anniversary):		\$	34,509.95
Fourth payment (Due on delivery anniversary):		\$	34,509.95
Fifth payment (Due on delivery anniversary):		\$	34,509.95
	TOTAL COST:	\$	172,549.73
SIX (6) YEAR LEASE.	RATE:	3.25%	
First payment (Due upon delivery of machine):		\$	29,356.88
Second payment (Due on delivery anniversary):		\$	29,356.88
Third payment (Due on delivery anniversary):		\$	29,356.88
Fourth payment (Due on delivery anniversary):		\$	29,356.88
Fifth payment (Due on delivery anniversary):		\$	29,356.88
Sixth payment (Due on delivery anniversary):		\$	29,356.88
	TOTAL COST:	\$	176,141.26
SEVEN (7) YEAR LEASE.	RATE:	3.50%	
First payment (Due upon delivery of machine):		\$	25,963.79
Second payment (Due on delivery anniversary):		\$	25,963.79
Third payment (Due on delivery anniversary):		\$	25,963.79
Fourth payment (Due on delivery anniversary):		\$	25,963.79
Fifth payment (Due on delivery anniversary):		\$	25,963.79
Sixth payment (Due on delivery anniversary):		\$	25,963.79
Seventh payment (Due on delivery anniversary):		\$	25,963.79
	TOTAL COST:	\$	181,746.52

*** SUBJECT TO PRIOR APPROVAL THROUGH JOHN DEERE CREDIT; RATES SUBJECT TO CHANGE



Transaction History

Disclaimer
The transactions and balances shown below may differ from your records because it may not include deposits in progress, outstanding checks, or other withdrawals, payments, purchases or charges. This report is for information only.

Account Title/Address:
TOWN OF PROSPECT
OPEN SPACE ACCOUNT
36 CENTER ST

Customer Name:
Acct #: 1090046141
Acct Type: 5 MONTH BUSINESS CD
Balance: \$67,660.94
Total Available Balance: \$67,660.94
Last Statement Date: 12/31/2015

History search parameters
US

Transaction
Type: All Items

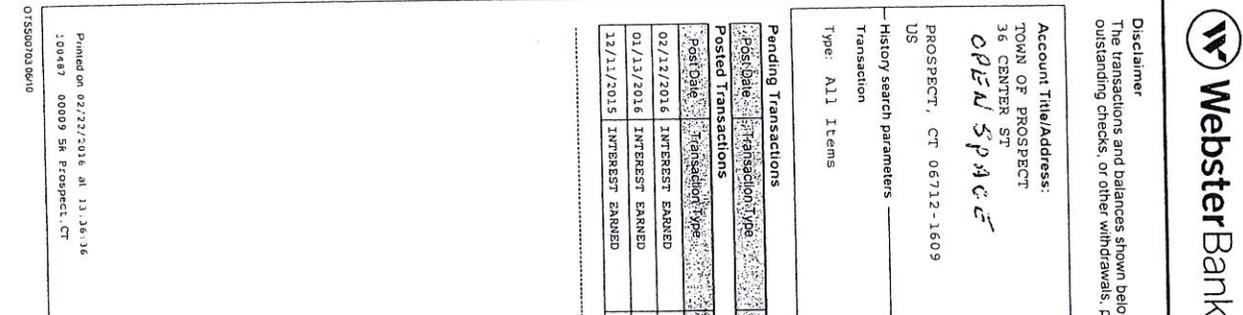
Amount
From: 10/01/2015
To: 02/22/2016

Date
From: 10/01/2015
To: 02/22/2016

Pending Transactions

Post Date	Transaction Type	Description	Check #	Amount	Date
Posted Transactions					
02/08/2016	INTEREST EARNED	INTEREST EARNED		2.87	\$67,660.94
01/08/2016	INTEREST EARNED	INTEREST EARNED		2.87	\$67,658.07
12/08/2015	INTEREST EARNED	INTEREST EARNED		2.78	\$67,655.20
11/06/2015	INTEREST EARNED	INTEREST EARNED		2.87	\$67,652.42
10/08/2015	INTEREST EARNED	INTEREST EARNED		0.00	\$0.00
10/08/2015	INTEREST EARNED	INTEREST EARNED		2.78	\$67,649.55

End of Report



Transaction History

Disclaimer
The transactions and balances shown below may differ from your records because it may not include deposits in progress, outstanding checks, or other withdrawals, payments, purchases or charges. This report is for information only.

Account Title/Address:
TOWN OF PROSPECT
OPEN SPACE
36 CENTER ST

Customer Name:
Acct #: 10101978053
Acct Type: 5 MONTH BUSINESS CD
Balance: \$38,768.70
Total Available Balance: \$38,768.70
Last Statement Date: 12/31/2015

History search parameters
US

Transaction
Type: All Items

Amount
From: 12/01/2015
To: 02/22/2016

Date
From: 12/01/2015
To: 02/22/2016

Pending Transactions

Post Date	Transaction Type	Description	Check #	Amount	Date
Posted Transactions					
02/12/2016	INTEREST EARNED	INTEREST EARNED		1.65	\$38,768.70
01/13/2016	INTEREST EARNED	INTEREST EARNED		1.64	\$38,767.05
12/11/2015	INTEREST EARNED	INTEREST EARNED		1.59	\$38,765.41

End of Report



Transaction History

Disclaimer: The transactions and balances shown below may differ from your records because it may not include deposits in progress, outstanding checks, or other withdrawals, payments, purchases or charges. This report is for information only.

Account Title/Address: TOWN OF PROSPECT, 36 CENTER ST, PROSPECT, CT 06712-1609, US. Act #: 10104982345, Acct Type: 1 MONTH BUSINESS CD, INT AT MAT, Balance: \$148,985.57, Total Available Balance: \$148,985.57, Last Statement Date: 12/31/2015

History search parameters: Transaction Amount From: 10/01/2015 To: 02/22/2016, Type: All Items

Pending Transactions

Table with columns: Post Date, Transaction Type, Description, Check #, Amount/Rate

Posted Transactions

Table with columns: Post Date, Transaction Type, Description, Check #, Amount/Rate, Resulting Balance

End of Report



Transaction History

Disclaimer: The transactions and balances shown below may differ from your records because it may not include deposits in progress, outstanding checks, or other withdrawals, payments, purchases or charges. This report is for information only.

Account Title/Address: TOWN OF PROSPECT, 36 CENTER ST, PROSPECT, CT 06712-1609, US. Customer Name: Act #: 10104982280, Acct Type: 1 MONTH BUSINESS CD, INT AT MAT, Balance: \$98,648.05, Total Available Balance: \$98,648.05, Last Statement Date: 12/31/2015

History search parameters: Transaction Amount From: 10/01/2015 To: 02/22/2016, Type: All Items

Pending Transactions

Table with columns: Post Date, Transaction Type, Description, Check #, Amount/Rate

Posted Transactions

Table with columns: Post Date, Transaction Type, Description, Check #, Amount/Rate, Resulting Balance

End of Report

Disclaimer

The transactions and balances shown below may differ from your records because it may not include deposits in progress, outstanding checks, or other withdrawals, payments, purchases or charges. This report is for information only.

Account Title/Address:

TOWN OF PROSPECT
 36 CENTER ST
 LAND
 PROSPECT, CT 06712-1609
 US

Customer Name:

ROBERT J CHATFIELD
 Acct #: 1090046152
 Acct Type: 11 MONTH CD
 Balance: \$4,934.55
 Total Available Balance: \$4,934.55
 Last Statement Date: 12/31/2015

History search parameters

Transaction	Amount	Date
Type: All Items	From:	From: 09/01/2015
	To:	To: 02/22/2016

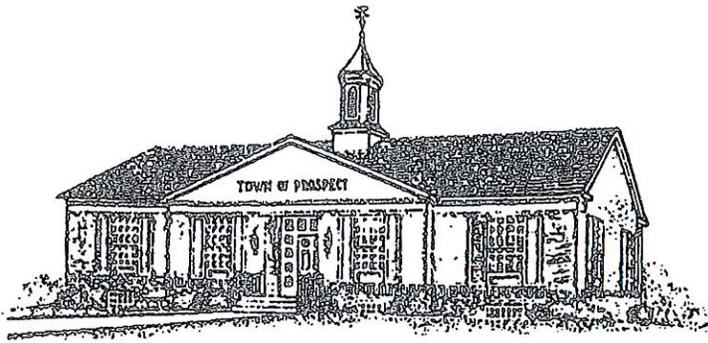
Pending Transactions

Post Date	Transaction Type	Description	Check #	Amount/Rate

Posted Transactions

Post Date	Transaction Type	Description	Check #	Amount/Rate	Resulting Balance
02/08/2016	INTEREST EARNED	INTEREST EARNED		0.21	\$4,934.55
01/08/2016	INTEREST EARNED	INTEREST EARNED		0.21	\$4,934.34
12/08/2015	INTEREST EARNED	INTEREST EARNED		0.20	\$4,934.13
11/06/2015	RNW 110815 TM M 011	RNW 110815 TM M 011		0.00	\$0.00
11/06/2015	INTEREST EARNED	INTEREST EARNED		0.21	\$4,933.93
10/08/2015	INTEREST EARNED	INTEREST EARNED		0.21	\$4,933.72
09/08/2015	INTEREST EARNED	INTEREST EARNED		0.21	\$4,933.51

----- End of Report -----



OFFICE OF THE MAYOR • TOWN OF PROSPECT, CT 06712-1699
 ROBERT J. CHATFIELD, MAYOR
 (203) 758-4461
 WWW.TOWNOFPROSPECT.COM

February 19, 2016

**FIVE-YEAR-PLAN
 PROPOSED CAPITAL PROJECTS**

1. 2015-2016 2. 2016-2017 3. 2017-2018 4. 2018-2019 5. 2019-2020

HIGHWAYS & STREETS

- | | | |
|----|---|---------|
| 1. | Straitsville Road - Hydeler Avenue - Matthew Street - Cook Road
Upper Straitsville Road – Spring Road – Blue Trail Drive - Terry Road -
Morris Road | 225,000 |
| 2. | Greenwood Drive - Scott Drive –Roaring Brook Road – Clark Hill
Road - | 225,000 |
| 3. | Carmel Drive – Juggernaut Road- Heritage Drive – Horizon View
Stonefield Drive | 225,000 |
| 4. | Clark Hill Road | 225,000 |
| 5. | Lakeview Road – Brookwood Court | 225,000 |

Brundage House 3 Center Street

1. Closing Oct. 27, 2014
2. Bond Payments in Budget 2015-2016
3. “ “ “ “ 2016-2017
4. 2017-2018



An Equal Opportunity Employer

February 19, 2016

POLICE STATION

- 1.
- 2
3. Building Committee
4. Design
5. Replacement

TOWN HALL

1. Sports Lot - New Rear Lot - Pave - Expand two existing parking lots
2. Town Hall Parking – Expand parking lots to 5 Cheshire Road

HOTCHKISS FIELD

1. Capital Improvements - Driveway and Parking Lot for New Ball Field Complete Fall 2014
2. Capital Improvements – Playscape – Grant Applied For
3. Capital Improvements
4. Capital Improvements

PUBLIC WORKS DEPARTMENT – (Lease -Purchase)

- | | |
|--|---------|
| 1. Back Hoe Loader in Service August 2014 In-service | |
| 2. Mini Dump 2015-2016 – Full Size Truck | 175,000 |
| 3. Full Size Truck | 100,000 |
| 4. Full Size Truck | 200,000 |
| 5. Loader | 125,000 |

CANFIELD & MCGRATH PARK

- 1.
2. Replacement Playground Equipment On Going
3. Replacement Playground Equipment On Going
4. Replacement

CANFIELD PARK

1. Hard Ball Diamond to Soft Ball Field Major Work 2014 Fall - Complete
2. Hard Ball Diamond to Soft Ball Field in Progress 2014-2015 - Complete

Note: When Prospect Elementary School opened on August 31, 2015, daytime use will be minimal.

February 19, 2016

VOLUNTEER FIRE DEPARTMENT OF PROSPECT, INC.

1. Lease Purchase - Engine 1
2. Lease Purchase -Bond Payments – Last Payment July 2016 for Fire House
3. Lease Purchase -Engine 1 Tanker 4
4. Lease Purchase -Engine 1 Tanker 4
5. Lease Purchase -Engine 1 Tanker 4

SIDE WALKS

1. STEAP Grant – Front of Town Hall 2015
2. Task Force to Study Future Use

HOTCHKISS HOUSE

1. Renovations On Going - Painted Front
2. Renovations Painting and Clapboard Replacement
3. Renovations
4. Renovations
5. Renovations

NOLAN HOUSE 5 Cheshire Road

1. Town Meeting – Closing December 31, 2015 55,092 Down Payment
2. Payment - 56,667 – 16-17 Budget
3. Payment -56,667 – 17-18 Budget

OPEN SPACE

1. Capital Fund
2. Capital Fund
3. Capital Fund
4. Capital Fund
5. Capital fund

SCOTT ROAD – RECONSTRUCTION

1. Federal & State Grant 2nd Phase -Nicholas Court to Maria Hotchkiss Road –
Construction April 1, 2015
Drainage Installed – Utility Poles and Wires Moved
2. Spring 2016 – Road Reconstruction to be Completed

February 19, 2016

COMMUNITY SCHOOL PROPERTY

1. Study Committee - Report Complete
2. Study Committee – Town Meeting – Feb. 29, 2016
- 3.

CHAPEL SENIOR CENTER

1. Capital Improvements – On Going
2. Capital Improvements – On Going - Enlarge Parking Lot – Fill From Scott Road
- 3.
- 4.

CAPLAN PARK

1. On Going Improvements
2. On Going Improvements
3. On Going Improvements
4. On Going Improvements
5. On Going Improvements

TOWN HALL VAULT

- 1.
- 2.
- 3.
- 4.

1. Projects may be added as needed or as requested by the PUBLIC.
2. Above dollar amounts represent estimated costs.
3. Street Projects may be changed if reconstruction projects are reprioritized.
4. Street Projects may be changed if icing problems occur during the winter season and need to be addressed.
5. Scott Road subject to discretion of State D.O.T. Construction Spring 2016

S.T.E.A.P. has been applied for to upgrade area on Center Street, Columbia Avenue and Town Hall Driveway. Received Sept. 2015
Construction to start Spring 2016.